



PROSPECTUS 2024-2025



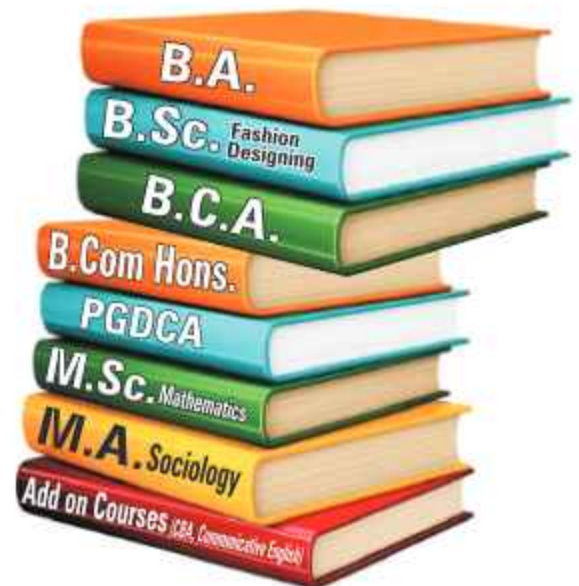
ADMISSION OPEN FOR COLLEGE CLASSES

For Online Admission Visit College
Website : www.ascwkhanna.com or
visit College for Offline Admission



A.S. COLLEGE FOR WOMEN

NAAC ACCREDITED GRADE "A"
A PREMIER MULTI FACULTY POST GRADUATE INSTITUTION
AMLOH ROAD, KHANNA-141 401





OUR VISION

AWAKENED WOMEN-AWAKENED NATION

OUR MISSION

VALUE BASED, JOB ORIENTED EDUCATION

MISSION STATEMENTS

- ❖ The college aims at providing value-based education to produce responsible citizens for the nation and to lay stress on Job-oriented Course to make the girl students economically independent.
- ❖ To produce national and international sports persons.
- ❖ To make the students aware of their health, environmental pollution and to guard themselves and their families against Drug addiction, AIDS and Female Foeticide.
- ❖ To encourage the students to adopt at least one project of Social Service.
- ❖ To organize frequent seminars and workshop to broaden the mental horizons of the teachers and the students.
- ❖ To inculcate Cosmopolitan outlook among the students.
- ❖ To provide every facility to the teachers and the taught to keep them aware of the latest developments in the field of Information Technology.
- ❖ To produce Socially, Economically, Culturally, Ethically and Politically compatible citizens.

Discipline, Determination and Devotion

are our Prime Forte!



ADMISSION 2024-2025

Admission Open for College Classes B.A., BCA, B.Sc., Fashion Designing, B.Com, B.Com Hons., M.A. Sociology, M.Sc. Mathematics, PGDCA

ADMISSION ONLINE SCHEDULE 2024-2025

| | UG | PG |
|--|--------------------------|--------------------------|
| Submission of Online Admission Forms | 15-05-2024 to 25-05-2024 | 15-06-2024 to 7-07-2024 |
| Online Document Verification | 26-06-2024 to 30-06-2024 | 8-07-2024 to 10-07-2024 |
| Display of Provisional Merit List | 04-07-2024 | 12-07-2024 |
| Removal of Objection in the Provisional Merit List | 06-07-2024 to 07-07-2024 | 13-07-2024 |
| Display of Final Merit List | 09-07-2024 | 15-07-2024 |
| Counselling and First round of Admission | 10-07-2024 to 15-07-2024 | 16-07-2024 to 24-07-2024 |
| Online open Counselling | 18-07-2024 to 24-07-2024 | 27-07-2024 to 08-08-2024 |
| Last date to deposit fees | 25-07-2024 | 09-08-2024 |
| Commencement of Admission with late fee | 01-08-2024 onwards | 10-08-2024 onwards |
| Commencement of Teaching | 15-07-2024 | 15-07-2024 |

ADMISSION PROCEDURE

Application for admission to a class should be made on the prescribed Admission Form appended to the prospectus. The following documents must be attached to the Admission Form :

- Attested copy of the university/board certificate of the last examination passed by the candidate.
- Attested copy of the Character Certificate from the Head of the Institution last attended.
- Proof for claiming any type of reservation : (SC/ST/OBC) Single Girl Child, Sports Quota, Minority etc.
- Attested copy of Certificate regarding date of Birth.
- Copies of Aadhaar Cards of Candidate, Father & Mother (For Reserve Categories)
- Caste Certificate issued by the SDM or class-I Magistrate (For SC/ST/OBC Students only)
- Migration Certificate and Original Certificate of the examination passed, in the Case of Students from a University other than Panjab University.
- Four Passport Size Photographs.
- Gap year Cases will be considered as per Panjab University Guidelines.
- Residence Proof : Aadhaar Card/Voter Card/Passport along with self addressed envelopes be attached with the admission form.
- All Original Certificates must be produced before the Admission Committee at the time of Admission.
- The Candidate must physically appear before the Admission Committee at the time of Admission.
- The Candidate will pay all the fee/funds/charges as fixed by the Panjab University/Government/College from time to time, irrespective of the mode of teaching (online/offline/blended) adopted by the college.

*Subject to the Decision of Management/Univeristy



From the Principal's Desk

Dr. Prabhjit Kaur

M.A., M.Phil, Ph.D (Punjabi)

Dear Students, Parents and Guardians,

It is with great pleasure and immense pride that I welcome you to A.S. College for Women, Khanna. As the Principal of this esteemed institution, it is my honor to extend a warm greeting to all prospective students and their families.

At A.S. College for Women we believe in fostering an environment where excellence is not just encouraged but celebrated. Our mission is to empower students with knowledge, skills, and values that will prepare them for success in their academic pursuits and beyond. With a rich history of academic excellence and a commitment to holistic development, we strive to provide a nurturing and inclusive learning community where every individual can thrive.

One of the defining characteristics of A.S. College for Women is our dedicated faculty members who are not only experts in their respective fields but also passionate educators committed to the success of their students. Through their guidance, mentorship, and support, our students have the opportunity to explore their interests, challenge themselves, and realize their full potential.

In addition to our exceptional faculty, A.S. College for Women boasts state-of-the-art facilities and resources designed to enhance the learning experience. From well-equipped classrooms and laboratories to extensive libraries and research centers, we provide our students with the tools they need to excel academically and pursue their passions.

But education at A.S. College for Women is not just confined to the classroom, we understand the importance of extracurricular activities in shaping well-rounded individuals, and as such, we offer a wide range of opportunities for students to engage in sports, cultural events, community service, and leadership activities. These experiences not only enrich the college experience but also help to develop important life skills such as teamwork, communication, and leadership.

Moreover A.S. College for Women is committed to foster a diverse and inclusive community where all individuals are respected, valued, and supported. We believe that diversity enriches the learning environment and prepares students to thrive in an increasingly interconnected world. Through various initiatives and programs, we strive to create a campus culture that celebrates diversity and promotes equity and inclusion for all.

As you embark on your journey with us, I encourage you to take full advantage of the opportunities available to you and to actively participate in the vibrant life of our college community. Whether it is through academic pursuits, extracurricular activities, or community engagement A.S. College for Women offers countless avenues for you to explore, grow, and make a positive impact.

In closing, I want to express my heartfelt gratitude to all our current students, alumni, faculty, staff, parents, and supporters who contribute to make A.S. College for Women a truly exceptional institution. Together, we are committed to uphold the values of excellence, integrity, and inclusivity that define our college community.

I look forward to welcome you to A.S. College for Women and to support you in your academic and personal growth. Together, let us embark on a journey of discovery, learning, and transformation.

Warm regards,

Dr. Prabhjit Kaur

A.S. College for Women, Khanna



SANJANA
B.A.

**Gold Medalist From
Panjab University
Chandigarh (2022-23)**



MUSKAN KAKRIA
B.Com. (Hons.)

UNIVERSITY POSITIONS HOLDERS 2022-23



NIRPAJOT KAUR
PGDCA 2nd SEM. 91.50
2nd in Uni.
PGDCA 1st Sem.
4th in Uni.



SALONI
B.A. 6th Sem.
90.12% 3rd in Uni.
B.A. 5th Sem.
6th in Uni.



RAGINI VERMA
B.A. 6th Sem.
89.79% 4th in Uni.



SUKHMANPREET KAUR
BCA 4th Sem. 91.73%
4th in Uni.



KIRTI GOPAL
PGDCA 2nd Sem.
91%, 4th in Uni.
PGDCA 1st Sem.
6th in Uni.



KAMAKSHI SHARMA
B.A. 6th Sem.
89.25% 6th in Uni.



SAKSHI
B.Sc. F.D. 4th Sem.
94.66% 6th in Uni.
B.Sc. F.D. 3rd Sem.
5th in Uni.



PRIYANJAL
B.Sc. F.D. 4th Sem.
94% 7th in Uni.
B.Sc. F.D. 3rd Sem.
6th in Uni.



AMANVIR KAUR
B.Sc. F.D. 6th Sem.
94.57% 7th in Uni.



GURPREET KAUR
PGDCA 2nd Sem.
90.30%, 7th in Uni.



VISHALI SHARDA
M.A. Sco. 4th Sem.
82.56% 8th in Uni.



MUSKAN KAKRIA
B.Com 6th Sem.
90.54% 9th in Uni.
B.Com 5th Sem.
9th in Uni.



MEENAKSHI MAMTA
B.A. 6th Sem.
88.95% 10th in Uni.



MAMTA
B.A. 5th Sem.
88.12% 10th in Uni.



UNIVERSITY POSITIONS 2022-23

| Sr. | Name | Class | Session | Position |
|-----|-------------------|---------------------|---------|--------------------|
| 1 | Sanjana | B.A. 6th Sem. | 2022-23 | 1st in University |
| 2 | Saloni | B.A. 6th Sem. | 2022-23 | 3rd in University |
| 3 | Ragini Verma | B.A. 6th Sem. | 2022-23 | 4th in University |
| 4 | Kamakshi Sharma | B.A. 6th Sem. | 2022-23 | 6th in University |
| 5 | Meenakshi | B.A. 6th Sem. | 2022-23 | 10th in University |
| 6 | Muskan Kakria | B.Com. 6th Sem. | 2022-23 | 9th in University |
| 7 | Sukhmanpreet Kaur | BCA 4th Sem. | 2022-23 | 4th in University |
| 8 | Amanvir Kaur | B.Sc. F.D. 6th Sem. | 2022-23 | 7th in University |
| 9 | Sakshi | B.Sc. F.D. 4th Sem. | 2022-23 | 6th in University |
| 10 | Priyanjal | B.Sc. F.D. 4th Sem. | 2022-23 | 7th in University |
| 11 | Nirpjet Kaur | PGDCA 2nd Sem. | 2022-23 | 2nd in University |
| 12 | Kirti Gopal | PGDCA 2nd Sem. | 2022-23 | 4th in University |
| 13 | Gurpreet Kaur | PGDCA 2nd Sem. | 2022-23 | 7th in University |
| 14 | Vishali Sharda | M.A. Soc. 4th Sem. | 2022-23 | 8th in University |



UNIVERSITY RESULTS 2022-23

The College has been showing excellent result in University Exams since its very inception in 1973. This year also with the expert guidance and co-ordinated efforts of teachers, the excellent annual results of the session 2022-23 in University examination, kept aloft the glorious tradition as the general pass percentage of B.A. 2nd, 4th, 6th Sem., B.C.A. 2nd, 4th, 6th Sem., B.Com. 2nd, 4th, 6th Sem., B.Sc. F.D. 2nd, 4th Sem., 6th Sem., M.A. Eco. 4th Sem., M.A. Soc 2nd, 4th Sem., M.Sc. Maths 2nd Sem., 4th Sem. and PGDCA 2nd Sem. is 100%. College pass percentage was much higher than the University Pass Percentage. As many as 343 students of the college made their alma-mater proud by getting first division.

| Class | College Pass % | University % | No of Students appeared | No. of 1st divisioners | No. of students above 70% |
|------------------------|----------------|--------------|-------------------------|------------------------|---------------------------|
| B.A. 2nd Sem. | 100% | 54.77% | 85 | 37 | 12 |
| B.A. 4th Sem. | 100% | 63.07% | 64 | 40 | 23 |
| B.A. 6th Sem. | 100% | 72.03% | 88 | 63 | 51 |
| B.C.A. 2nd Sem. | 100% | 64.45% | 23 | 08 | nil |
| B.C.A. 4th Sem. | 100% | ---- | 15 | 13 | 11 |
| B.C.A. 6th Sem. | 100% | 88.73% | 15 | 11 | 10 |
| B.Com 2nd Sem. | 100% | 65.95% | 29 | 22 | 08 |
| B.Com 4th Sem. | 100% | 70.84% | 36 | 24 | 10 |
| B.Com. 6th Sem. | 100% | 79.62% | 38 | 30 | 30 |
| B.Com. Hons 6th Sem. | 100% | 84.75% | 31 | 23 | 23 |
| B.Sc. F.D. 2nd Sem. | 100% | 76.11% | 14 | 09 | 09 |
| B.Sc. F.D. 4th Sem. | 100% | 83.63% | 12 | 11 | 09 |
| B.Sc. F.D. 6th Sem. | 100% | 91.85% | 11 | 10 | 10 |
| PGDCA 2nd Sem. | 100% | ----- | 12 | 10 | 10 |
| M.A. 2nd Sem. (Hindi) | No Student | | | | |
| M.A. 4th Sem. (Hindi) | No Student | | | | |
| M.A. 2nd Sem. (Eco) | No Student | | | | |
| M.A. 4th Sem. (Eco) | 100% | 81.97% | 06 | 06 | 04 |
| M.A. 2nd Sem. (Soc) | 100% | 62.99% | 09 | 04 | 03 |
| M.A. 4th Sem. (Soc) | 100% | ---- | 15 | 14 | 09 |
| M.Sc. 2nd Sem. (Maths) | 100% | 71.16% | 04 | 04 | 03 |
| M.Sc. 4th Sem. (Maths) | 100% | 57.58% | 09 | 04 | 01 |
| TOTAL | | | | 343 | 236 |



UNIVERSITY RESULTS 2022-23

The College has been showing excellent results in University since its very inception in 1973. This year also with the expert guidance and co-ordinated efforts of teachers, the excellent annual results of the session 2022-23 in University examinations, kept aloft the glorious tradition as the general pass percentage of B.A. 1st, 3rd, 5th, B.C.A. 1st, 3rd, 5th, B.Com. 1st, 3rd, 5th, B.Sc. F.D. 1st, 3rd, 5th, M.A. Soc. 1st, 3rd, M.Sc. Maths 1st, 3rd and PGDCA 1st Sem. is 100%. College pass percentage was much higher than the University Pass Percentage. As many as 259 students of the college made their almatmater proud by getting first division.

| Class | College Pass % | University % | No of Students appeared | No. of 1st divisioners | No. of students above 70% |
|----------------------|----------------|--------------|-------------------------|------------------------|---------------------------|
| B.A. 1st Sem. | 100% | 35.03% | 90 | 29 | 16 |
| B.A. 3rd Sem. | 100% | 58.93% | 82 | 46 | 21 |
| B.A. 5th Sem. | 100% | 62.64% | 75 | 45 | 21 |
| B.C.A. 1st Sem. | 100% | 49.45% | 16 | 7 | 7 |
| B.C.A. 3rd Sem. | 100% | 70.23% | 18 | 17 | 13 |
| B.C.A. 5th Sem. | 100% | 69.16% | 14 | 4 | 4 |
| B.Com. 1st Sem. | 100% | 53.12% | 52 | 24 | 9 |
| B.Com 3rd Sem. | 100% | 75.27% | 28 | 15 | 4 |
| B.Com 5th Sem. | 100% | 82.54% | 34 | 24 | 11 |
| B.Sc. F.D. 1st Sem. | 100% | 51.98% | 10 | 4 | 4 |
| B.Sc. F.D. 3rd Sem. | 100% | 78.03% | 11 | 10 | 10 |
| B.Sc. F.D. 5th Sem. | 100% | 88.34% | 12 | 9 | 4 |
| M.A. Soc. 1st Sem. | 100% | 50.61% | 8 | 4 | nil |
| M.A. Soc. 3rd Sem. | 100% | ----- | 6 | 6 | 4 |
| M.Sc. Maths 1st Sem. | 100% | 36.84% | 12 | 7 | 5 |
| M.Sc. Maths 3rd Sem. | 100% | ----- | 04 | 2 | 2 |
| PGDCA 1st Sem. | 100% | 44.76% | 6 | 6 | 6 |
| Total | | | | 259 | 141 |



College Profile



A.S. College for Women, Khanna, came into existence in 1973, when A.S. School Khanna Trust and Management Society Khanna decided to upgrade A.S. College Khanna, Girls' wing to the status of a full fledged degree college for Arts students w.e.f. the academic session 1973-74. The formal inauguration of the college was performed by the then Chief Minister of the state Giani Zail

Singh Ji. The mission behind the establishment was to provide value based education and to make girl students economically independent and awakened. From the very first day of its inception, the College got a very encouraging response from public. Continuous support of people of Khanna has enabled A.S. College for Women, Khanna to establish itself as a very prominent institution of the area and one of the leading institutions of Panjab University, Chandigarh.

The College is marching ahead under the dynamic and progressive guidance of A.S. High School Khanna Trust and Management Society, Khanna which consists of highly cultured and enlightened persons. Shri Shri 1008 Swami Triveni Puri Ji Maharaj has been an eminent source of inspiration and the college is flourishing day by day with his blessings.

The College is situated on Amloh Road, Khanna. It is housed in a magnificent triple storey building of its own with well equipped spacious playgrounds, sprawling lawns with blooming flowers, Gymnasium hall, Conference hall, Common Room for Girls,





Home science labs, Language labs, Commerce block, Computer labs, Fashion Designing labs, a huge well stocked air-conditioned library and a double storey hostel with all modern facilities. The hostel offers a congenial atmosphere under the able supervision of a loving hostel warden. Many students are benefitting from this facility. The college Bus facility is also very useful for the students commuting from Khanna and many surrounding villages.

NAAC Accredited with 'A' Grade, (result declared on 25th May, 2016) our college is a well established institution situated in semi-urban area, imparting education in 04 undergraduate courses B.A., B.Com, B.C.A., B.Sc. (Fashion Designing), 03 Post Graduate Courses, M.Sc. Mathematics, M.A. Sociology and PGDCA and two Add On Courses, one Communicative English and another Computer Based Accounting. In the beginning the college was providing a choice of only 8 elective subjects, but the number of subjects has now swelled up to 14 besides 2 compulsory subjects (English and Punjabi) the students have the option to select three elective subjects out of 14 subjects which are Elective Punjabi, Hindi, English, Sanskrit, History, Political Science, Economics, Sociology, Home Science*, Music (Instrumental), Mathematics, Computer Science, Physical Education, and Classical Dance. It is compulsory for the students to study Environmental Education as a non credit qualifying course at the under graduate level. Besides this, at present the college is running various Crash Courses, such as :-

- ❖ Crash Course in Spoken English.
- ❖ Crash Course in Computer Application.
- ❖ Crash Course in Internet.
- ❖ Crash Course in Fashion Designing.

The quality of Faculty is the anchor-sheet of any academic institution. The college is fortunate

*Subject to the Decision of Management/University



enough to have a rich roasters who are dynamic, updated, innovative, result-oriented and tremendously accessible. With a good number of Ph.Ds, M.Phils and UGC/NET qualified, the college faculty has a fair mix of teachers and research scholars.

The college started N.C.C. wing from the session 2005-06 under 4 Punjab Girls Bt. (N.C.C.) Patiala. Since then, the NCC cadets are participating actively in the NCC activities. NCC cadets have been bringing laurels to the college under the guidance of NCC incharge, Lieut. Dr. Goldy Garg, besides this, the college has 02 Units of N.S.S. with 200 volunteers. This year these two N.S.S. Units showed excellent performance under the guidance of N.S.S Programme Officers Ms. Harinder Kaur and Dr. Monika Jindal N.S.S. Clerk Ms. Taranjeet kaur, Ms. Babita. The main objective of the N.C.C wing and N.S.S. Units is to develop organizational leadership and managerial abilities among our students. The College has a very spacious Canteen, Common Room, Reading room, T.V. and Video Room, Mini Hall and Modern Computer Labs. The students can benefit a lot from the Readers' Club and the Youth Welfare Club present in the college. The teachers have the facility of teaching with Interactive Boards and Interactive LCD Projectors. A new Hi-Tech Conference Hall has been built, which is another feather in our cap. The college has a big Auditorium, where all functions and cultural programmes are organized. To fulfill this motive, 21 Departmental Societies & Clubs have been framed and each department performs 2 to 3 activities during each session. Our aim is to impart Physical, Mental and Spiritual training to our students so that they may acquire requisite strength to cope with the challenges of life. Monday Assembly and thought for the week are the regular features of our college. We focus at producing students with well rounded dynamic personality coupled with sound character. The college motto "Satyam Shivam Sundram" is adopted to serve as an inspiration to the students. They are taught the dictum "to strive and seek" which is the best in thought, work and deed. All this has been possible due to the hard working and experienced staff of the college, co-operation of the Principal and keen guidance of our worthy management at every step.



Members of Faculty



PRINCIPAL

Dr. Prabhjit Kaur

M.A., M.Phil, Ph.D (Punjabi)

1. DEPARTMENT OF ENGLISH

- ❖ **Ms. Savita Khanna**
M.A., M.Phil (English)
- ❖ **Ms. Amanpreet Kaur**
M.A. (English, B.Ed.)

2. DEPARTMENT OF SANSKRIT

Vacant

3. DEPARTMENT OF HINDI

- ❖ **Dr. Chamkaur Singh**
M.A. (Hindi) B.Ed., UGC NET, Ph.D.

4. DEPARTMENT OF PUNJABI

- ❖ **Dr. Prabhjit Kaur**
M.A., M.Phil., Ph.D. (Punjabi)
- ❖ **Dr. Chhinderpal Kaur**
M.A. (Punjabi), M.A. (Sociology),
MA. Linguistics, M.Phil, Ph.D. (Punjabi)
- ❖ **Ms. Rupinder Kaur**
M.A., M.Phil, (Punjabi)

5. DEPARTMENT OF ECONOMICS

- ❖ **Dr. Rajni Chhabra**
M.A., (Economics) UGC NET, Ph.D. (Economics)

6. DEPARTMENT OF HOME SCIENCE

Vacant

7. DEPARTMENT OF POLITICAL SCIENCE

- ❖ **S. Kamalpreet Singh**
M.A. (Political Science), M.Phil, UGC NET.

8. DEPARTMENT OF HISTORY

- ❖ **Dr. Amardeep**
M.A. Gold Medalist (History), M.Phil, Ph.D.

9. DEPARTMENT OF MATHEMATICS

- ❖ **Ms. Sonia**
M.Sc. (Mathematics) UGC NET, B.Ed.
- ❖ **Achla Sharma**
M.Sc. (Mathematics) B.Ed., M.Phil
- ❖ **Ms. Deepti Gupta**
M.Sc. (Mathematics) B.Ed.

10. DEPARTMENT OF SOCIOLOGY

- ❖ **Dr. Punerdeep Singh Aujla**
M.A., M.Phil, Ph.D., (Sociology), B.Sc. (Hons.)
Agriculture, M.Sc. (Nematology) Agriculture

11. DEPARTMENT OF MUSIC

Vacant

12. DEPARTMENT OF DANCE

Vacant

- ❖ **Sh. Pardeep Sharma**
(Nagma Player) M.A., M.Phil (Music Vocal)



13. DEPARTMENT OF PHYSICAL EDUCATION

- ❖ **Ms. Uvika**
M.P.Ed.

14. DEPARTMENT OF COMPUTER APPLICATIONS

- ❖ **Ms. Arpana Kapoor**
BCA Hons., M.Sc. (I.T.),
M.Phil (Computer Science)
- ❖ **Sh. Ajay Vij**
BCA (Gold Medalist), MCA
- ❖ **Ms. Puneet Sharma**
MCA, M.Phil (Computer Science), B.Ed.
- ❖ **Ms. Jagjit Kaur**
MCA

15. DEPARTMENT OF FASHION

- ❖ **Ms. Harinder Kaur**
M.Sc. (Fashion Technology), M.Phil
- ❖ **Ms. Shalley Vaid**
M.Sc. (Fashion Designing)

16. DEPARTMENT OF COMMERCE

- ❖ **Ms. Ranjit Kaur**
M.Com, M.Phil, UGC (NET)
- ❖ **Dr. Goldy Garg**
M.Com. M.A. Economics,
Ph.D, UGC (NET)
- ❖ **Dr. Monika**
M.Com, PGDCA, B.Ed. UGC NET, Ph.D
- ❖ **Ms. Garima Tandon**
B.Com., ICWA (Inter), MCA

17. LIBRARY DEPARTMENT

- Vacant
- ❖ **Ms. Savita Rani**
Restorer-cum-clerk (B.A., D.Lib)

18. ADMINISTRATIVE STAFF

- | | | |
|------------------------------------|--|-----------------------------------|
| ❖ Sh. Ravinder Kumar | B.Com, PGDBM, MBA (Finance & Marketing) | Officiating Office Superintendent |
| ❖ Ms. Anita Soni | B.A., Diploma in Computers | Clerk |
| ❖ Ms. Taranjeet Kaur Mankoo | B.A. Hons., (Punjab) M.A. (Pbi & History) Diploma in Home Science & Computers | Clerk |
| ❖ Ms. Babita | B.A. | Clerk |
| ❖ Ms. Nidhi | PGDCA | Clerk |
| ❖ Mr. Nitin | B.Com (Hons.) | Accts. Clerk |
| ❖ Sh. Kapil Jain | Under Graduate | Daftri |

19. HOSTEL INCHARGE

Ms. Taranjeet Kaur.



ADMISSION PROCEDURE

Application for admission to a class should be presented on the prescribed Admission Form appended to the prospectus.

The following documents must be attached to the Admission Form :-

- Attested copy of the University/Board certificate of the last examination passed by the candidate.
- Attested copy of the character certificate from the Head of the institution last attended.
- Attested copy of the certificate regarding date of birth.
- Caste and Domicile certificate issued by the SDM or Class I Magistrate (for SC/ST Students only)
- Attested copy of Aadhar card of Mother's & Father's for SC/ST students.
- Migration certificate and original certificate of the examination passed in the case of students from a university other than Punjab University, Chandigarh.
- Four passport size photographs (6 photographs for bus commuters and hostlers)

All original certificates must be produced before the Admission Committee at the time of admission.

CONDITIONS FOR ADMISSION

- A candidate who has passed +2 examination from Punjab School Education Board or another School Board can get admission within normal Admission dates. If result of +2 is late due to some reasons she can be admitted within ten days of declaration of result. Her lectures will be counted from the date of admission.
- A candidate whose result of the examination is notified as late may be allowed to join the next higher class provisionally. In case she is declared as "Failed" her admission shall stand cancelled and she will be reverted to the lower class. She will have no claim against the institution. Fee paid by her for the higher class will be adjusted for the lower class. But in case she discontinues her studies, fee will not be refunded.
- A candidate whose result is declared late by the University can join the college within 10 days from the declaration of the result.
- Students belonging to schedule caste and other backward classes require to fill in their scholarship forms along with documents at the time of admission.
 - Caste certificate issued by specific authorities.
 - Income certificate issued by specific authorities.
 - Domicile Certificate & Aadhar Card of Student, Mother & Father

NOTE :

If any student fails to attach the caste certificate alongwith her admission form, full fee will be charged from the student.

- A student who is placed in compartment in the lower class of the college can join the next higher class provisionally.
- a) A candidate securing less than 20% in the subject of compartment of the +2 examination held in session 2023-2024 is eligible to join the 1st year of the degree course during the session 2024-2025, if



she passes the supplementary examination to be held in the month of August, 2024 or before August, 2024 the last date given in the admission schedule approved by the Panjab University, Chandigarh.

- b) 20% marks implies Theory and Practical taken together.
7. A student seeking admission on the basis of qualification obtained from other University or Board will obtain eligibility certificate from the University.
8. Students coming from the other University/Board can seek Admission to the college provisionally subject to the confirmation of the same by the Panjab University, Chandigarh. In case the previous examination passed by the them is in the approved list of "Equivalence of Examination" supplied by the Register Panjab University, Chandigarh. Application for admission shall be made on prescribed form which is available from the office.
9. Following original certificates must be shown at the time of admission :-
 - a) Lower Examination passed
 - b) Provisional certificate issued by the head of Institution last attended.
 - c) Character certificate from the last attended institution.
 - d) Caste certificate from the students belonging to schedule caste or other backward class.
10. The reservation of seats shall be governed as per the regulations of the University.
11. For admission, fraction of marks less than the requisite percentage would not be marked off to the advantage of the candidate, i.e. 32.9%, 39.9% and 49.9% shall not be rounded off to 33%, 40% and 50%.
12. The candidate should not have been disqualified by any Board /Council/University while getting admission.
13. Candidates whole have passed +2 examination without English from any recognised Board/Council/University are eligible to joint T.D.C, if they fulfill their requirement for admission such as minimum percentage of marks etc.
14. The college is affiliated to Panjab University Chandigarh for all the subject and courses.

MIGRATION RULES

1. No student can migrate from one college to another college in the same city. Candidates from other colleges affiliated to the Panjab University , Chandigarh can migrate by seeking prior permission of the Principal and the University after obtaining a College Leaving Certificate from the previous college.
2. No migration to the college shall be allowed unless student seeking migration brings migration certificate from the previous college. Students who want to migrate to this college are advised to contact the office.
3. Deficient Subject (for Migration cases from other University) - Admission of a student from other University can be made on the condition that such student will have to - clear the deficient subjects if any, within the permissible chances prescribed under the regulations by University.



• ACADEMIC CALENDER 2024-2025 •

| Month & Year | Activity & Function | Tentative Dates |
|-----------------------------|---|--|
| July 2024 | College Open | 15-07-2024 |
| | Normal Admission for UG classes | 15-05-2024 to 25-07-2024 |
| | Normal Admission for PG classes | 15-06-2024 to 09-08-2024 |
| | Admission with late fee (as per university rules for UG) | 01-08-2024 onwards |
| | Admission with late fee (as per university rules for PG) | 10-08-2024 onwards |
| | Teaching start for 1st year UG /PG classes | 15-07-2024 |
| | Teaching start for ongoing classes UG/PG classes | 15-07-2024 |
| | Time Table to be made and displayed on board & in the staff room | 3rd week of July 2024 |
| August September 2024 | Monthly class test for all classes | 4th week of August 2024 |
| | Submission of lecture shortage statement | 30th September 2024 |
| | Question Papers for house examination to be framed and to be submitted to controller of Examination | 4th week of September 2024 |
| October November 2023 | Conducting of House Examination | 2nd / 3rd week of October 2024 |
| | Submission of lecture shortage statement | 31st October 2024 |
| | Monthly class test for all classes | 1st week of Nov 2024 |
| | Submission of Lecture shortage & difference for all classes | 2nd week of Nov 2024 |
| | Submission of syllabus completion Performa | 2nd week of Nov 2024 |
| | Internal assessment of classes to be submitted | 2nd week of Nov 2024 |
| | University practical Examination | 3rd week of Nov 2024 |
| December 2024 | End Semester Examination | 27-11-2024 to 26-12-2024 |
| | Winter Break | 27-12-2024 to 10-01-2024 |
| January February 2025 | Submission of Lecture Shortage | 31st January 2025 |
| | Monthly class test for all classes | 2nd week of Feb 2025 |
| | Submission of Lecture shortage | 28th February 2025 |
| | Question paper for house examination to be framed and to be submitted to controller of Examination | 4th week of February 2025 |
| March 2025 | Conducting of House Examination | 1st/ 2nd week of March 2025 |
| | Submission of lecture shortage | 31st March 2025 |
| April 2025 | Monthly class test for all classes | 1st week of April 2025 |
| | Internal assessment of all classes to be submitted | 3rd week of April 2025 |
| | Submission of lecture shortage & difference | 3rd week of April 2025 |
| | Submission of syllabus completion certificate | 3rd week of April 2025 |
| | University Practical Examination | 3rd week of April 2025 |
| | Work load to be submitted by Heads of dept. | Last week of April 2025 |
| | Printing of college Prospectus | Last week of April 2025 |
| | End Semester Examination | 1st week of May 2025 to 1st week of June 2025 tentative |
| | Summer Vacation | 1st week of June 2025 to 1st week of July 2025 tentative |
| | Sale of Prospectus | 2nd week of May 2025 on wards |



• Co-Academic Calender 2024-2025 •

| Month & Year | Activity & Function | Tentative Dates |
|----------------|---|--------------------------------|
| August 2024 | Hawan | 1st week of August 2024 |
| | Independence Day by NSS, NCC & Social Science | 15th August 2024 |
| | Talent Hunt by Dramatic & Youth Service club | 3rd/4th week of August 2024 |
| | Industrial Visit by Commerce & Computer dept. | 4th week of August 2024 |
| | Mini Sports Day | 29th August 2024 |
| | Career Counseling Workshop / Seminar (by Career Counseling Society & IQAC) | Last week of August 2024 |
| September 2024 | Teacher's day by English dept. | 5th September 2024 |
| | Hindi Divas by Hindi & Sanskrit dept. | 14th September 2024 |
| | C.A Formation | 2nd week of September 2024 |
| | One day Educational Trip for students | 3rd/4th week of September 2024 |
| October 2024 | Gandhi Jayanti by History dept. | 2nd October 2024 |
| | Blood Donation Camp by Red Cross Society & Red Ribbon Club | 1st week of October 2024 |
| | Industrial Visit by dept. of languages | 2nd week of October 2024 |
| | National Unity Day by Sociology dept. | 30th October 2024 |
| November 2024 | Legal Service Day / Legal Literacy Day by Political Science & Economics dept. | 9th November 2024 |
| | National Education Day by Reader Club | 11th November 2024 |
| | Guru Nanak Dev Ji Birthday by Punjabi Dept. | 14th November 2024 |
| December 2024 | 7 days NSS Camp by NSS | Winter Break |
| January 2025 | Nation Youth Day as Lohri Celebration by C.A., N.S.S & N.C.C. | 12th January 2025 |
| | Industrial Visit by Fashion Designing & History dept. | 3rd week of January 2025 |
| | National Girl Child Day by equal opportunity cell & Grievance Redressal Committee | 24th January 2025 |
| | National Voter Day by History & Political dept. | 25th January 2025 |
| | Republic Day by N.S.S., N.C.C. & C.A. | 26th January 2025 |
| February 2025 | Career Counseling Seminar / Workshop by Commerce, Economics, Maths dept & IQAC. | 2nd week of February 2025 |
| | Matribhasha Divas by Punjabi dept. | 21st February 2025 |
| | One Day Educational Trip for Students | 2nd/3rd week of February 2025 |
| | Activity by Computer dept | 28th February 2025 |
| March 2025 | Annual Athletic meet by Sports | 1st week of March 2025 |
| | Women Day by Social Science dept. & Equal Opportunity cell, Grievance Redressal Committee | 8th March 2025 |
| | Basant Celebration by FD, Music & Dance dept. and Alumni Meet by Alumni Association | 2nd week of March 2025 |
| | Martyrs Day Shaheed Bhagat Singh by Social Sciences, N.S.S. & N.C.C. | 23rd March 2025 |
| April 2025 | Industrial Visit by Sociology & Economics dept. | 1st Week of April 2025 |
| | Prize Distribution | 2nd week of April 2025 |
| | Farewell Function by CA & Dean Co-academics | 2nd/ 3rd week of April 2025 |

Note : Youth Festival & Tours / Trip as per the direction of youth Welfare department Panjab University, Chandigarh & Pb. Govt.



OUR THREE YEAR DEGREE COURSES

| Course | Eligibility | Subjects | No. of Seats approved by the University |
|------------------------------------|--|--|---|
| Semester System B.A.* | The admission is open to a student who has passed Secondary Examination or an equivalent examination with corresponding subjects or is placed in compartment in one subject only, of the Senior Secondary Examination, provided she gets 35% marks in aggregate including the marks obtained in the compartment subject and 20% marks in compartment subject.(Theory & Practical taken together) | Compulsory : 1. English - 100 marks 2. Punjabi - 100 marks 3. Environment and Road Safety Education & Violence Against Women & Children & Drug-100 Marks Elective : Any three of the following (100 Marks each) :- Punjabi, Hindi, English Sanskrit, History, Political Science, Economics, Mathematics, Sociology, Home-Science *, Music Instrumental, Computer Science, Physical, Education, Classical Dance. Combination not allowed by the university/College 1. History/Maths/Music Instrumental 2. English/Hindi/Punjabi/Sanskrit 3. Sanskrit/Physical Education 4. Political Science/Computer Science 5. Computer Science/Sociology 6. Physical Education/Classical Dance 7. Pol. Sci./Classical dance | Open |
| Semester System B.C.A.* | Passed 10+2 in any discipline even without having passed Mathematics/Statistics as one of the subjects with atleast 50% marks is eligible. However the candidate must have passed Mathematics upto 10th level. | Semester-I* Eng (C) Fundamentals of Mathematical Statistics, Computer Fundamental and Computing Software, Problem Solving Through C, Lab Based on BCA-16-103, Lab Based on BCA-140, Environment, Road, Safety Education and Violence against women and Children. Semester-II* English (C) -B, Computer Organization Sci. II, Fundamental of Web Programming, Object Oriented Programming Using C++, Lab Based on BCA-16-203, Lab. Based on BCA-16-204. Semester-III* Punjabi, Information System Design and implementation, Computer Oriented Numerical Methods, Data Structures Lab Based on BCA-16-304 Lab Based on BCA-16-305. Semester-IV* Punjabi, Software Project Management, Operating System Concepts and Linux, Database Management System, Lab Based on BCA-16-404 Lab Based on BCA-16-405. Semester-V* Computer Networks 2. Discrete Mathematical Structure 3. Java Programming 4. Web Application Development 5. Lab Based on BCA-16-5036 Lab Based on BCA-16-504 Semester-VI* 1. E Commerce 2. Application Development Using VB Net 3. Computer Graphics and Multimedia Application 4. Lab Based on BCA-16-603. 5. Major Project & Seminar. | 40 seats +2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person |

*If New Education Policy started by Panjab University Chandigarh for the session 2024-25 then the subject for First Year Under Graduate classes may change the subjects given above



OUR THREE YEAR DEGREE COURSES

| Course | Eligibility | Subjects | No. of Seats approved by the University |
|--|--|---|--|
| Semester System B.Com. (Hons.)* | <p>(a) +2 examination or B.Com I(old scheme) of PU Chd. with three of the following of the subjects securing at least 45% marks in the aggregate:- Commerce (or Theory of Commerce or Foundation Course in Commerce) Accountancy (or Book Keeping & Accountancy) Economics, Mathematics (or Statistics), Business Organization (or Business Management or Theory & Practice of Management), Insurance (or General Insurance or Life Insurance), Banking & Trade, commercial Geography, Office Management & Secretarial Practice (or Office Organization & Management), Mercantile Law (or any Company Law), Auditing, Type Writing & Stenography/Computers (For typewriting)</p> <p>b) +2 Examination or B.A. I (old scheme) of PU Chd. with atleast two of the subjects mentioned in (a) securing at least 50% marks in aggregate</p> <p>(c) +2 Examination or B.A. I/B.Sc. I/Pre. Engineering/Pre Medical Examination of PU Chd. under the old scheme not covered in (b) securing at least 55% marks.</p> <p>(d) Any other Examination recognized by the University as equivalent to (a) (b) or (c) as given above provided that the candidate should have passed in the subject of English at the +2 Examination</p> <p>A students can opt for Hons. in B.Com III Sem. provided she secures 50% marks in B.com. *I&II sem</p> | <p>Semester-I* English & Business Communication Skills, Punjabi/HCP, Commercial Laws, Principles & Practices of Management, Psychology of Managers, Micro Economics, Financial Accounting.</p> <p>Semester-II* English & Business Communication Skills, Punjabi/HCP, Business Laws, Corporate Accounting, Fundamental of e-commerce, Human Resource Management, Macro Economic, Environment & Road Safety Education.</p> <p>Semester-III* Issues in Indian Commerce, Cost Accounting, Company Law, Business Mathematics and Statistics, Banking and Insurance, Goods & Services Tax (GST), Advertising & Brand Management (For Honours students)</p> <p>Semester-IV* Security Analysis and Portfolio Management, Advanced Accounting, Auditing and Secretarial Practice, Cost Management, Marketing Management, Quantitative Techniques and Methods, Consumer Behaviour (For Honours students)</p> <p>Semester-V* Income Tax law, Management Accounting, Indian Economy, Production & Operations Management, Entrepreneurship & Small Business, Financial Markets & Services, Compensation Management (for Honours students)</p> <p>Semester-6* Direct Tax laws, Financial Management, Issue in Financial Reporting, Social & Business ethics, Operational Research, Sectoral aspects of India Economy, Training & Development (for Honours Students)</p> | <p>70 seats +2 seats for rural area students +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person</p> <p>70 seats +2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person</p> <p>70 seats +2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person</p> |

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OUR THREE YEAR DEGREE COURSES

| Course | Eligibility | Subjects | No. of Seats approved by the University |
|---|---|---|---|
| Semester System B.Sc. Fashion Designing | Admission to B.Sc. F.D. Sem.-I is open to all the students with 50% marks in any stream of +2 (45% marks for SC & ST category candidates) In 10+2 Examination from CBSE/PSEB or any other equivalent examination from recognized board with English as compulsory subject. | <p>1st Semester :-* Basic of Design and Illustration-I, Garment Construction-I, Textile Science -I, Basic of computer skills, English-I, HCPI/Punjabi I, Needle Craft, Garment Design.</p> <p>2nd Semester :-* Basic of Design and Illustration-II, Garment Construction-II, Textile Science-II, Basic of Computer Skills, English-II, HCPI/Punjabi II, Needle Craft, Garment Design-II</p> <p>3rd Semester :-* Fashion Design Illustration, Fabric Construction-I Garment Construction-III, Pattern Making -I, fashion Concept-I, Traditional Embroidery, Garment Design-III.</p> <p>4th Semester :-* Fashion Illustration, History of Indian Costumes II, Fabric Construction -IV Garment Construction -IV, Pattern Making -II, Knitting, Traditional Embroidery, Fashion Concept.</p> <p>5th Semester :-* Pattern & Marker Making on Computer-I Pattern Making -III, Line Development -I, Garments Construction -V, Apparel Manufacturing Technology-I Internship, Garment Design, Textile Dyeing, Hwc.</p> <p>6th Semester :-* Pattern & Marker Making on Computer -II, Marketing & Merchandising, Pattern Making -IV, Garments Construction -VI, Line development & Portfolio II, Entrepreneurship Development, Seminar, Textile Printing & Finishing.</p> | <p>40 seats + 2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person</p> |

*If New Education Policy started by Panjab University Chandigarh for the session 2024-25 then the subject for First Year Under Graduate classes may change the subjects given above



OUR POST GRADUATE DEGREE COURSES

| Course | Eligibility | Subjects | No. of Seats approved by the University |
|--|---|--|---|
| Semester System M.A. (Sociology) | Admission to M.A. Semester-I is open to the students according to the following criteria :- 1. 50% marks obtained in Aggregate of Graduation OR 2. 45% marks in the Subject of Sociology | <p>Semester - I</p> <ul style="list-style-type: none"> ❖ History of Social Thought ❖ Sociology of Family and Gender ❖ Sociology of Development ❖ Social Stratification : Concept & Theories <p>Semester - II</p> <ul style="list-style-type: none"> ❖ Positive Sociological Theories ❖ Methods & Techniques in Social Research ❖ Social Dimensions of Development ❖ Sociology of Urban Settlements <p>Semester - III</p> <ul style="list-style-type: none"> ❖ Interpretive Sociological Theories ❖ Methodology of Social Research ❖ Social Development in India ❖ Family in Cross Cultural Prospective <p>Semester - IV</p> <ul style="list-style-type: none"> ❖ Perspective on Indian Society ❖ Environmental Crisis and Sustainable Development. ❖ Family Dynamics in Contemporary India ❖ Social Problems | <p>60 seats + 2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person</p> |



OUR POST GRADUATE DEGREE COURSES

| Course | Eligibility | Subjects | No. of Seats approved by the University |
|--|---|--|--|
| Semester System M.Sc. (Mathematics) | Admission to M.Sc. Semester I shall be open to a candidate who has passed B.Sc. Honours, School) /B.A./B.Sc. (Honours) in Mathematics or B.A./B.Sc. (Pass) examination with the subject of Mathematics having either at least 50% marks in the aggregate or 45% marks in the subject of Mathematics. | Semester - I <ul style="list-style-type: none"> ❖ Real Analysis-I ❖ Algebra-I ❖ Differential Equations ❖ Complex Analysis-I ❖ Number Theory-I Semester - II <ul style="list-style-type: none"> ❖ Real Analysis -II ❖ Algebra-II ❖ Vector analysis and Mechanics ❖ Complex Analysis-II ❖ Number Theory-II Semester-III <ul style="list-style-type: none"> ❖ Field Theory ❖ Topology ❖ Probability and Mathematical Statistics-I ❖ Special Functions ❖ Linear Programming Semester-IV <ul style="list-style-type: none"> ❖ Linear algebra ❖ Functional Analysis ❖ Probability and Mathematical Statistics-II ❖ Integral Transforms and their Applications ❖ Non-Linear Programming | 60 seats +2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia Patient +1 seat for Kashmiri displaced person |
| PGDCA | Passed Bachelor's Degree under 10+2+3 system of examination of Panjab University, Chd. with at least 50% marks in any discipline or any other examination recognized by the Panjab University, Chd. equivalent to any of the above examinations. Graduate (B.A./B.Sc./B.Com/BCA under 10+2+3 system of examination) having Mathematics as main subject upto +2 level. | Semester - I Fundamentals of Computer System, Computer programming using 'C', DBMS Using SQL, Data Communication & Networks, Lab-I, Lab-II Semester - II Object oriented concepts using JAVA, Web Technologies, Software Engineering, Computer Based Accounting, Lab-III, Lab-IV, Project Work. | 30 seats +2 seats for rural area students +1 seat for border area student +2 Single Girl Child +1 Seat for Cancer/ AIDS/Thalassemia patient +1 seat for Kashmiri displaced person |



ADD-ON COURSES

COMMUNICATIVE ENGLISH

In the high-tech fast changing job market, proficiency in communication skills is the pre-requisite for job procurement. A graduate with effective communication tools in his professional kitty will find it easy to get adjusted everywhere, be it a multi-national company, corporate sector or indigenous projects of the nation.

COMPUTER BASED ACCOUNTING

Present era is of modernization and globalization. Computer plays a vital role in modernization. With the knowledge of Computer Based Accounting every one of us will be able to maintain the accounting records if we want to become an entrepreneur. So knowledge of computerized accounting is not only helpful to the persons to maintain their business records but also helpful to those who want to get job in MNC's or big industries. The Certificate /Diploma/Advanced Diploma course has been started in our college for regular students.

Duration : Each course will be of one academic year.

Add-on course will be in three phases :

- One year programme ----- Certificate
- Two years programme ----- Diploma
- Three years programme ----- Advanced Diploma

Note : A student may leave the course after any of the above stages.



| Course | Eligibility | Subject |
|---|---|---|
| Communicative English Certificate Course | Students should have studies English as one of the subjects at +2 level | Paper A - Speech Skills Paper B - Writing communication Skills & Study Skills |
| Communicative English Diploma Course | 50% marks in Certificate Course | Paper A - Radio Journalism+ Broadcast Presentation Paper B - TV Journalism |
| Communicative English Advanced Diploma Course | 50% marks in Diploma Course | Paper A - Print Journalism (Print Journalism I, Print Journalism II) Paper B - Office Communication for the Business |
| Computer Based Accounting Certificate Course | Pass Marks 35% marks at +2 level | Paper A - Fundamentals of Computer Accounting Paper B - Tally 6.3 |
| Computer Based Accounting Diploma Course | 50% marks in Certificate Course | Paper A - Wings Trade Paper B - Busy |
| Computer Based Accounting Advanced Diploma Course | 50% marks in Diploma Course | Paper A - Oracle Based Accounting Paper B - SAP CCA 106 |



Important Instructions for the students

1. Students of B.A. Ist can take one language as elective subjects out of English/Hindi/Punjabi/Sanskrit.
2. Students who have practical subjects, may have to stay up to 4.00 p.m. in the College.
3. Principal can refuse those subject combinations, which are not available in the college, Principal is full authorized to decide about the subject combinations.
4. If University changes some subject combination after the publication of prospectus, students will have to study the subjects according to the decision of the University.
5. Subjects will remain the same in B.A.I*, II, & III.
6. A student once admitted to B.C.A. Part I and B.Com Part I will have to complete the course in the college. Migration will be allowed only on the condition that the student pays the full fee of the entire course.
7. A candidate who has not passed English as one of the subjects at the +2 examination shall be allowed to get admitted in B.Com I but she will have to clear English as a deficient subject. In case a candidate does not clear the relevant subject at any of the two consecutive chances offered to her subsequent to the date of admission, her provisional admission to B.Com I examination will stand cancelled.
8. Environment and Road Safety Education is a compulsory subject carrying a maximum of 100 marks for undergraduate students of all streams (Art, Commerce and Computer Applications). The candidates are required to pass the subject with at least 33% marks in 1st/2nd/3rd year of the course.
9. Students will deposit their fee according to the schedule of dates notified on the notice board. Those who do not deposit their fee according to schedule will be fined per day and they shall have to deposit their fee within 10 days, other-wise their name will be struck off from the college rolls. After that, if students want to take re-admission, they have to pay Rs. 170/- as re-admission fee.
10. Names of those students will be struck off from the college rolls, who remain absent continuously for 7 days without intimation.
11. All securities not withdrawn within 12 months of the date of leaving the college will lapse automatically.
12. Compartment students only : +2 compartment students who are admitted in B.A. I classes will have to submit their original +2 certificate of compartment positively.
13. All the student must read the prospectus carefully.
14. Principal can refuse admission to any student without telling any reason.

*If New Education Policy started by Panjab University Chandigarh for the Session 2024-25 then the subject of First Year Under Graduate classes may change the subjects given above



COLLEGE RULES & REGULATIONS

1. GENERAL ASSEMBLY :

The college has provision of holding a General Assembly every Monday. All students and members of the staff are required to be present at the General Assembly. A special fine will be imposed in case students do not observe this rule.

2. ATTENDANCE OF LECTURES :

Students are required to attend at least 75% of the lectures delivered in each subject, failing which, a student will not be allowed to appear in Annual Examination. However, students participating in college academic, co-academic and sports activities will be given compensatory lectures as per university rules.

3. MONTHLY TESTS FOR ALL CLASSES

- ❖ Students of all odd semester classes are required to appear in monthly tests in September, October & November. Students of all even semester classes are required to appear in monthly tests in Feb, March, and April. The duration of monthly test in September, November, February and April will be of 45 minutes consisting of 15 marks, whereas, it will be of 1.30 hours in October and March consisting of 40 marks.
- ❖ According to Panjab University rules 10% internal assessment will be calculated on the proposed formula in order to maintain uniformity in calculating the internal assessment in Under Graduate semester classes by all the affiliated colleges of Panjab University.
- ❖ Class Test 5% ii) Academic Activities (Seminar, Project and Assignment) 3% iii) Attendance 2% The Principal at her discretion may give a special test for valid reasons to the students who fail to qualify class tests but the students can not claim it as a matter of right. If any student is found guilty of copying, she will be fined and serious action will be taken against her.

4. LEAVE RULES

1. Leave will have to be applied on special form available from the office. Application on simple paper will not be accepted.
2. Sick leave form must be supported with Medical Certificate.
3. Student must have applied for leave before absents herself from the college. In case of illness or emergency the leave application must be sent immediately and Photostat copy be kept by the student.



5. DISCIPLINE :

1. It is the first and the foremost duty of students to maintain discipline in the college.
2. Students should be courteous in their dealings with the college employees and one another. They should avoid making a noise in the rooms, the corridors and the compound.
3. Movement from one class room to another should be orderly, disciplined and dignified. At the end of the period, students, already occupying the class room have to vacate it.
4. The college property should in no way be tampered with or disfigured. The defacing of walls and furniture with pencil or chalk marks or ink spots and spitting in the college compound are strictly prohibited.
5. In vacant period, the students are advised to go to the reading room and devote their time in reading magazines, and newspapers. They are advised not to litter here and there.
6. The students should cultivate the queue habit while they go to see the Principal, to pay dues in the Accounts office, to get books issued from the library etc.
7. Inside a class, perfect discipline and order must be maintained and instructions of the teacher should be strictly carried out.
8. Every student is bound to work for the development of the college.
9. Students are not allowed to sit in the moped stand and cycle stand.
10. All quarrels and disputes with fellow students should be avoided. In case of disputes, students should not take the law into their own hands but report immediately to the Principal.
11. The students should not pluck flowers.
12. All concessions and stipends will be withdrawn for misconduct or taking part in strikes. Punishment on this account can lead to heavy fine or even suspension from the college depending on the seriousness of the guilt.
13. Every student should inculcate the habit of reading the Notice Board at least twice a day.
14. Every student is expected to wish the staff members.
15. Students must inform the college office about change in their permanent address, if any.
16. Principal's permission must be obtained for holding meeting in the college premises.
17. Any notice, not bearing signatures of the Principal does not have any validity.
18. Bicycles/Scooters/Mopeds are to be kept locked in the student parking area. The college will not be responsible for any loss.
19. The students are advised not to wear jewellery in the college time.
20. Use dustbin for waste paper material.

Special Note : The College is committed for creating an environment that fosters equal treatment for engagement of under Champions as advocated under UGC guidelines.

6. **Prizes :** To encourage performance in studies, prizes are awarded to the students on the basis of their academic excellence, subject to certain rules which are notified to the students at the beginning of the academic year. i.e. students must have passed in all subjects. Recognition is given for University result and special prizes and certificates are awarded for distinction in academic, co-academic and sports activities, Prize for maximum attendance in the Library is also given.

Note : The students who fail to attend rehearsal before the Prize Distribution Function will not be given their prizes afterwards.

Best Student Prize : A special prize for all round best student is given to a student of the final year class who distinguishes herself in academic, co-academic and sports activities and has shown exemplary conduct during her study period.



7. PHYSICAL EDUCATION, SPORTS & GAMES

1. All students are expected and encouraged to play games. Adequate arrangements by way of ground etc. exist for Kabbadi, Table Tennis, Badminton, Volleyball, Kho-Kho, Athletics, Karate, Boxing, Weight Lifting, Judo and Taekwondo. The College also has a Gym.
2. Absentees in games will be fined Rs. 2/- per day. All students participating in games must equip themselves with proper sports wear.

8. Withdrawal of Names :

An application for withdrawal of name must be made by the Parents/Guardians otherwise the student is liable to pay all college dues incurred by not withdrawing her name.

9. College Magazine :

The College Magazine 'Avastha' is published every year. Students are encouraged to contribute articles, poems, short stories etc. to the various sections of college magazine. The magazine provides a healthy platform to the students to explore their writing abilities.

10. Library Rules :

The college has air conditioned fully furnished and well equipped library with Reading Room & Reference section with more than 28487 books on all subjects. It subscribes to 15 Newspapers and 60 Periodicals along with internet facility for free e-journals for the benefit of students and the staff members. The college also provides Book Bank facility. In the Current session as many as 40 students of the College got benefited from the Book bank for the whole session. Software Advanta has been installed and is being used. The following rules of the library should be observed by the students.

- ❖ Students will be supplied with identity card and two Reader's tickets.
- ❖ Identity Card & Readers tickets are not transferable. The librarian can call at any time, to a student to produce her identity card in support of her claim to draw a book on a particular ticket. Students will be responsible for books drawn from the library on their tickets.
- ❖ Loss of identity card or tickets must be immediately reported to the Librarian to avoid misuse of it by any one else. A sum of Rs. 50/- will be charged for issue of a duplicate identity card & Rs. 5/- for duplicate Readers ticket.
- ❖ The books will be issued to all the students for a period of fourteen days only including the day of issue.
- ❖ A fine of Rs. 2/- shall be charged per day per volume kept after the due date.
- ❖ Any one, who loses, defaces or otherwise damages a book or Journal or a paper by tearing or removing pages shall have to bear the cost of replacement. In case the book is one of a set and is not available separately, the student shall have to bear the cost of the replacement of the entire set.
- ❖ There is annual stock checking in the library. All books borrowed from the library will have to be returned by the time notified for this purpose.
- ❖ Students and teachers voluntarily donate books in the book bank. To make the Book Bank upto date, new books are also purchased and added every year.
- ❖ Students are not allowed to bring the own books in the library.
- ❖ Money once deposited for the loss of books, is not refundable.
- ❖ Students are advised to read magazines, periodicals and journals in the library but these will not be issued for home.
- ❖ An issued book can be called back by the librarian at any time.
- ❖ If there is a holiday on the day of return, the next day will be automatically considered.
- ❖ A student who has maximum sitting in the library will be awarded Prize for making full utilization of library. Students are required to sign the visitor's Register kept at the entrance, can do so before entering the library.



- ❖ One passport size photographs be deposited in the library for identity card at the time of admission.
- ❖ Photostat facility is available in the library from 10:00 am to 2:00 pm
- ❖ Books will be issued from Monday to Saturday during 9:30 am to 2:00 pm

11. (Not Me But You) N.S.S.

Two Units of N.S.S. are working in the college in which 200 students can become members every year. Every students of the college is expected to be the volunteer of the N.S.S. Unit and for their better growth in the college. The volunteers will be awarded certificates A,B or C, if the fulfill they requirements outlined by the N.S.S. Coordinator in the revised guidelines given by the Syndicate. A weightage of 1% at the time of next admission is given to the volunteers who have attended 7 day and Night camp. Some jobs are also reserved for N.S.S. volunteers in Central Govt. jobs.

12. Tutorial Group

Every student is assigned a Tutorial group under the guidance of Mr. Kamalpreet Singh, who is expected to guide each one of his wards. Tutorial group meeting will be held twice in the month in special period. Students will be divided into small tutorial groups and taught about moral values like Discipline, Social Manners, Cleanliness, Interdisciplinary topics like Computer education, Home Management, Library awareness, Banking, Small savings, Public Speaking, Health and Traffic rules.

13. National Cadet Corps (Army Wing)

NCC Unit of 53 girl cadets under 4 Punjab Girls BN NCC, Patiala, exists in the college under the Guidance of Lieutenant Dr. Goldy Garg. The aim of NCC is to impart field training to the cadets, expose cadets to team work, inculcate spirit of adventure and endurance and to instill in the value of discipline, integrity, team spirit and dignity of labour. NCC'C' certificate holders have a number of benefits, such as:

1. 20% vacancies are reserved for them in short service commission (Non-Technical) for women.
2. In navy, six vacancies are reserved per course with SSB interview, no UPSC exam required & two years age relaxation is provided.
3. In Air Force 10% weightage is given in all courses including flying training courses with only SSB interview. No UPSC exam is required.
4. In Para-Military forces 2 to 10 bonus marks are awarded for recruitment.
5. In Department of telecom, bonus marks are awarded.
6. State Government gives preference for State Services in certain States.
7. In private sector, many industries give preference to NCC cadets for various jobs.
8. Sahara Scholarship : Educational Scholarship of Rs. 12000/- each is given to 380 cadets.
9. NCC Scholarship : A Scholarship of Rs. 6000 each to 1000 cadets including 250 cadets from rural/ disturbed area is awarded.



14. Career Counseling & Guidance Cell

The college has set up a Career Counseling & Guidance Cell to help & guide outgoing students of the college about further career option. The students get guidance through various lectures by intellectuals from different fields.

15. Remedial Classes

Special/Remedial Classes are arranged in the College for students who are weak in studies. Coaching is also provided to SC/BC students without any payment of fee.

16. College Canteen

College has a spacious canteen with newly added furniture for students. The canteen provides a fresh variety of eatables, lunch & tea snacks.

17. Suggestion Box

Suggestion box has been placed in Visitor's Room in front of Principal office in the College. Students and Parents are requested to put their suggestions in this box for the welfare of students and the institution.

18. Principal-Parent-Teacher Meetings

Principal-Parent-Teacher Meetings will be held in each term immediately after October Test & March test as per requirement. It is compulsory for the parents to attend these meetings.

19. Principal-Alumni-Teacher Meetings

Principal-Alumni-Teacher Meetings will be held in the month of March 2024.

20. Central Association

The Central Association of the college comprises of students from all categories like Sports, Academic and Co-academic activities. The President, Vice President, Secretary, Joint Secretary of Central Association assist the College administrator in maintenance of discipline and cleanliness and in solving all the problems of the College.

21. Special Classes

Special classes will be Arranged for those students who fall short of lectures as per University rules due to participation in Co-academic/Sports activities or due to Medical cause. Shortage of Lectures before Autumn/Winter Break will have to covered by attending classes in Autumn/Winter Break. If any student fails to cover the lecture shortage her name will be struck off from the college rolls.

22. Special Test

Those students who fail to qualify the conditions of class tests as per Academic Calender given on page numbers 15 and 16, due to Co-academic/Sports Activities or due to Medical Cause will have to appear in Special Test as announced at that time. In case a student fails to appear in any of these examinations, she will not be allowed to appear as regular student.



THE COLLEGE HOSTEL

The college offers hostel accommodation with all the modern amenities and a peaceful atmosphere conducive for studies. The number of seats are limited, so candidates desirous of residing in the hostel must get their seats reserved immediately at the time of admission to the college. A separate form for admission to the hostel is supplied with the prospectus, to be filled in by the boarders.

RULES FOR HOSTELLERS

- ❖ The hostellers are not allowed to take their guests to their rooms.
- ❖ Day scholars are not allowed to visit the hostel.
- ❖ Hostellers are not allowed to keep more than 500/- with them.
- ❖ Hostellers are advised not to wear gold or precious jewellery.
- ❖ Hostellers should study in their own rooms.
- ❖ Light and fan must be switched off when not in use.
- ❖ Hostel rooms and lobby must be kept clean.
- ❖ Hostellers are not allowed to go to the warden's teacher's room under any circumstances.
- ❖ Hostellers are not allowed to take food in their rooms.
- ❖ No electrical device (like Iron or Heater) is allowed in the Hostel.
- ❖ Whenever any students wants Home-Leave, she must fill her accurate address in the weekend register.
- ❖ Hostel gates close by 7.00 p.m. All girls are required to mark their attendance in the attendance register.
- ❖ Every hosteller will be issued a separate Hostel Identity Card depicting the details and photographs of her family members and at the most two relatives who are allowed to visit the college campus. It must be deposited at time of admission.
- ❖ If any girl wants to go outside the college, she will have to get the written permission from the college Principal.
- ❖ Discipline should be maintained at all cost.

NOTE

Hostellers are responsible for the safe-keeping of their money, belongings, clothes etc. On personal request from the parents of wards; hostellers can go home on special occasions.

Parents must cooperate with the college authorities in maintaining discipline in the college and the

RULES FOR THE VISITORS

- ❖ Visitors are allowed to visit their wards during specified days and hours only.
- ❖ Visitors may visit boarders on Saturdays after 2:00 pm and on Sundays 9:00 am to 5:00 pm in Winter and in Summer - Saturday 2:00 pm to 7:00 pm & Sunday 10:00 am to 6:00 pm.
- ❖ Visitors are allowed only in the visiting room.
- ❖ Non Visitor will be allowed on odd days or during odd hours.
- ❖ Any exception to visiting time or person must be approved by the warden.
- ❖ No guest will be allowed to stay in the hostel for the night, not even female guests.
- ❖ The visitors must sign the Visitors Register at the gate before entering.
- ❖ Visitors will be allowed to see a boarder only upon presentation to the visitor's identification card issued by the college and signed by the parents.
- ❖ Parking is prohibited outside the hostel area.

Hostel Dues :

The hostel dues will be Rs. 14000/- For Non A.C Room & Rs. 20,000 for A.c. Room per annum, payable in two instalments, one at the time of admission and second in the first week of December 2024 Mess fee of Rs. 2000/- per month will be charged.



FEE / FUNDS / CHARGES

RULES FOR PAYMENT OF COLLEGE DUES

- ◆ The College dues for all classes will be collected from the students during session 2024-2025 as per schedule given below.
 - i. At the time of admission 3 months fees will be charged including university exam free for 1st semester.
 - ii. Fee for 3 months will be charged in the month of september 2024
 - iii. Fee for 3 months including university exam fee for 2nd semester will be taken in the month of January 2025.
 - iv. Fee for 3 months will be charged in the month of march 2025.
- ◆ The schedule for collecting college dues from classes having semester system will be notified well in time before the prescribed date for the payment of such dues.
- ◆ Students are required to pay all their dues on dates notified well in advance. Defaulters have to pay their dues with in ten days with the late fine under rules.
- ◆ The names of students who fail to pay the dues with in this stipulated period may be struck off the college rolls. They may, however, re-admitted after paying the arrears of Fee. Re-admission fee of Rs. 170/- but no benefit of lecturers on account of absence can be claimed by them. The principal may at her discretion, refuse to re-admit any student without assigning any reason for the same.
- ◆ All security deposit will be refunded to the student on her leaving the college, provided she has cleared all the dues. Security refund can be claimed within six months of her leaving the college. No application for refund will be entertained after the expiry of the time limit. All securities not withdrawn within six months of leaving the college shall lapse automatically.
- ◆ All dues shall be paid in the College Accounts Office on the specified dates otherwise fine will be charged as per rules.
- ◆ if applied to the Principal at least two days prior to the payment of fee, extension of date of payment may be granted.
- ◆ Fee can be paid by Cash/Bank Draft/online mode. Fee and Fines once paid will not be refunded.
- ◆ If dues remain unpaid till the last date of the month, the student's name will be struck off from the College rolls.
- ◆ In case a student leaves the College during any term of the session, she will have to pay for the whole period.
- ◆ The students should check their receipts before leaving the fee counter. Once she leaves the counter, the Office will not be responsible for any discrepancies.
- ◆ After getting admission no fees will be refunded.



Fee/Fund/Charges of B.A. Classes (I, II & III) & Post Graduate Classes (M.A., M.Sc. I & II for the session 2023-24)

| S.No. | Particulars | BA | B.Com. | M.A. |
|-------|--|-------|--------|-------|
| 1. | Admission Fee | 170 | 170 | 180 |
| 2. | Tuition Fee | 790 | 790 | 880 |
| 3. | Retirement Benefits Fund | 2412 | 2412 | 2412 |
| 4. | Library Development Fund | 354 | 354 | 354 |
| 5. | Students Development Fund (Meritorious Fund) | 260 | 260 | 260 |
| 6. | College Youth Welfare Fund | 425 | 425 | 425 |
| 7. | Library Security Fund (Refundable) | 295 | 295 | 295 |
| 8. | College Youth Welfare Fund | 165 | 165 | 165 |
| 9. | Prize Distribution Function | 153 | 153 | 153 |
| 10. | Seminar/Club/Societies | 153 | 153 | 153 |
| 11. | College News & Annual Report | 82 | 82 | 82 |
| 12. | Identity/Library Card | 82 | 82 | 82 |
| 13. | Magazine Charges | 224 | 242 | 224 |
| 14. | Medical Charges | 153 | 153 | 153 |
| 15. | Environment Education Fee | 331 | 331 | |
| 16. | Student Aid Fund (Poor & Needy) | 425 | 425 | 425 |
| 17. | Amalgamated Fund | 2116 | 2116 | 2116 |
| | Sub Total (A) | 8590 | 8590 | 8359 |
| | University Charges (B)* | 583 | 583 | 583 |
| | College running & Maintenance Charge **(C) | 4647 | 16034 | 10500 |
| | Total Fee/Charges/Fund (A+B+C) | 13820 | 25207 | 19442 |

Table A Charges Per Annum Optional to be realized subject to the provision of facilities.

| | | | | |
|----|--------------------------------------|-------|-------|------|
| 1. | NSS/NCC Fund | 21 | 21 | 21 |
| 2. | Student Insurance | 141 | 141 | 141 |
| 3. | Gymnasium Charges | 70 | 70 | 70 |
| 4. | Internet & Digital Library | 193 | 183 | 193 |
| 5. | Generator Fund | 279 | 279 | 279 |
| 6. | Computer Fund | 1612 | 1612 | 1612 |
| 7. | Revised University Charges Per Annum | 583 | 583 | 583 |
| 8. | Pb. Govt. Charges | 120 | 120 | 120 |
| 9. | Research and Development Fund | | | 70 |

Fee/Fund/Charges of BCA Classes (I, II, III) & B.Sc F.D. I, II & III, PGDCA

| S.No. | Particulars | BCA | B.Sc. F.D. | PGDCA |
|-------|---|--------|------------|--------|
| 1. | Course/College running & maintainance charges | 35479 | 35479 | 19503 |
| 2. | Retirement Benefits Fund | 2524 | 2524 | 2524 |
| 3. | NSS/NCC Fund | 22 | 22 | 22 |
| 4. | House Examination Charges | 433 | 433 | 433 |
| 5. | Identity/Library Card | 86 | 86 | 86 |
| 6. | Medical Charges | 160 | 160 | 160 |
| 7. | Students Scholarship Fund (Meritorious Fund) | 272 | 272 | 272 |
| 8. | College Youth Welfare Fund | 173 | 173 | 173 |
| 9. | Amalgamated Fund | 2215 | 2215 | 2215 |
| 10. | Students Aid Fund (Poor & Needy) | 445 | 445 | 445 |
| 11. | Environment Education Fee | 346 | 346 | 346 |
| | Total Fee/Fund/Charges of the Course | 42155+ | 42155+ | 26179+ |

The above said fee structure was for the year 2023-24 issued by Panjab University, Chandigarh vide letter MISC/A-1/3560 Dated 11-05-2023, if there is any change in fee or funds for the session 2024-25 after issue of this prospectus, the same will be charged from the students accordingly.

PAY YOUR FEE IN TIME TO AVOID FINE



OTHER UNIVERSITY FUNDS (PER ANNUM RUPEES)



| | |
|--|------|
| 1. Fee applicable for all students of affiliated colleges | |
| Late admission fee with the permission of the Vice-Chancellor. | 3000 |
| PUPIN No. includes (Registration fee+Enrolment fee only for first year students) | 246 |
| University continuation fee Rs. 112.50 per semester | 225 |
| Migration fees (for those candidate who have passed the lower examination from another university/course/councils) | 451 |
| Inter University Migration or Duplication Migration Certificate | 666 |
| P.U. Alumni house & Scholarship fund | 35 |
| College Development Council fee | 91 |
| Students holiday home fee | 80 |
| University sports fee & university sports development fee (225 + 80) | 275 |
| Youth welfare fund | 102 |
| NSS/NCC Fee | 21 |
| Student Insurance | 141 |
| Lease line internet/Digital Library | 193 |
| Gymnasium Charges | 70 |
| Research & Development fund | 70 |
| Generator Fund | 279 |
| Computer Fund | 1612 |
| Parking Charger Scooter Rs. 62.00 p.m. | 806 |
| For Unaided UG & PG Courses | 1075 |
| Honours class Funds | 827 |
| Punjab Sports Development Fund | 75 |
| Higher Education Fund | 25 |

This above said fee structure was for the year 2023-24 issued by Panjab University, Chandigarh vide letter MISC/A-1/3560 Dated 11-05-2023, if there is any change in fee or funds for the session 2024-25 the same will be charged from the students accordingly.

Fee Refund Policy as per UGC Letter No. F.2-7/2022(CPP-II) Dated 03.07.2023

| Category | Percentage of Refund of Fees* | Point of time when notice of withdrawal of admission is received in the HEI |
|----------|-------------------------------|--|
| 1) | 100% | 15 days or more before the formally notified last date of admission |
| 2) | 90% | Less than 15 days before the formally notified last date of admission |
| 3) | 80% | 15 days or less after the formally notified last date of admission |
| 4) | 50% | 30 days or less, but more than 15 days after formally notified last date of admission |
| 5) | 00% | More than 30 days after formally notified last date of admission |



FEE CONCESSION & SCHOLARSHIPS

Fee Concession :

1. Fee concession, as admissible under Govt. rules is awarded to deserving students. There is also a provision to give help for purchase of clothes and medicines from the 'Students Aid' fund to the needy students.
2. **The concession is only in tuition fee and not in funds.** All concessions are conditional depending upon a student's good conduct, regular attendance and progress in studies. If a student fails in any House examination, she will not be entitled for fee concession from retrospective effect. Students who are awarded scholarships stipend will not be given any concession in fee.
3. Sports Achievers, Co-academic/Youth Festival Achievers will be given free concession as per the policy decided by the Management/Principal during the current session.
4. In Academics, 100%, 75% and 50% fee concession (College Funds) will be granted to the students who bag 1st, 2nd and 3rd position respectively in the University.

Note : Failed students or students having compartment are not eligible for any concession

5. Scholarship/Stipends are given by different organizations as follows :

Smt. Amar Joshi Stipend : Rs. 50/- p.m stipend is given to the poor & deserving students.

Sh. Ashok Kumar Tiwari : Assiduous student scholarship to be awarded to the topper of two B.A. II & B.A. III classes every year Rs. 10000/- each.

Mata Kartar Kaur : Scholarship Rs. 5000/- to topper of B.A. I.

Sh. H.S. Nagi : Scholarship Rs. 5000/- to topper of B.Com. I.

Stipend and scholarship to Minority students :

- | | |
|---|---|
| a) Alumni Association of the College. | b) Senior Citizens Welfare Council Regd. Khanna |
| c) Rotary Club, Khanna | d) Disha Welfare Society |
| e) Punjab Khatri Chetna Manch | f) Ladies Helping Hand Society (Regd.) |
| g) Mata Khatri Chetna Manch | h) Smt. Bimla Dutt & Sh. Haridev Dutt Welfare Trust |
| i) Sh. Brij Lal Kanta Devi Charitable Trust | |

Besides this some stipends are also given by many other persons from time to time.

6. Various Scholarships given by Panjab University, Chandigarh :

- | | |
|------------------------|------------------------|
| a) Means Cum Merit | b) Sports |
| c) Single Girl Child | d) Physically Disabled |
| e) AIDS/Cancer Patient | |

7. Facilities for students belonging to Schedule Caste & Backward Classes :

Schedule Cast & Backward Class students are provided with special facilities of scholarship & stipend during their study period. All students belonging to the schedule caste & backward class are advised to apply for scholarship. According to Punjab Govt. Instructions, students of schedule caste & backward class whose parent's annual income is less than Rs. 2.5 Lac for SC and Rs. 1 Lac. for BC have to attach their eligibility, caste and parents' annual income certificate with their admission form for the concession of tuition fee.

8. Fee will be charged from SC/ST students who fulfill the conditions of Post Matric scholarship to SC/ST scheme as per the direction of Government of Punjab. The fee will be Refunded by state Govt. to eligible students.

9. Lower income group : It is meant for those students whose annual income is below the poverty line according to Punjab Government.

10. Riot Victims : Punjab Government has sanctioned a stipend for the Riot Victim students.

11. Stipend and scholarship to Minority students : The above mentioned scholarships are available to students of following categories : i) Sikhs ii) Christians iii) Jains iv) Buddhists.

12. Special stipends are given to handicapped students by the College as well as Panjab University, Chandigarh. The concession is only in tuition fee.

PUNISHMENT FOR INDISCIPLINE : ALL CONCESSION AND STIPENDS WILL BE WITHDRAWN



Office Holders/Incharges of Various Committee for the Session 2024-2025

- | | |
|---|---------------------------|
| 1. Dean Academics | Ms. Ranjit Kaur |
| 2. Dean Co-Academics | Ms. Harinder Kaur |
| 3. Dean Sports | Dr. Rajni Chhabra |
| 4. Bursar | Ms. Ranjit Kaur |
| 5. Controller of Examination | S. Kamalpreet Singh |
| 6. Co-ordinator Internal Quality Assurance Cell | Ms. Harinder Kaur |
| 7. Advisory Committee Incharge | Ms. Ranjit Kaur |
| 8. Central Association Incharge | Dr. Goldy Garg |
| 9. Time Table Incharge | Dr. Goldy Garg |
| 10. UGC Cell | Dr. Monika Jindal |
| 11. Career Guidance / Counseling & Placement Incharge | Ms. Puneet Sharma |
| 12. NCC Incharge | Lieutenant Dr. Goldy Garg |
| 14. NSS Programme Officer, NSS Unit - I | Ms. Harinder Kaur |
| NSS Programme Office, NSS Unit-II | Dr. Monika Jindal |
| NSS Clerk Unit -I | Ms. Taranjeet Kaur |
| NSS Clerk UNit-II | Ms. Babita Batra |
| 15. Grievance Redressal Committee, | Dr. Monika Jindal |
| Gender Sensitization Committee Against | |
| Sexual Harassment & Anti Ragging Incharge | |
| 16. Equal Opportunity Cell Incharge | Ms. Sonia |
| 17. AISHE Committee Incharge | Sh. Ravinder Kumar |
| 18. Discipline Committee Incharge | Dr. Goldy Garg |
| 19. Cleanliness Committee Incharge | Sh. Ravinder Kumar |
| Co-incharge | Ms. Taranjit Kaur |
| 20. Attendance Regulation Committee Incharge | Ms. Ranjit Kaur |
| 21. Canteen & Refreshment Committee Incharge | Ms. Ranjit Kaur |
| 22. Prospectus Committee Incharge | Dr. Monika Jindal |
| 23. Fee Concession Incharge | Ms. Ranjit Kaur |
| 24. Scholarship Committee Incharge | Dr. Chamkaur Singh |
| 25. Editor-in-Chief of the College Magazine "Avastha" | Ms. Harinder Kaur |
| 26. College Web Site Committee Incharge | Ms. Arpana Kapoor |
| 27. Photography Incharge | Ms. Shalley Vaid |
| 28. Purchase Committee Incharge | Ms. Ranjit Kaur |
| 29. Alumni Association Incharge | Ms. Harinder Kaur |
| 30. Trips & Tour s Committee Incharge | Ms. Ranjit Kaur |
| Co-Incharge | Sh. Ravinder Kumar |
| 31. Sports Committee | Dr. Rajni Chhabra |



Office Holders/Incharges of Various Committee for the Session 2024-2025

- | | |
|--|--|
| 32. Right to Information Cell (RTI Cell) | Dr. Prabhjit Kaur (Principal) |
| a) Appellate Authority | Sh. Ravinder Kumar (Officiating Office Supdt.) |
| b) Public Information Officer (PIO) | Ms. Anita Soni |
| c) Assistant Public Information Officer (APIO) | Ms. Taranjeet Kaur |
| 33. Hostel Committee Incharge | S. Kamalpreet Singh |
| 34. Tutorials incharge | Ms. Ranjit Kaur |
| 35. Morning assembly Incharge | S. Kamalpreet Singh |
| 36. Maintenance of College Building, Sports Ground & Infrastructure Incharge | Ms. Puneet Sharma |
| 37. Beautification of Campus & Sports Ground Incharge | Dr. Chamkaur Singh |
| 38. Press Liasion Committee Incharge | S. Kamalpreet Singh |
| 39. Stationary Printing Incharge | Ms. Ranjit Kaur |
| 40. Library Committee Incharge | Ms. Ranjit Kaur |
| 41. Admission Promotion Committee | Dr. Amardeep |
| 42. Internal Committee for students with Disabilities-In-charge | S. Kamalpreet Singh |
| 43. Nodal Officer DCDC(PU,Chd.) | Dr. Chamkaur Singh |
| 44. Nodal Officer S.C./B.C./Minority Scholarship Schemes | Ms. Puneet Sharma |
| 45. Nodal Officer Online Portal of Punjab University Chandigarh for Examiner Appointment | Ms. Harinder Kaur |
| 46. Nodal Officer for Anti Drug Campaign | Dr. Amardeep |
| 47. Nodal Officer Electoral Literacy Club | Dr. Chamkaur Singh |
| 48. Cultural/Dramatic/Academic Societies Incharge | Dr. Chamkaur Singh |
| Sanskrit Parishad | Dr. Chhinderpal Kaur |
| Punjabi Sahit Sabha | Ms. Harinder Kaur |
| Dramatic Society & Youth Service Club | Ms. Ranjit Kaur |
| Commerce Society | Dr. Rajni Chhabra |
| Economics Society & Dance | Ms. Harinder Kaur |
| Fashion Designing Society & Home Science | Ms. Sonia |
| Maths Society | S. Kamalpreet Singh |
| Political Science Society | Dr. Chamkaur Singh |
| Hindi Parishad | Dr. Chamkaur Singh |
| Reader Club | Ms. Uvika |
| Sports Society | Dr. Amardeep |
| History Society | Ms. Savita Khanna |
| English Literary Society | Ms. Arpana Kapoor |
| Computer Science Society | Dr. Chhinderpal Kaur |
| Red Cross Society & Red Ribbon Club | Dr. Purnerdeep Singh |
| Sociology Society | |



COLLEGE INFRASTRUCTURE AT A GLANCE



PRINCIPAL OFFICE



ADMINISTRATIVE BLOCK



COLLEGE LIBRARY



FASHION DESIGNING LAB.



COMPUTER LAB



COLLEGE AUDITORIUM



COLLEGE SPORTS GROUND



MUSIC ROOM



DANCE ROOM



COLLEGE CLASS ROOM



COLLEGE HOSTEL



COLLEGE LAWN

COLLEGE NSS & NCC UNIT



NSS



NCC



SPARKLING GEMS OF SESSION 2022-2023 OUR TOPPERS



Manpreet Kaur
M.Sc. Maths 2nd Sem.
82.20%



Sita
M.Sc. Maths 4th Sem.
75.70%



Komal
M.A. Eco. 4th Sem.
81.25%



Poonam Preet Kaur
M.A. Soc. 2nd Sem.
77.75%



Vishali Sharda
M.A. Soc. 4th Sem.
82.56%



Nirpjit Kaur
PGDCA 2nd Sem.
81.50%



Mamta Rani
B.Sc. F.D. 2nd Sem.
88.34%



Sakshi
B.Sc. F.D. 4th Sem.
94.66%



Amanvir Kaur
B.Sc. F.D. 6th Sem.
94.57%



Avnreet Kaur
B.Com. 2nd Sem.
81.21%



Navdeep Kaur
B.Com. 4th Sem.
82.32%



Muskan Kakria
B.Com. 6th Sem.
90.54%



Muskan Kakria
B.Com. Hons. 6th Sem.
87.30%



Sukhmanpreet Kaur
BCA 4th Sem.
81.72%



Khushboo Narang
BCA 6th Sem.
87.02%



Navjot Kaur
B.A. 2nd Sem.
78%



Komalpreet Kaur
B.A. 4th Sem.
82.75%



Sanjana
B.A. 6th Sem.
82.91%

STUDENTS WITH EXCELLENCE IN ACADEMICS SESSION 2022-23



Tarundeep Kaur
M.Sc. Maths 2nd Sem.
73%



Jasvir Kaur
M.Sc. Maths 2nd Sem.
70.40%



Anjali
M.Sc. Maths 4th Sem.
69.70%



Shikha Kumari
M.Sc. Maths 4th Sem.
69.25%



Komalpreet Kaur
M.A. Eco. 4th Sem.
79.62%



Mandeep Kaur
M.A. Eco. 4th Sem.
75.68%



Sumandeep Kaur
M.A. Eco. 4th Sem.
74.31%



Yashi
M.A. Soc. 2nd Sem.
77.25%



Kunika Nahar
M.A. Soc. 2nd Sem.
77%



Priya Dutta
M.A. Soc. 4th Sem.
80.87%



Prabhjot Kaur
M.A. Soc. 4th Sem.
79.12%



Nishu Rani
M.A. Soc. 4th Sem.
75.81%



Tejasvir Shahi
M.A. Soc. 4th Sem.
74.18%



Rozy
M.A. Soc. 4th Sem.
73.37%



Diksha
M.A. Soc. 4th Sem.
72.06%



Jai Priya
M.A. Soc. 4th Sem.
71.43%



Rajvir Kaur
M.A. Soc. 4th Sem.
71.25%



Kirti Gopal
PGDCA 2nd Sem.
91%



Gurpreet Kaur
PGDCA 2nd Sem.
90.30%



Khushboo
PGDCA 2nd Sem.
88.90%



Sonia
PGDCA 2nd Sem.
88.30%



Preeti
PGDCA 2nd Sem.
87.70%



Ruchika Bharol
PGDCA 2nd Sem.
87.30%



Balvir Kaur
PGDCA 2nd Sem.
81.60%



Jagdeep Kaur
PGDCA 2nd Sem.
80.10%



Navpreet Kaur
PGDCA 2nd Sem.
73.50%



Pooja
PGDCA 2nd Sem.
70.50%



Karamdeep Kaur
B.Sc. F.D. 2nd Sem.
88%



Jashanpreet Kaur
B.Sc. F.D. 2nd Sem.
87.33%



Gurkanwal Kaur
B.Sc. F.D. 2nd Sem.
85.43%



Purva Sharma
B.Sc. F.D. 2nd Sem.
86.26%



Sachleen Kaur
B.Sc. F.D. 2nd Sem.
81.91%



Gagandeep Kaur
B.Sc. F.D. 2nd Sem.
81.81%



Samanpreet Kaur
B.Sc. F.D. 2nd Sem.
80%



Ruchika Chadha
B.Sc. F.D. 2nd Sem.
78.60%



Priyanjal
B.Sc. F.D. 4th Sem.
94%

Anjali Singla
B.Sc. F.D. 4th Sem.
86.16%



Jashanpreet Kaur
B.Sc. F.D. 4th Sem.
85%



Gurleen
B.Sc. F.D. 4th Sem.
83.50%



Navdeep Kaur
B.Sc. F.D. 4th Sem.
81.50%



Tamanna
B.Sc. F.D. 4th Sem.
79%



Navjot Kaur
B.Sc. F.D. 4th Sem.
76.66%



Rajinder Kaur
B.Sc. F.D. 4th Sem.
75%



Vanishika
B.Sc. F.D. 6th Sem.
69.64%



Prabhjot Kaur
B.Sc. F.D. 6th Sem.
68.32%



Harshita Verma
B.Sc. F.D. 6th Sem.
66.21%



Harmanjeet Kaur
B.Sc. F.D. 6th Sem.
65.01%



Rupinder Kaur
B.Sc. F.D. 6th Sem.
79.94%



Manjot Kaur
B.Sc. F.D. 6th Sem.
78.57%



Arshdeep Kaur
B.Sc. F.D. 6th Sem.
76.38%



Ratika
B.Sc. F.D. 6th Sem.
73.58%



Jasneet Kaur
B.Sc. F.D. 6th Sem.
71.75%



Jaspreet Kaur
B.Com. 2nd Sem.
70.63%



Savneet Kaur
B.Com. 2nd Sem.
75.30%



Simranjit Kaur
B.Com. 2nd Sem.
73.48%



Simran Kaur
B.Com. 2nd Sem.
72.72%



Gurkiran Kaur
B.Com. 2nd Sem.
71.21%



Punjeet Kaur Gosal
B.Com. 2nd Sem.
70.58%



Sandeep Kaur
B.Com. 2nd Sem.
70.58%



Neha Kumari
B.Com. 4th Sem.
80.83%



Muskanpreet Kaur
B.Com. 4th Sem.
79.17%



Khushi
B.Com. 4th Sem.
76.33%



Navjot Kaur
B.Com. 4th Sem.
74.17%



Ramandeep Kaur
B.Com. 4th Sem.
73.50%



Rukhsana
B.Com. 4th Sem.
72.63%



Shruti Lata
B.Com. 4th Sem.
72.63%



Jiya Walia
B.Com. 4th Sem.
72.67%



Nandani Joshi
B.Com. 4th Sem.
71.83%



Komal
B.Com. 6th Sem.
87.22%



Shruti Jaswal
B.Com. 6th Sem.
86.32%



Kunika
B.Com. 6th Sem.
84.78%



Jashandeep kaur
B.Com. 6th Sem.
84.11%



Radhika Gautam
B.Com. 6th Sem.
84.03%



Diljot Kaur
B.Com. 6th Sem.
83.38%



Shritika
B.Com. 6th Sem.
82.65%



Mansi
B.Com. 6th Sem.
81.14%



Sukhdeep Kaur
B.Com. 6th Sem.
80.78%



Jasleen Kaur
B.Com. 6th Sem.
80.24%



Dinki
B.Com. 6th Sem.
79.41%



Vijay Kumari
B.Com. 6th Sem.
78.35%



Kamaljit Kaur
B.Com. 6th Sem.
77.62%



Parmeet Kaur
B.Com. 6th Sem.
76.78%



Yogita Chandel
B.Com. 6th Sem.
76.73%



Gagandeep Kaur
B.Com. 6th Sem.
76%



Jannat
B.Com. 6th Sem.
75.97%



Mehakdeep
B.Com. 6th Sem.
75.95%



Ishika Sharma
B.Com. 6th Sem.
75.41%



Gurleen Kaur Gosal
B.Com. 6th Sem.
75.08%



Sukhvveer Kaur
B.Com. 6th Sem.
74.68%



Jasleen
B.Com. 6th Sem.
74.57%



Jasleen Kaur
B.Com. 6th Sem.
74.32%



Palak Goyal
B.Com. 6th Sem.
74.32%



Shalini
B.Com. 6th Sem.
73.78%



Komal
B.Com. 6th Sem.
73.14%



Diksha
B.Com. 6th Sem.
71.86%



Pawanpreet Kaur
B.Com. 6th Sem.
70.24%



Kunika
B.Com. Hons. 6th Sem.
85.75%



Radhika Gautam
B.Com. Hons. 6th Sem.
84.75%



Jasleen Kaur
B.Com. Hons. 6th Sem.
83%



Shruti Jaswal
B.Com. Hons. 6th Sem.
79.75%



Yogita Chandel
B.Com Hons. 6th Sem
76.75%



Mansi
B.Com Hons 6th Sem
78.50%



Vijay Kumari
B.Com Hons. 6th Sem
78.25%



Shritika
B.Com Hons 6th Sem
78%



Komal
B.Com Hons 6th Sem
77.50%



Gurleen Kaur Gosal
B.Com Hons 6th Sem
76.75%



Mehakdeep
B.Com Hons 6th Sem
76.25%



Gagandeep Kaur
B.Com Hons 6th sem
76%



Ishika Sharma
B.Com Hons 6th Sem
75.75%



Jasleen Kaur
B.Com Hons 6th Sem
75.50%



Kamaljit Kaur
B.Com Hons 6th Sem
75.50%



Jannat
B.Com Hons 6th Sem
75.25%



Parneet Kaur
B.Com. Hons. 6th Sem
71%



Sukhveer Kaur
B.Com Hons 6th Sem
70.75%



Palak Goyal
B.Com Hons 6th Sem
70.50%



Diksha
B.Com Hons 6th Sem
70.25%



Jasleen
B.Com Hons 6th Sem
70.75%



Shalini
B.Com Hons 6th Sem
70%



Ikra Shaheen
BCA 4th Sem
86.53%



Nisha
BCA 4th Sem
86.53%



Jaspreet Kaur
BCA 4th Sem
86.66%



Khushi
BCA 4th Sem
85.06%



Jyoti
BCA 4th Sem
84.53%



Firdosh
BCA 4th Sem
86.80%



Simranjot Kaur
BCA 4th Sem
80%



Simranpreet Kaur
BCA 4th Sem
79.20%



Purna Bansal
BCA 4th Sem
78.93%



Muskanpreet
BCA 4th Sem
73.33%



Komal Rani
BCA 6th Sem
84.85%



Sonia
BCA 6th Sem
83.23%



Manpreet Kaur
BCA 6th Sem
82.76%



Ranjeet Kaur
BCA 6th Sem
82.12%



Parneet Kaur
BCA 6th Sem
81.91%



Nisha Rani
B.A. 2nd Sem
74.30%



Prachi Singh Thakur
B.A. 2nd Sem
74.75%



Kajal
B.A. 2nd Sem
74%



Tanvir Verma
B.A. 2nd Sem
72.50%



Simranjeet Kaur
B.A. 2nd Sem
72.25%



Asha
B.A. 2nd Sem
71.95%



Mehak Verma
B.A. 2nd Sem
71.75%



Rekha
B.A. 2nd Sem
71.72%



Jobenpreet Kaur
B.A. 2nd Sem
71.25%



Simrandeep Kaur
B.A. 2nd Sem
71.25%



Jaspreet Kaur
B.A. 2nd Sem
70%



Yashkarandeep Kaur
B.A. 4th Sem
80.23%



Karanpreet Kaur
B.A. 4th Sem
79%



Simranpreet Kaur
B.A. 4th Sem
78.75%



Kumkum
B.A. 4th Sem
78.44%



Dapinder Kaur
B.A. 4th Sem
77.77%



Lovepreet Kaur
B.A. 4th Sem
77.01%



Pooja Rani
B.A. 4th Sem
76.22%



Navdeep Kaur
B.A. 4th Sem
75.75%



Rajveer Kaur
B.A. 4th Sem
75.75%



Ramandeep Kaur
B.A. 4th Sem
74.50%



Rajdeep Kaur
B.A. 4th Sem
74.25



Sukhwinder Kaur
B.A. 4th Sem
74.25%



Simranjeet Kaur
B.A. 4th Sem
74%



Meena
B.A. 4th Sem
73.93%



Anita Rani
B.A. 4th Sem
73.56%



Anu Salodia
B.A. 4th Sem
73%



Aanam
B.A. 4th Sem
72.41%



Muskan
B.A. 4th Sem
72.18%



Ramnameen
B.A. 4th Sem
71.26%



Kulveer Kaur
B.A. 4th Sem
70.50%



Navjot Kaur
B.A. 4th Sem
70.25%



Simran Kaur
B.A. 4th Sem
70%



Saloni
B.A. 6th Sem
90.12%



Ragini Verma
B.A. 6th Sem
89.79%



Kamakshi Sharma
B.A. 6th Sem
89.25%



Meenakshi Mamta
B.A. 6th Sem
88.95%



Navjot Kaur
B.A. 6th Sem
88.79%



Manjot Kaur
B.A. 6th Sem
88.45%



Mamta
B.A. 6th Sem
88.12%



Kamalpreet Kaur
B.A. 6th Sem
87.37%



Manpreet Kaur
B.A. 6th Sem
86.58%



Pooja
B.A. 6th Sem
85.50%



Reetu Kaur
B.A. 6th Sem
85.45%



Preeti Sharma
B.A. 6th Sem
85.37%



Prabhjot Kaur
B.A. 6th Sem
85.04%



Amandeep Kaur
B.A. 6th Sem
84.61%



Arshdeep Kaur
B.A. 6th Sem
84.41%



Harman Walia
B.A. 6th Sem
84.08%



Preena Rani
B.A. 6th Sem
83.54%



Pooja Mourya
B.A. 6th Sem
82.87%



Fatima Parveen
B.A. 6th Sem
82.16%



Shabnam
B.A. 6th Sem
81.70%



Sunita
B.A. 6th Sem
81.37%



Grishika Loomba
B.A. 6th Sem
80.91%



Rajni
B.A. 6th Sem
80.54%



Sareena
B.A. 6th Sem
80.45%



Sunita Devi
B.A. 6th Sem
80.20%



Gursimran Kaur
B.A. 6th Sem
80.04%



Ipshta
B.A. 6th Sem
79.70%



Harleen Kaur
B.A. 6th Sem
79.29%



Pallavi
B.A. 6th Sem
78.66%



Jasmeen Kaur
B.A. 6th Sem
78.45%



Jasveer Kaur
B.A. 6th Sem
77.33%



Harmanjot Kaur
B.A. 6th Sem
76.79%



Kunika
B.A. 6th Sem
76.54%



Gunjan Bhambri
B.A. 6th Sem
76.08%



Ashwarya Goyal
B.A. 6th Sem
75.87%



Jashmanjot Kaur
B.A. 6th Sem
75.79%



Twinkle
B.A. 6th Sem
75.75%



Yogita
B.A. 6th Sem
75.04%



Heena Garcha
B.A. 6th Sem
74.91%



Amanpreet Kaur
B.A. 6th Sem
74.41%



Kajal verma
B.A. 6th Sem
72.79%



Khushwani
B.A. 6th Sem
72.45%



Pushpa Rani
B.A. 6th Sem
72.37%



Tarnanpreet Kaur
B.A. 6th Sem
72.20%



Khushi
B.A. 6th Sem
72.12%



Naydeep Kaur
B.A. 6th Sem
70.29%



Parneet Kaur
B.A. 6th Sem
79.75%



Khushi
B.A. 6th Sem
72.04%



Kashish
B.A. 6th Sem
71.95%



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