

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year**

**2012-2013**

#### I. Details of the Institution

1.1 Name of the Institution

Anglo Sanskrit College for Women

1.2 Address Line 1

Amloh Road, Khanna

Address Line 2

-

City/Town

Khanna, Distt. Ludhiana

State

Punjab

Pin Code

141401

Institution e-mail address

[ascollegeforwomen@gmail.com](mailto:ascollegeforwomen@gmail.com)

Contact Nos.

01628-220570

Name of the Head of the Institution:

Dr. Meenu Sharma

Tel. No. with STD Code:

01628-220470

Mobile:

+9198722-07005

Name of the IQAC Co-ordinator:

Dr. Karuna Arora

Mobile:

9463566064

IQAC e-mail address:

ascw.naac@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

PBCOGN12045

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/001 dated February 28, 2005

1.5 Website address:

www.ascwkhanna.com

Web-link of the AQAR:

[www.ascwkhanna.com/downloads/aqar/2012-13](http://www.ascwkhanna.com/downloads/aqar/2012-13)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	82.40	2005	5 Years
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-08-2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 2005-06 submitted to NAAC on 29/06/2006
- AQAR 2006-07 submitted to NAAC on 19/10/2007
- AQAR 2007-08 submitted to NAAC on 02/04/2009
- AQAR 2008-09 submitted to NAAC on 27/02/2010
- AQAR 2009-10 submitted to NAAC on 02/02/2015  
& resubmitted to NAAC on 04/02/2015
- AQAR 2010-11 submitted to NAAC on 04/02/2015
- AQAR 2011-12 submitted to NAAC on 06/02/2015

1.9 Institutional Status

University NA.

State

-

Central

-

Deemed

-

Private

-

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes ☐ No ☒

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) . Computer Science and Application

1.11 Name of the Affiliating University (*for the Colleges*) Panjab University, Chandigarh

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA.

University with Potential for Excellence - UGC-CPE -

DST Star Scheme - UGC-CE -

UGC-Special Assistance Programme - DST-FIST -

UGC-Innovative PG programmes - Any other (Specify) -

UGC-COP Programmes -

## 2. IQAC Composition and Activities

2.1 No. of Teachers	08												
2.2 No. of Administrative/Technical staff	06												
2.3 No. of students	01												
2.4 No. of Management representatives	01												
2.5 No. of Alumni	01												
2. 6 No. of any other stakeholder and community representatives	01												
2.7 No. of Nominees from Employers/ Industrialists	02												
2.8 No. of other External Experts	01												
2.9 Total No. of members	21												
2.10 No. of IQAC meetings held	10												
2.11 No. of meetings with various stakeholders:	<table border="1"> <tr> <td>No.</td> <td>08</td> <td>Faculty</td> <td>04</td> </tr> <tr> <td>Non-Teaching Staff/Students</td> <td>02</td> <td>Alumni</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td>Others</td> <td>02</td> </tr> </table>	No.	08	Faculty	04	Non-Teaching Staff/Students	02	Alumni	-			Others	02
No.	08	Faculty	04										
Non-Teaching Staff/Students	02	Alumni	-										
		Others	02										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>												
If yes, mention the amount	<input type="text"/>												
2.13 Seminars and Conferences (only quality related)													
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC													
Total Nos.	05												
International	<input type="text"/>												
National	<input type="text"/>												
State	<input type="text"/>												
Institution Level	05												
(ii) Themes	<table border="1"> <tr> <td>1</td> <td>A Guest Lecture on “General Cancer Awareness”</td> </tr> <tr> <td>2</td> <td>A demonstration cum lecture on ‘Safety While Using Gas Cylinders’</td> </tr> <tr> <td>3</td> <td>A Lecture to create awareness among the students regarding the procedure of the PCS Exam.</td> </tr> <tr> <td>4</td> <td>A Guest Lecture on “Health Hazards of Over-use of Mobile Phones”</td> </tr> <tr> <td>5.</td> <td>An interactive lecture on ‘Science of the Self’</td> </tr> </table>	1	A Guest Lecture on “General Cancer Awareness”	2	A demonstration cum lecture on ‘Safety While Using Gas Cylinders’	3	A Lecture to create awareness among the students regarding the procedure of the PCS Exam.	4	A Guest Lecture on “Health Hazards of Over-use of Mobile Phones”	5.	An interactive lecture on ‘Science of the Self’		
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3	A Lecture to create awareness among the students regarding the procedure of the PCS Exam.												
4	A Guest Lecture on “Health Hazards of Over-use of Mobile Phones”												
5.	An interactive lecture on ‘Science of the Self’												

## 2.14 Significant Activities and contributions made by IQAC

- Under the guidance of IQAC a number of activities were organized like Havan Yajna & Award of Certificates, The Independence Day Celebrations, 'Hindi Diwas', Multimedia Show, A Calligraphy Competition, 'International Day for Democracy', 'Gandhi Jyanti' celebration, "World Food Day," the day of International Poverty Day, 'World Diabetes Day', 'International Day for Elimination of Violence', "Guruparav" of Shri Guru Nanak Dev Ji, 'Blessing Ceremony', the 63<sup>rd</sup> Republic Day, Readers' Club organized on Essay Writing Competition, Two days Arts Exhibition, A Quiz Competition, TEACHERS' Day, Talent Hunt and Teej Festival, Samarpan, Lohri Celebration, Two Days' Personality Development Workshop, An Admission Promotion Workshop, Basant Utsav, 35<sup>th</sup> Annual Athletic Meet, Central Association, 7 Days N.S.S Day and Night Camp, Van Mahotsav, Quomi Ekta Week, Celebration of 150<sup>th</sup> Birth Anniversary of Swami Vivekananda, Valedictory Function, Prize Distribution Function, Convocation.
- A total of 16 Educational Tours or Visits were organized under the Guidance of IQAC.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<b>Academic Wise</b> <ol style="list-style-type: none"> <li>1. Extra classes for the weak students and special coaching for meritorious students.</li> <li>2. To organize Seminars &amp; Workshops after getting grant from U.G.C New Delhi.</li> <li>3. Reviving B.Sc. (Fashion Designing) w.e.f. session 2013-2014.</li> <li>4. To start Add-on-courses in the subject of:-               <ol style="list-style-type: none"> <li>a) Communication English</li> <li>b) Yoga &amp; Mental Health</li> <li>c) Journalism</li> <li>d) Punjabi Language &amp; Culture</li> <li>e) Bank Management Computer Based Accounting.</li> <li>f) Advertisement &amp; Sales Management after receiving the grant from U.G.C. New Delhi which we have applied in UGC.</li> </ol> </li> <li>5. Introduction BS.c.(Non-Medical)</li> <li>6. Introduction M.A (History)</li> </ol>	<b>Academic Wise</b> <ol style="list-style-type: none"> <li>1. Extra classes for the weak students and special coaching for meritorious students has been done regularly.</li> <li>2. Seminar and workshop have been organized at Institution level</li> </ol>
<b>Infra Structure Wise</b> <ol style="list-style-type: none"> <li>1. Completion of Multi Purpose Hall in Sports ground.</li> <li>2. Completion of conference Hall in the college.</li> <li>3. Beautification of the college campus.</li> <li>4. Addition of more books and journals in the library.</li> <li>5. Installation of more water coolers</li> <li>6. Renovation of Auditorium</li> <li>7. Purchase of new Furniture for Class Rooms.</li> <li>8. Construction of Indoor Stadium in Sports ground after receiving the grant from UGC, New Delhi.</li> <li>9. Addition of new classroom</li> </ol>	<b>Infra Structure Wise</b> <ol style="list-style-type: none"> <li>1. Multi Purpose Hall in Sports Ground is completed.</li> <li>2. The Construction of Conference Hall has been completed to add to the impressive infrastructure of the College and Construction of stair case at the back side of the Hostel is in full swing.</li> <li>3. Beautification of the College Campus is a continuous process.</li> <li>4. In session 2012-2013 787 Text Books, 20 Reference Books were purchased and 85 existing journals/Periodicals were renewed.</li> <li>5. 02 Water Coolers and 01 R.O System has been installed.</li> <li>6. New Flooring Tiles on Stage are fixed.</li> <li>7. New Furniture for Class Rooms has been purchased</li> </ol>

\* Academic Calendar of the year enclosed as Annexure-I (i to ii).

2.15 Whether the AQAR was placed in statutory body      Yes ☐      No ☒

Management ☐      Syndicate ☐      Any other body ☐

Provide the details of the action taken

N.A.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	04	-	04	-
UG	03	-	02	-
PG Diploma	01	-	01	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	06	-	06	-
<b>Total</b>	14	-	13	-
Interdisciplinary	-			
Innovative	-			

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

18 Elective Subjects: 26 Subject Combinations. UG: 03, PG: 04, PG Diploma: 01,

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	NIL
Annual	10

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

Feedback from stakeholders on teachers and students programme evaluation is given special consideration. The students' views are welcomed by the institution, which covers the important issues like student-teacher affinity, quality of education, curriculum and co-curricular activities, infrastructural facilities etc.

The students had a positive response. They found the teachers sincere to their work, hardworking and moreover they guided them in personal life also. The infrastructural facilities were quite satisfactory. They considered it an honour to be a part of this prestigious institute.

\*(Certificate from Principal enclosed as Annexure-II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Panjab University included 'Road Safety' as the Compulsory Qualifying Subject of Environment Education and changed it to Environment and Road Safety from Session 2012-2013, increasing the maximum marks from 50 marks to 70 marks and syllabus of UG and PG classes are revised from time to time by the Panjab University, Chandigarh.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No, new department was introduced

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	11	07	-	-

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
30	-	-	-	-	-	01	-	31	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

-

36

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	03	03
Presented papers	02	05	-
Resource Persons	-	-	-

Detail given in Annexure – III (i to ii)



## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More use of Information and Communication Technology has been encouraged including the use of Interactive Board and Interactive Projector, Internet, Softwares and OHP visualizers.
- 04 extension lectures were organized by inviting eminent personalities from various departments.  
A Guest Lecture on “General Cancer Awareness” was delivered by Dr.Vineet Talwar, a very Senior Medical Oncologist from Rajiv Gandhi Cancer Institute and Research Centre, New Delhi on 23-08-2012.  
Department of Home Science organized a demonstration cum lecture delivered by Mr. Vinay Sharma on 27-08-2012 on ‘Safety While using Gas Cylinders’.  
Dr. Barjinder Singh, Bone Marrow Transplant Specialist and a renowned Oncologist from Indo-American Cancer Centre delivered a Guest Lecture on “Health Hazards of Over-use of Mobile Phones” on 02-02-2013.  
Dr. Anil Joshi (Secretary A.S College Khanna) delivered an interactive lecture on ‘Science of the Self’ on 04-02-2013.
- Power Point Presentations on Contemporary topics by UG and PG Departments.
- Value based education to students.
- Six educational visit/trips were arranged by various departments.  
A Trip to popular fashion house named “SEO Collection” at Jagraon on 2<sup>nd</sup> Oct, 2012.  
An educational trip of 43 students was organized by Commerce Department on 7<sup>th</sup> Oct, 2012 to ‘Paresan Agriculture Works’ at Ludhiana.  
An industrial visit to Markfed Jalandhar was organized by Commerce Department on 23 Oct, 2012.40 Students got an opportunity to learn food processing at Markfed.  
Home Science Department organized a visit of 42 students of B.A.I at Chanakya Dairy Products Ltd. Mandi Gobindgarh on 9.11.2012  
An Educational trip to Dainik Bhaskar, Sirhind was organized by English Department for all the students of Functional English (B.A.I,II and III) and English Hons. ( B.A. II Hons III) on 16.11.12.  
A second industrial visit to Markfed, Jalandhar was organized by Commerce Department on 24<sup>th</sup> Nov, 2012.

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Special Test for the students who fail to qualify House Exams. and for those who could not appear in House Exams. due to their participation in various activities.
- Results of both the House Exams. are sent to the Parents by Post.
- Rechecking process is followed to give justice to students.
- Bar Coding was in practice.

2.9 No. of faculty members involved in curriculum restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

03

-

2.10 Average percentage of attendance of students

84.45 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	883	1.69	36.69	28.42	2.49	93.99
B.Com	189	2.11	33.86	37.56	6.89	91.20
BCA	69	4.34	44.92	5.79	-	75.27
PGDCA	13	7.69	76.92	-	-	92.3
B.Com III(Hons)	47	2.12	82.97	8.51	-	64.64
B.A(Hons.)	19	-	31.57	42.10	26.31	100.00
M.A(Hindi)	56	0.03	0.71	0.12	-	100.00
M.A(Eco.)	29	-	0.55	0.34	-	100.00
M.A(Sociology)	16	-	0.5	0.37	-	100.00
M.Sc. Math	08	0.25	0.37	-	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Before the beginning of the Session 2012-13, IQAC Cell prepared College Prospectus containing important information regarding the Subject Combinations, Rules of Admissions, Fee Structure, Academic and Co-Academic Calendars, Achievements of Session 2011-12 and list of various committees. (Detail of Co-Academic Calendar given in Annexure-IV (i to ii).
- Time Table and Unitization of Syllabus is prepared in the beginning of the Session.
- Comparative Chart showing College Pass Percentage and University Pass Percentage for all classes is prepared and analysed.
- On the very first day of the Session, Principal held meeting with staff to discuss the results of previous session and strategy to be followed in future for further progress of students and Institute.
- Teachers are encouraged to use ICT in teaching-learning process.
- Checking the result records of teachers by Management and the Principal.
- Direct Interaction between IQAC members and the Principal.
- The Internal Assessment is calculated on the basis of rules and regulations prescribed by the Panjab University, Chandigarh.
- Encourages Anti-Ragging Environment.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	01

Detail given in Annexure – III (i to ii)

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	03	-	03
Technical Staff	03	-	-	03

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages faculty members to register for Ph.D and M.Phil degrees. It also encourages Heads of Departments to organise Conferences, Seminars and to encourage the Staff for major and minor research projects. One faculty member enrolled for Ph.D in session 2012-2013.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	02
Non-Peer Review Journals	01	03	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications: Non-availability of data

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 100 State level -  
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level 38  
National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -  
National level - International level -

3.24 No. of Awards won in NCC:

University level - State level 11  
National level - International level -

\* (Detail given in Annexure V)

### 3.25 No. of Extension activities organized

University forum	-	College forum	32
NCC	01	NSS	05
		Any other	17

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

#### **NSS, NCC and Red Cross Society Activities :**

- 7 Days' Day and Night Camp by NSS from 25-10-2012 to 31-10-2012.
- Medical Camp by NSS on 30-10-2012.
- Visit to old age home, slum-areas on 30-10-2012.
- Participation in Independence Day and Republic Day celebrations organised by Local Administration, Khanna.
- A play 'Nukkar' on Drug Addiction, Quami Ekta week, Celebration of 150<sup>th</sup> Birth Anniversary of Swami Vivekanand on 27-10-2012

#### **Celebration of Important Days by 17 Departmental Societies**

Hindi Diwas, Independence Day, Republic Day, Tree Plantation Day, International Day for Democracy, Women Empowerment Day, Teacher's Day, Gurupurav, Gandhi Jyanti, World Food Day, World Diabetes Day, International Day for Elimination of Violence.

#### **Cultural Activities / Celebrations**

- Talent Hunt and Teej Festival was celebrated on 14-08- 2012.
- 'Samarpan', a cultural program dedicated to Late Sh. Madan Goapl Chopra ji on 12-10-2012.
- The Festival of Lohri was celebrated on 12-01- 2013
- Basant Utsav was celebrated on 14-02- 2013.

#### **Conferences/Extension Lectures/Workshops/Presentations by Departments/Exhibitions**

- A Guest Lecture on "General Cancer Awareness" was delivered by Dr. Vineet Talwar, a very Senior Medical Oncologist from Rajiv Gandhi Cancer Institute and Research Centre, New Delhi on 23-08-2012.
- Dr. Meenakshi Arora, PCS(allied) Employment Generation and Training officer, Distt. Bureau of Employment Generation and Training Ludhiana, delivered a Lecture on 26-11-2012 to create awareness among the students regarding the procedure of the PCS Exam.
- Dr. Barjinder Singh, Bone Marrow Transplant Specialist and a renowned Oncologist from Indo-American Cancer Centre delivered a Guest Lecture on 'Health Hazards of Over-Use of Mobile Phones' on 02-02-2013.
- Dr. Anil Joshi, Secretary A.S. Collage Khanna delivered an interactive lecture on "Science of the Self" on 04-02-2013.
- In order to enhance all around development of the students, a "Personality Development Workshop" was organised in college from 28-01-2013 to 30-01-2013.
- An Admission promotion Workshop was organised on 31-02-2013.
- A Guest Lecture cum Demonstration by Mr. Vinay Sharma on 'Safety while using Gas Cylinder' on 27-08-2012.
- Presentation on "Interactive Multimedia" by Computer Department on 09-09-2012
- Two days' Art Exhibition by Fine Arts Department on 13-02-2013 to 14-02-2013.
- Quiz contest by Mathematics Deptt on 09-02-2013.



### **Trip and Industrial Visits**

- Commerce Department organized a trip on 09-09-2012 to Hussaini Wala Border, Ferozepur.
- Post Graduate Department of Hindi & Mathematics organized a one day educational trip to Sri Harminder Sahib, Jallianwala Bagh at Amritsar on 30-09- 2012.
- Fashion Designing Department organized one day educational trip to Fashion Houses named “SEO Collection” at Jagroan on 02-10-2012
- An educational trip was organized by Commerce Department on 07-10-2012 to ‘Paresan Agriculture Works’ at Ludhiana.
- Economics and Sociology Department organized a one day trip to Hussaini Wala Border, Ferozpur on 14-10- 2012.
- Computer Department organized an educational trip to Virasat-E-Khalsa Anandpur Sahib on 18-10-2012.
- A one day trip was organized by N.S.S Department of the college on 21-10-12 to Virast-E-Khalsa Sri Anandpur Sahib.
- A one day trip to Saras, A Craft Mela held at Patiala, was organized by the Punjabi Department of the college on 22-10-2012.
- An industrial visit to Markfed Jalandhar was organized by Commerce Department on 23-10-2012.
- Home Science Department organized a visit at Chanakya Dairy Products Ltd. Mandi Gobindgarh on 09-11-2012.
- An Educational trip to Dainik Bhaskar, Sirhind was organized by English Department for all the students of Functional English (B.A.I,II and III) and English Hons. ( B.A. II Hons III) on 16-11-2012.
- A second industrial visit to Markfed, Jalandhar was organized by Commerce Department on 24-11-2012.
- Commerce Department organized a trip to Fathegarh Sahib, Gurudwara Mata Gujri Ji, Gurudwara Jyoti Saroop, Sukhna Lake, Sec-22 and Thunder Zone, Chandigarh on 25-11-2012.
- A One day trip was organized by Commerce Department on 23-12- 2012 to Anandpur Sahib to Virasat-E-Khalsa.
- A one day trip was organized by Department of Computer Science on 24-12-2012 for Devi Talab Mandir, Jalandhar.
- The N.S.S Unit was organized two one-day trips on 15-02-2013 and 17-02-2013 to Gurudwara Dhukhniwaran Sahib,MBD Mall,Westend Mall and District Court .

Detail is given in Annexure – VI (i to xvi)



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.53 Acre	-	-	4.53 Acre
Class rooms	23	-	-	23
Laboratories	12	-	-	12
Seminar Halls	01	-	UGC/College	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	05	10	UGC/College	15
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 11,97,748/-	Rs. 40,61,983/-	UGC/College	Rs. 52,59,731/-
Others	Rs.19,40,437.57/-	Rs.14,74,378/-	UGC/College	Rs.34,14,815.57/-

#### 4.2 Computerization of administration and library

1. General and Account Offices are fully computerized.
2. Library has been equipped with 03 Computer Systems along with Internet facility for Staff and Students.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23177	Rs.35,42,602/-	787	Rs.1,65,341	23964	Rs.37,07,943/-
Reference Books	761	Rs.5,10,039/-	20	Rs.3,595/-	781	Rs.5,13,634/-
e-Books	-					
Journals/Periodicals	85	Rs.1,45,284/-	Renewal of existing 85 Journals/Periodicals	Rs.31,107/-	76 (09 Journals/Periodicals has been discontinued)	Rs.1,76,391/-
e-Journals	-					
Digital Database	-	-	-	-	-	-
CD & Video	167	Rs.6,805/-	09	200/-	176	Rs.7,005/-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	69	48	04	0	0	13	01	03
Added	32	26	02	0	0	04	0	01
Total	101	74	06	0	0	17	0	04

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet Facility is made available to the Staff and Students in the Computer Lab.
- Crash Course in Computer Applications and Internet is available for the Students.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.1,17,538/-
ii) Campus Infrastructure and facilities	Rs.8,78,630/-
iii) Equipments	Rs.10,360/-
iv) Others	Rs.31,343/-
<b>Total :</b>	Rs.10,37,871/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information regarding Provision of Student Welfare Programmes like Scholarships given by the University, Government and by the College to SC/ST/OBC/Minority groups and to brilliant students, fee concessions, Book-Bank facility is published in College Prospectus, displayed on Notice-board and announced in Monday Morning Assembly. The institution makes it mandatory that all deserving students get the benefits. During 2012-13, 634 students were benefitted amounting to Rs. 2580605/-

#### 5.2 Efforts made by the institution for tracking the progression

- Two to four Class tests per month are given to the students by each staff member.
- 1<sup>st</sup> House Exams. in September and 2<sup>nd</sup> House Exams. in December are conducted by the Institution and soft copy of results is prepared and hard copy is mailed to their parents.
- Special tests are conducted for students who could not clear the University condition.
- Remedial Classes are held for weak students.
- Internal assessment is based on specific criteria.
- College pass percentage is compared with University pass percentage to analyse the performance of the students.
- Provision of Tutorial Groups is there for tracking the spiritual and aesthetic progression of the students (Detail of Tutorial Groups with schedule given in Annexure-VII)

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1178	135	-	-

#### (b) No. of students outside the state

02
----

#### (c) No. of international students

-
---

No	%
-	-

Women

No	%
1313	100%

Last Year:2011-2012						This Year: 2012-2013				
General	SC	ST	OBC	Physically Challenged /Minority	Total	General	SC/ST	OBC	Physically Challenged/ Minority	Total
840	146	-	55	Nil/148	1189	1075	173	18	Nil/47	1313

Demand ratio: 1:1 (for all classes except B.Com)  
1:1.24 (For B.Com)

Dropout %: 3.88

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- As such there is no formal mechanism for coaching for competitive examination but a NET-based test is conducted for PG students.
- Guidance is provided by the faculty members regarding Competitive Exams. in informal manner.
- Latest books are made available in the Library on various Competitive Exams like B.Ed, UGC-NET, Bank Recruitment (P.O and Clerk), Insurance, Railways, Civil Supply, Taxation, Civil Services Exams etc.
- Information regarding the details of competitive exams. is displayed on the notice board by Career Counselling and Guidance Cell of the college.
- NCC cadets are guided by the NCC Incharge regarding the recruitment in Punjab Police.

No. of students beneficiaries

335

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

#### 5.6 Details of student counselling and career guidance

- Career Counselling and Guidance Cell of the college displays the information regarding Competitive Exams. like B.Ed, UGC-NET, Bank Recruitment (P.O and Clerk), Insurance, Railways, Civil Supply, Taxation, Civil Services Exams etc. So that the students can apply for these Exams. in time. Extension Lectures on Subject specialization, Soft skills, Interviews Skills are arranged.
- Committee for counselling the students at the time of admission is prepared which is headed by the Experienced Senior Faculty member who guides the students to opt particular stream according to their marks in Lower Exams and area of Interest.

An extension Lecture on <b>Creating Awareness among the students regarding the procedure of the PCS Exam</b> was delivered by <b>Dr. Meenakshi Arora, PCS, (allied) Employment Generation and Training Officer</b> on 26-11-2012.	All students of the college.	All students of the college were benefitted.
<b>Personality Development Workshop</b> was organized from 28-01-2013 to 30-01-2013 where <b>S. Gurminder Singh (M.C)</b> acted as the Chief Guest and <b>Dr. S.M Kant, Director, Center for Youth and Community Development</b> was the Resource person.	Students from various classes attended the Lecture.	About 101 students were benefitted

No. of students benefitted

815

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

## 5.8 Details of gender sensitization programmes

- Students Grievance Redressal Cell addresses to the Complaints of the Students.
- Lohri for Girls Students was celebrated in the Institution on 13-01-2013.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 \*No. of medals /awards won by students in Sports, Games and other events.

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

\* Detail given in Annexure VIII (i to ii)

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	243	Rs. 4,46,405/-
Financial support from government	333	Rs.7,92,150/-
Financial support from other sources	58	Rs. 2,24,500/-
Number of students who received International/ National recognitions	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

## 5.13 Major grievances of students (if any) redressed: 03

## **Criterion – VI**

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

**Vision:** Vision of the college is to produce **Awakened Women** in order to aim at an **Awakened Nation**. The college also envisions raising the living standard of the regular youth by imparting quality education to them.

**Mission:-**The College aims at producing **Value-Based Education** to produce responsible citizens for nation and to lay stress on Job-Oriented Courses. It also aims to make the students aware of their health, environmental pollution and to guard themselves and their families against Drug addiction, AIDS and Female Foeticide. To provide every facility to teachers and the taught to keep them aware of latest developments in the field of Information Technology.

***“Discipline, Determination and Devotion are our Prime Forte”***

### 6.2 Does the Institution has a management Information System

Learning is an ongoing process. The plans and programs aiming at the enrichment of curriculum and extension activities are channelized through IQAC and various committees which is a prominent measure practised by the institution as management information system. Detail of various Committees given in Annexure- IX (i to ii)

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

01 faculty members is the member of U.G Board of Studies in English and 03 faculty members are the part of the Faculty of the Languages. House Tests and Class Tests are conducted according to University Norms, Subject allocation as per specialization of teachers.

#### 6.3.2 Teaching and Learning

Adopting innovative teaching pedagogies is our main objective and major strength.

- Group discussions, debates, tutorials, seminars, study tours etc. are adopted for proper understanding of subjects and thereby ensuring efficient teaching-learning process.
- Dean Academics ensures the preparation of workloads, time-tables for different disciplines and well defined unitization of syllabus by each staff member.
- Well equipped library with Reading Room and & Reference Section with more than 25064 books on all subjects. It subscribes to 13 Newspapers, 94 Magazines and Journals along with internet facility for free e-journals for the benefit of students and the staff members. The college also provides Book Bank facility. In the Current session as many as 1083 students of the college got benefited from the Library Reader's Club facility, Book Bank facility specially meant for helping the needy and meritorious students.
- Workshop, Extension Lectures were also organized.
- Teachers are encouraged to attend Faculty Development Program such as Orientation Programs, Refresher Courses, Seminars and Workshops. Faculty Members are also encouraged to undertake research activities.

### 6.3.3 Examination and Evaluation

- To evaluate performance of the students, 1<sup>st</sup> Term and 2<sup>nd</sup> Term House Tests are conducted in September and December according to University rules and results are sent to their parents.
- Internal assessment based on the marks secured by students in house tests is sent to the Controller of Exam PanjabUniversity through software provided by the University.
- Different types of evaluation methods are adopted.
- University appointed examination officers to ensure smooth conduct of University exams. College appoints Centre Superintendent, Deputy Superintendent, Assistant Superintendent and other staff for final exams and information is sent to University.
- Teacher-wise results are examined by the Governing Body of the college. To evaluate the performance of teaching and learning, feedback is taken from students, alumni, parents and other stakeholders.
- Special Tests and Remedial Classes were held.

### 6.3.4 Research and Development

The college encourages the teachers for research work. The college is already having 10 Ph.D teachers. Teachers are encouraged to attend Seminars/ Conferences/Workshops and submit proposals for projects. Eminent scholars / researchers are invited to deliver extension lectures for the benefits of students. During 2012-13, 01 faculty member completed Ph.D and also 01 faculty member enrolled for Ph.D and 01 enrolled for M.Phil. 12 faculty member presented research paper at National/International/State Level and 07 research papers have been published in reputed Journals.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has well stocked library. During 2012-13, 787 Text-Books worth Rs. 165341/-, 20 Reference Books worth Rs.3595/-, Journals worth Rs. 31107 and 09 e-resources worth Rs. 200/- were purchased. Regular updating the Labs, General and account offices are computerized, Teachers are encouraged to teach with LCD Projectors and OHP projectors. A sum of Rs. 117538 was spent on the maintenance and upgradation of Computer facility and 878630/- was spent on the regular upgradation of infrastructure is done. A new hi-tech conference hall was built and construction of common room for girls has been started. 26 CCTV Cameras are installed at various places in the college

### 6.3.6 Human Resource Management

IQAC allocates subjects to the teaching staff according to their area of specialisation and experience. College Advisory Committee, Examination Committee, Library Committee etc. along with Dean Academics, Dean Co-academics and Dean Sports plan and implement the activities of the session. Evaluation of the teachers is done through Annual Confidential Report, additional increments, Self-appraisal report and API Proformas. The College has made 26 Different Committees for performing proper functionality of work.

Detail given in Annexure IX (i to ii)

### 6.3.7 Faculty and Staff recruitment

The institution believes in selecting the right people for giving them right learning opportunities. Regular appointments are made strictly according to the laid down norms and procedures. External experts are also sometimes invited to select contractual/Adhoc teachers qualification of the staff is given preference. The college has the following staff: **Teaching faculty- 63**

Permanent faculty -18 (Associate Professor – 07, Assistant Professor – 11)

Long Term/Short Term Contract faculty: 31

**Non-Teaching Staff:** 14 (Administrative Staff: 08, Temporary filled Staff: 03, Technical Staff: 03)

### 6.3.8 Industry Interaction / Collaboration

People from various industries occasionally visit the institution to provide career guidance and counselling to the students.

- Fashion Designing Department organised an educational trip to 'SEO Collections' at Jagraon on 02-10-2012.
- Commerce Department organized a visit to 'Paresan Agriculture Works' at Ludhiana on 07-10-2012
- Commerce Department organised an Industrial visits to 'Markfed Jalandhar' on 25-10-12 and 24-11-2012.
- English Department organized a visit to 'Danik Bhasker, Sirhind' on 16-11-2012
- Home Science Deptt. organised a visit to 'Chanakya Dairy Products Ltd. (Markfed Plant)' on 09-11-2012

### 6.3.9 Admission of Students

Admission is strictly as per the rules of affiliating universities; Regulation policy of the government is followed. Admission is on merit basis. Following table shows the number of students admitted in various courses in 2012-2013

1	B.A	915
2	B.Com	193
3	B.C.A	70
4	M.A Hindi	62
5	M.Sc I Maths	10
6	M.A I Sociology	18
7	M.A Economics	31
8	PGDCA	14



6.4 Welfare schemes for

Teaching	06
Non teaching	08
Students	04

6.5 Total corpus fund generated

Rs. 47,43,515.95/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Principal & Management
Administrative	Yes	Chartered Accountant/AG/Internal Audit	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

An examination reform was introduced by Panjab University, Chandigarh in 2012-13As per the revised practice of the Panjab University, Chandigarh for providing Computerized degrees with photographs to successful candidates, the CD containing coloured photographs of size 35 mm X 45 mm upto 50 KB of all the students of the college was provided to the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Though there is no formal provision of the Alumni Association, yet the feedback is taken from the pass outs, the parents and stakeholders informal interaction.

6.12 Activities and support from the Parent – Teacher Association

Informal Parent-Teacher-Principal meetings are held in each term immediately after September and December examination. Suggestion box has been placed in visitor's room. Parents and students are requested to put their suggestion in this box you the welfare of students and institution.



### 6.13 Development programmes for support staff

ESI, P.F Loans, Wheat Loans, Loans through banks, Loans against salary to emergency. Summer and Winter Uniforms for Class 4<sup>th</sup> employees. Fee Concession and free books for the wards of 4<sup>th</sup> class employees. Token of appreciation for their dedicated work. The teaching and non-teaching staff has created contributory staff welfare corporation to extend financial support in case of illness and death.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Carbon neutrality, Landscape garden, sapling plantation, CFLs are used, ACs attached to regulation, cloppy generator to avoid noise pollution.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following are the innovations introduced during this academic year:-

- Use of ICT for better Teaching-Learning process is encouraged specifically using Interactive Board and Interactive Projector
- 09 Broad Band Connections
- Customized Softwares are being used by General office and Account Office.
- Remedial Classes are held for students weak in English, Economics and Maths.
- Group Insurance for staff and students
- Career Counselling and Guidance Cell, Student Grievance Redressal

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<b>Academic Wise</b> <ol style="list-style-type: none"><li>7. Extra classes for the weak students and special coaching for meritorious students.</li><li>8. To organize Seminars &amp; Workshops after getting grant from U.G.C New Delhi.</li><li>9. Reviving B.Sc. (Fashion Designing) w.e.f. session 2013-2014.</li><li>10. To start Add-on-courses in the subject of:-<ol style="list-style-type: none"><li>a) Communication English</li><li>b) Yoga &amp; Mental Health</li><li>c) Journalism</li><li>d) Punjabi Language &amp; Culture</li><li>e) Bank Management Computer Based Accounting.</li><li>f) Advertisement &amp; Sales Management after receiving the grant from U.G.C. New Delhi which we have applied in UGC.</li></ol></li><li>11. Introduction BS.c.(Non-Medical)</li><li>12. Introduction M.A (History)</li></ol>	<b>Academic Wise</b> <ol style="list-style-type: none"><li>1. Extra classes for the weak students and special coaching for meritorious students has been done regularly.</li><li>2. Seminar and workshop have been organized at Institution level</li></ol> <b>Infra Structure Wise</b> <ol style="list-style-type: none"><li>1. Multi Purpose Hall in Sports Ground is completed.</li><li>2. The Construction of Conference Hall has been completed to add to the impressive infrastructure of the College and Construction of stair case at the back side of the Hostel is in full swing.</li><li>3. Beautification of the College Campus is a continuous process.</li></ol>

<p><b><u>Infra Structure Wise</u></b></p> <ol style="list-style-type: none"> <li>10. Completion of Multi Purpose Hall in Sports ground.</li> <li>11. Completion of conference Hall in the college.</li> <li>12. Beautification of the college campus.</li> <li>13. Addition of more books and journals in the library.</li> <li>14. Installation of more water coolers</li> <li>15. Renovation of Auditorium</li> <li>16. Purchase of new Furniture for Class Rooms.</li> <li>17. Construction of Indoor Stadium in Sports ground after receiving the grant from UGC, New Delhi.</li> <li>18. Addition of new classroom</li> </ol>	<ol style="list-style-type: none"> <li>4. In session 2012-2013 787 Text Books, 20 Reference Books were purchased and 85 existing journals/Periodicals were renewed.</li> <li>5. 02 Water Coolers and 01 R.O System have been installed.</li> <li>6. New Flooring Tiles on Stage are fixed.</li> <li>7. New Furniture for Class Rooms has been purchased</li> </ol>
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Best Practice-I** Celebration of National Days  
**Best Practice-II** Community Engagement

Detail given in Annexure X (i to ii)

7.4 Contribution to environmental awareness / protection

1. Tree plantation organised by the NSS and NCC Units
2. Use of harsh pesticides and herbicides in the college ground is avoided.
3. Use of CFLs, attaching ACs with power-saving regulators and thermostats, cloppy generators to avoid noise and air pollution.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:-**

- Introduction of Post Graduation in Mathematics and Sociology
- Add - on Courses in Fine-Arts and Fashion Designing offering Job opportunities.
- Add-on Courses in Translation from English to Hindi to enhance Multi-Langual ability of students

**Weaknesses:-**

- Lack of Financial Resources for introducing more career-oriented courses.
- Decreasing strength in some department i.e. Public Administration, due to lack of interest of students hailing from rural background

**Opportunities:-**

- To plan for more crash courses for competitive examinations like IAS, IPS, IFS, IFS/ UGC NET etc.
- Addition of more infrastructural facilities.

**Threats:-**

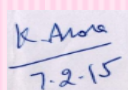
- Being a women college, we have to compete with Co-educational institutions.
- Chances of gap between the urban and rural students.

## 8. Plans of institution for next year

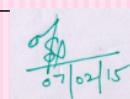
Plan of Action	
1.	Introduction of Two Career Oriented Add on Courses i.e. Communicative English and Computer Based Accounting.
1.	Construction of Common Room for Girls out of MP LAD Scheme Grant Received.
2.	Holding National Level Conference in Mathematics, out of Grant received from DST and Grant to be received from UGC/Panjab University, Chandigarh.
3.	Holding seminars/conferences in subjects in Economics, Political Science, Commerce, Physical Education, Home Science and Sanskrit out of Grant to be sanctioned by U.G.C. New Delhi
5.	To upgrade the teaching learning to setup smart class rooms.
6.	To set up Swami Vivekanand Studies Centre in College Campus out of Grant Sanctioned by UGC New Delhi.
7.	To set up Dr. Ambedkar Studies Centre in College Campus out of Grant sanctioned by U.G.C. New Delhi.
8.	Expansion of College Library
9.	Arrangement for Separate Rooms for the Heads of department
10.	Construction of Separate Post Graduate Block
11.	Purchase of Land for College Campus.
12.	To apply for affiliation of two more Post Graduate Courses and Three Under Graduate Courses B.Sc. (Non-Medical), B.Sc (Medical) and B.Sc Home Science with kind permission of our worthy management.
13.	Construction of Indoor Sports Stadium out of U.G.C. Grant, New Delhi to be received.

Name :Dr. Karuna Arora

Name : Dr. Meenu Sharma



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

\*\*\*

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure I (i)

### ACADEMIC CALENDAR 2012-2013

Month & Year	Activity	Tentative Dates
July-August 2012	College opens on	09-07-12
	Normal Admission for ongoing and new classes	09-07-12 to 26-07-12 (16 working days)
	Late admission (for ongoing and new classes) to be allowed by the Principal of the colleges with late Fee of Rs. <b>500/-</b> per Student.	27-07-12 to 06-08-12 (09 working days)
	Teaching starts For ongoing classes	12-07-12
	For new admission classes	16-07-12
	Late Admission (for on going and new classes) to be allowed by the Vice Chancellor with late fee of Rs. 1800/- per student .	07-08-12 to 31-08-12
	Time Table to be made and displayed on notice Board & in the Staff Room	2nd week of July, 2012
	Groups to be made & displayed on notice Boards and notified to students	2nd week of July, 2012
	Term wise division of syllabus to be submitted by Heads of respective deptts. to Principal and Schedule of Syllabus to be distributed amongst students	Last week of July, 2012
	Tutorial Groups to be formed and list to be displayed on Students Notice Board	2nd Week of August, 2012
September 2012	Question papers to be framed & to be sent for Printing	1st Week of Sept., 2012
	Submission of lecture statement and syllabus Completion proforma	3rd Week of Sept., 2012
	1st term House Exams for all classes	Last Week of Sept., 2012
October, 2012	Declaration of results and distribution of Result Cards	2nd Week of Oct., 2012
	Parent Teacher meeting	3rd week of Oct., 2012
	Autumn Break	24-10-12 to 31-10-12 (08 days)
November 2012	Question papers to be framed and to be sent for printing	1st week of Nov, 2012
	Submission of lecture statement & syllabus completion proforma	3rd week of Nov, 2012



## Annexure I (ii)

<b>ACADEMIC CALENDAR 2012-2013</b>		
Month & Year	Activity	Tentative Dates
December, 2012	Second Term House Exams for B.A./B.Com/B.C.A/PGDCA & End Semester Examination for M.Sc. Maths and M.A. Economics, Hindi and Sociology	07-12-12 to 22-12-12 (14 days)
	Winter Break	23-12-12 to 08-01-13 (17 days)
January, 2013	Declaration of results and distribution of Result Cards	2nd Week of Jan, 2013
	Result discussion analysis	3rd Week of Jan, 2013
	Parent Teacher Meeting	Last Week of Jan, 2013
February, 2013	Lecture short statement list to be displayed on all notice boards	2nd Week of Feb. 2013
	Internal assessment of all classes to be submitted	2nd Week of Feb, 2013
	Letters to be issued to those students who appeared neither in Sept. Exams nor in December Exams and also fall short of lectures	3rd Week of Feb, 2013
March, 2013	Updating and revision of College Prospectus	1st Week of March, 2013
	Annual Practical Exams	22-03-13 to 01-04-13 onwards
	Academic Calendar (2013-14) to be planned	3rd Week of March, 2013
	Work Load to be submitted by Heads of all Departments	Last Week of March, 2013
April-May 2013	Annual Theory Exams of B.A./B.Com/B.C.A/PGDCA	02-04-13 Onwards
	End Semester Examination of M.Sc. Maths and M.A. Economics, Hindi and Sociology	21-05-13 to 31-05-13 (23 days)
	Meeting regarding College Prospectus and College Magazine 'Avastha'	3rd Week of May 2013
	Printing of College Prospectus and College Magazine 'Avastha'	4th Week of May 2013
June, 2013	Sale of Prospectus	1st Week of June 2013
	Admission Notices in News papers	2nd Week of June, 2013



## Annexure-II



Office of the Principal  
**ANGLO SANSKRIT COLLEGE FOR WOMEN**

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E-mail : [ascw\\_khn2000@yahoo.co.in](mailto:ascw_khn2000@yahoo.co.in)

Website : [www.ascwkhanna.com](http://www.ascwkhanna.com)

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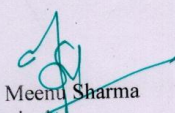
Ref. No.....

Date.....

### Feedback from Stakeholders

Feedback from stakeholders on teachers and students programme evaluation is given special consideration. The students' views welcomed by the institution, which covers the important issues like student-teacher affinity, quality of education, curriculum and co-curricular activities, infrastructural facilities etc.

The students had a positive response. They found the teachers sincere to their work, hardworking and moreover they guided them in personal life also. The infrastructural facilities were quite satisfactory. They considered it an honour to be a part of this prestigious institute.

  
Dr. Meenu Sharma  
Principal  
Anglo Sanskrit College for  
Women, Khanna District  
Ludhiana

### **Annexure III (i)**

#### **ACHIEVEMENTS OF THE STAFF**

For intellectual development and enhancement in their professional competence, the college Principal and the worthy Management inspires the staff members to participate in various National and State level seminars and conferences. Some prominent achievements of the staff during the session 2012-13 are:-

##### **1) Dr. Meenu Sharma, Principal:**

##### **A. Positions Held - Academic and Administrative At Academic Institutions:**

1. Life Member of Indian Society of Industrial and Applied Mathematics
2. Life Member of Journal of National Academy of Mathematics, INDIA
3. Life Member of Association of Indian College Principals



##### **B. At Government and others:**

1. Member of Academic Council of Panjab University Chandigarh w.e.f. Feb., 2009
2. Member of CRPC, Welfare Society, Khanna w.e.f. July 2011
3. Member of Global Police Station Visitor Week Committee w.e.f. Dec. 2012
4. Member of Sub Division Community Policing Centre, Khanna w.e.f. 2012
5. Member of Governing Body, A.S. College for Women, Khanna.
6. Member of A.S. High School Khanna Trust and Management Society, Khanna
7. Member of Executive Committee of PUSC, Panjab University, Chandigarh for the session 2012-2013.
8. Member of Sub-Divisional Legal Services Committee, Khanna w.e.f. 6<sup>th</sup> November 2013.

2) **Dr. Kusum Narula, H.O.D, Department of English** was elected (i) Member Undergraduate Board of Studies in English, P.U. Chd. for the term 2011-2013.

(ii) She was also elected as Added Member by Faculty of Languages Punjab University



Chandigarh for the term Feb 2013-15.

3) **Dr. Karuna Arora, H.O.D. Department of Sanskrit** (i) presented a paper on the topic “Vedon Mein Rashtriya Chintan” at VVRIHoshiarpur (Regional Centre of Panjab University) on 08-03-13.

(ii) She also presented a Paper on the topic “Aadhunik Sanskrit Sahitya mein Laghu Kavya Lekhan Ki Jhalak” In Punjabi University Patiala on 23-03-2013



##### **4) Dr. Sushma Singla, H.O.D. Department of Home Science**

**Department** received Ph.D. degree on 14.12.2012 in the Faculty of Social Sciences, Punjabi University Patiala on the topic ‘Role of Women in Family Finance Management in Urban Punjab’.



5) **Dr. Goldy Bansal, Assistant Professor from Department of Commerce** (i) was awarded the degree of Ph.D. on the topic “Performance appraisal of Cooperative Banks in Punjab” on 14<sup>th</sup> Dec, 2012 from Punjabi University, Patiala.

(ii) She also attended a two day seminar at RIMT on the topic “Emerging Economics – Frontier issues and National strategies in Global Growth” on 24<sup>th</sup> and 25<sup>th</sup> November, 2012.



6) **Ms Ranjit Kaur, H.O.D. Department of Commerce** (i) completed M.Phil from Sirsa University, Haryana on topic ‘Profitability Management of Indian Banking Industry-A study of Public Sector Banks’ in Dec, 2012.

She had attended a two day seminar at RIMT on the





### Annexure III (ii)

topic “Emerging Economics – Frontier issues and National strategies in Global Growth” on 24<sup>th</sup> and 25<sup>th</sup> November, 2012

(iii) She also attended a two day seminar at A.S. College of Education and presented paper on the topic “Communication Bearers and ways and means for effective communication” on 8<sup>h</sup> and 9<sup>h</sup> March, 2013

7) **Ms. Monika Soni, Head of Pol. Science Department** got herself enrolled for her Ph. D. Degree from Panjab University Chandigarh in September, 2012.



8) **Sh. Ajay Vij, Assistant Professor from Computer Department** attended a Workshop on “National Mission on Education through Information and Communication Technology” on 19-10-2012 at Dr. B.R Ambedkar National Institute of Technology at Jalandhar.



9) **Dr. Rajni Chhabra, Head of PG Department of Economics**

received Ph.D Degree at convocation held at Guru Nanak Dev University, Amritsar on 8<sup>th</sup> March, 2013. The title of her thesis is ‘Impact of WTO Regime on Indian Textile Industry’. The thesis is a comprehensive and systematic coverage of different aspects of Textile industry of India.



10) **Ms. Shelja Latawa, Head of Physical Education Department**

(i) presented a paper ‘A Comparative Study of the Personality Traits of Individual and Team Games Coaches’ in ‘International Conference ‘Futuristic Trends in Physical Education’ held at Punjabi University Patiala on 24-26 Jan.2013.



(ii) She also presented a paper ‘Yoga for Gymnasts’ in National Conference held at Mastuana Sahib on 20-21Dec.2012



11) **Ms. Rashmi , Head of Mathematics Department** attended a two day seminar at A.S.College of Education and presented paper on the topic “Communication Bearers and ways and means for effective communication” on 8<sup>h</sup> and 9<sup>h</sup> March, 2013

12) **Ms. Akwinder Kaur, Assistant Professor from Physical Education Department**

(i) got herself enrolled in Ph.D. under the Department of Physical Education, Punjabi University Patiala



(ii) She presented a paper ‘Evolution of Hurdling Events’ in International Conference ‘Futuristic Trends in Physical Education’ held at Punjabi University Patiala on 24-26 Jan.2013.

(iii) She also presented a paper ‘Effects of Cardio-Vascular Endurance on Physical Fitness’ in National Conference held at Mastuana Sahib on 20-21Dec.2012



13) **Ms. Sujata, Assistance Professor in Economics**, published her Research Paper on the Topic, “Role of Banks in MSMEs: Problems and Way Forward”

in the “Global Journal of Accounting and Management.”



14) **Ms. Nandini Joshi**, from Music Deptt. published her article under the title “Kathak

Mein Vadyon Ke Oadalte Swaroop” in the Book “New Trends in Education”.



15) **Dr. Jyoti Sharma, Department of Panjabi** received Ph.D degree at convocation held at Guru Nanak Dev University, Amritsar on 8<sup>th</sup> March, 2013. The title of her thesis is Generic study of Pritam Singh Safer’.



16) **Ms. Taranjeet Kaur Mankoo:-** From General Office, Passed her M.A Punjabi, with Ist Division from Punjabi University, Patiala in 2011-2012.


### **Annexure IV (i)**

<b>CO-ACADEMIC CALENDAR 2012-2013</b>		
<b>Month &amp; Year</b>	<b>Activity &amp; Functions</b>	<b>Tentative Dates</b>
July, 2012	Havan	Last Week of July 2012
August, 2012	Enrollment of N.S.S., N.C.C. Youth Service Club, Red Cross and Red Ribbon Society Independence Day by Pol. Sci. Deptt. Tree Plantation, Tree Trimming, Manuring by N.S.S. Teej Festival + Talent Hunt	1st Week of August 2012 15-8-12 3rd Week of August 2012 4th Week of August 2012
September, 2012	Movie Show by Punjabi Deptt. Teachers Day by English Deptt. Multi-Media show by C.Sc. Deptt. Formation of Central Association and Discipline Committee Creative Writing competition by Pbi., Hindi, Eng., Deptt. International Day for Democracy by Pol. Sci. One day Educational Trip by Commerce Deptt. One day Educational Trip by H.Sc. Deptt. and F. Designing Deptt. One day Educational Trip by P.G. Departments One day Sports activity camp by Phy. Edu. Deptt.	02-9-12 05-9-12 09-9-12 15-9-12 18-9-2 20-9-12 21-9-12 (Sunday) 09-9-12 (Sunday) 16-9-12 (Sunday) 4th Week of Sept. 2012
October, 2012	Gandhi Jayanti by History Deptt. N.S.S. Camp (7 days) by N.S.S. Unit World Food day by H.Sc. Deptt. International Day for Eradication of Poverty by Sociology Deptt. One day Trip by Pbi. Deptt. One day Trip by (Social Sciences) One day Sports activity camp by Phy. Edu. Deptt.	01-10-12 24-10-12 to 31-10-12 17-10-12 18-10-12 21-10-12 28-10-12 Last Week of October 2012
November, 2012	One day Trip by P.G. Deptt. International Day for preventing the Exploitation of the Environment in war and Armed Conflict by Pub. Adm. One day Trip by C.Sc. Deptt. World Diabetes Day by H.Sc. Deptt. International Day for Elimination of Violence Multi Media Show by Eco. Deptt. Birthday of Shri Guru Nanak Dev Ji by Pbi. Deptt.	04-11-12 06-11-12 08-11-12 (Sunday) 15-11-12 17-11-12 28-11-12



### Annexure IV (ii)

<b>CO-ACADEMIC CALENDAR 2012-2013</b>		
Month & Year	Activity & Functions	Tentative Dates
December, 2012	No Co-academic activity due to December House Examination and Winter Vacation	
January, 2013	Lohri Function by C.A. Workshop by Fine Arts Deptt. Republic Day by History Deptt. Inter-Class Painting Competition by Fine Arts Deptt. Essay Writing Competition by Reader Club	13-01-13 14-01-13 26-01-13 28-01-13 30-01-13
February, 2013	Shalokucharn by Skt Deptt. Sports Day Maths Quiz by Maths Deptt. Exhibition by Fine Arts Deptt. Basant Utsav by Music, F. Designing, Home Science One Day Educational Trip by Maths Deptt. One Day Educational Trip by Eng. Deptt. Convocation and Prize Distribution	02-02-13 Last Week of Feb. 2013 09-02-13 13-02-13 14-02-13 17-02-13 24-02-13 2nd Week of Feb. 2013
March, 2013	Farewell Party of Graduate and PG Classes	3rd Week of March 2013
April-June 2013	No-Co-Academic Activity due to University Exams and Summer Vacations	





**"THE WHOLE PURPOSE OF EDUCATION IS TO TURN MIRRORS INTO WINDOWS."**



## **Annexure V**

### **N.C.C.**

- **32 NCC** cadets attended Annual Training Camp at Akal Academy, Cheema Sahib (Sangrur) from 12<sup>th</sup> October to 21<sup>st</sup> October 2012. The cadets participated actively in various activities like Firing, Drill, Map Reading and cultural activities. Karamjit Kaur (603) received gold Medal for excellent performance in firing, Sumandeep Kaur (249), Ramandeep Kaur (428) and Jasmeen Kaur (231) received Silver Medals in Kawishri and Sonia Devi got Silver medal and 'Saropa' for maintaining discipline in the campus during entire period of the camp. The NCC cadets of our college were highly appreciated for being disciplined and performing well at firing and cultural activities.
- 
- **Two NCC cadets** namely Mehak Garg of B.Com II and Alka Rani of B.Com III were awarded 'Sahara' Scholarship of Rs. 12000/- each on 5<sup>th</sup> Nov., 2012. The cadets received these scholarships from the commanding officer of 4 PB. Girls Bt., NCC, Patiala. Madam Principal congratulated the NCC cadets for this grand achievement.
  - **A visit to 'Old Age Home'** Bullepur, Khanna was organized by the NCC Unit of the College. The NCC cadets alongwith NCC Incharge Ms. Rajni Chhabra went to 'Old Age Home'. The cadets distributed fruits, clothes and grocery items among the inmates. NCC cadets realized the problem of old persons and promised that they would always take care of their parents so that they do not have to lead such miserable life.
  - **6 NCC cadets** of our college attended combined Annual Training Camp at NCC Academy, Ropar. The cadets participated actively in various activities of the camp like drill, firing, piloting and cultural programme. Ms. Sumanpreet Kaur (552) won Gold Medal in piloting, Ms. Karamjit Kaur (603) won Silver Medal for her excellent performance in firing, Ms. Sonia Rani (477) and Dimple Sabharwal (40) got 2<sup>nd</sup> prize for their performance in Punjabi Dance. The cadets were highly appreciated for being disciplined in the camp.
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## **Annexure VI (i)**

### **HAVAN YAJNA & AWARD OF CERTIFICATES**

The sacred ceremony of Hawan Yajna was performed in A.S. College for Women, Khanna to invoke the Blessings of the Almighty in the new academic session 2012-2013. Esteemed Sh. Ashok Sharma Advocate (President), A.S High School Khanna Trust and Management Society, Khanna graced the occasion as being the Chief Guest of the day. Dr Meenu Sharma (Principal) along with Worthy Sh. Vikas Mehta (Secretary A.S. College for Women) accorded a floral welcome to the Chief Guest Sh. Ashok Sharma (Advocate). Worthy Sh. Dharam Pal Angrish (Vice President), S. Ranjit Singh Heera (Joint General Secretary), Dr. Anil Joshi (Secretary, A.S. College, Khanna) and Sh. Raj Kumar Sahnewalia (Member) were also present on the occasion. College Principal along with worthy office bearers of the management, respected members of management, distinguished guests, members of staff and students joined the Hawan Yajna with chanting of Mantras. Sh. Ashok Pandey from Shanti Kunj performed the ceremony of Hawan Yajna and addressed the students to acquaint them with deep rooted values of the Indian Culture and the importance of these purifying rituals. All of 143 meritorious students who secured 70% and above marks were awarded certificates. (Advocate) Sh. Ashok Sharma, Madam Principal and all the members of managing committee advised the students to work hard in order to touch the new heights of success in their life. Our college magazine 'Avastha' was also released on this day by our college President (Advocate) Sh. Ashok Sharma along with College Secretary Sh. Vikas Mehta, College Principal Dr. Meenu Sharma and all worthy members of the management present in Havan Ceremony. Three toppers of our college, Yashika Aggarwal, Neha Kapoor and Shweta Dhiman who had won Trophy plus certificate in a National Level Test organised by 'Commerce Talent Search Examination Foundation' on 28<sup>th</sup> Feb. 2012 along with Ms. Ranjeet Kaur, Head of Commerce Department were honoured by the President Sir, Sh. Ashok Sharma (Advocate). Our college student Uma Sharma (B.A III) was awarded certificate for her selection as the best NCC Cadet. She was also selected for National Level Camp. Two Bhajans were also sung by our college students in a very melodious voice. Towards the end, National Anthem was chanted by one and all present in the auditorium. 'Parsad' was distributed at the end of the ceremony.



### **GUEST LECTURES / WORKSHOPS/ SEMINARS/ DEPARTMENTAL ACTIVITIES**

To enhance the personality and improve quality of teaching and learning, the college organizes extension lectures, workshops and seminars from time to time inviting literary icons and legendary personalities from various universities and organizations. Teachers and students were also sent to attend the same at various places to enhance their professional and personal growth.

- Patriotism was in the air when the **Political Science Deptt.** celebrated the **Independence Day** in college Auditorium **15 -08-2012**. All the students took part in the function. Madam Principal Dr. Meenu Sharma presided over the occasion. The students presented their views and paid homage to the brave sons of the motherland India, Shri Mangal Pandey, Mahatma Gandhi and Sardar Bhagat Singh. The students presented speeches, poems, and group dances. An effective presentation depicting the various phases of the freedom struggle of India, through the L.C.D presentation with the title, **"Bharat; Bharat Kal Aaj or Kal"** by Ms. Monika Soni, H.O.D. Political Science Department was the hallmark of this function. Madam Principal expressed her views and encouraged the students to come forward and follow the path shown by our freedom fighters. She also extended her congratulations to Ms. Monika Soni for the successful celebration of the function. The colorful function ended with the patriotic colors of the National Anthem.



## **Annexure VI (ii)**

• A Guest Lecture on **“General Cancer Awareness”** was delivered by Dr. Vineet Talwar, a very Senior Medical Oncologist from Rajiv Gandhi Cancer Institute and Research Centre, New Delhi, who visited A.S. College for Women, Khanna on 23-08-2012. Dr. Talwar, a senior consultant Oncologist was received by hon’ble members of the management Sh. Ashok Sharma (Advocate) President, A.S. High School Khanna Trust & Management Society, Khanna, Sh. Vikas Mehta, Secretary, A. S. College for Women, Khanna, Dr. Meenu Sharma, Principal, Members of the College Staff and the C.A Members of the college. Sh. Yoginder Sharma (Former -President) was the worthy Guest of Honour. During his lecture Dr. Vineet Talwar expressed his expert views on ‘General Cancer Awareness’ and pin pointed the various facilities provided by the hospitals and medical centres all over India, for the early detection of Breast Cancer, its symptoms and cure, including Bone marrow Transplant units. He threw a flood of light on the different types of cancer, their early detection and the latest techniques available for their treatment. Worthy members of Management, who attended this talk were: Sh. Ashok Sharma (Advocate) President, Sh. Dharam Pal Angrish (Vice – President), Sh. B.K. Batra (Advocate), General Secretary, Sh. Vikas Mehta (College Secretary), Sh. Rajiv Rai Mehta (Advocate) Secretary, A.S. Group of Institutions, Sh. Sudershan Verma (Manager A.S. Secondary School), Sh. Raj Kumar Sahnewalia (Manager M.G.C. Model School), Sh. Ajay Sood (Member) and Mrs. Meenakshi Sood. The tips regarding early detection of Cancer by spreading awareness among masses and treatment of Cancer at authorized hospitals and medical centers given by Dr. Talwar were very well received by one and all present in the auditorium.



A thorough question answer session followed the lecture, which indicated the keen interest of the students, staff and worthy members of management in the Lecture. Respected President Sh. Ashok Sharma Advocate thanked Dr. Vineet Talwar and praised his special efforts to educate the audience about the dreaded disease cancer.

To round it all off, Folk Dance Giddha was performed by our students and National Anthem was sung with deeply patriotic fervor.

• **Department of Home Science** organized a demonstration cum 1 lecture delivered by Mr. Vinay Sharma on **27-08- 2012** on **‘Safety While using Gas Cylinders’** under supervision of Ms. Sushma Singla, H.O.D Deptt.of Home Science. All Home Science students & teachers attended the same. He gave very practical information to avoid fire accidents. He made the students aware about cleaning & maintenance of gas stove in the kitchen to increase its efficiency. It was indeed useful & informative demonstration for the students.



• **Hindi Department** of A.S. College for Women, Khanna celebrated **‘Hindi Diwas’ on 14<sup>th</sup> September, 2012.** The function was presided over by Principal Madam Dr. Meenu Sharma. The Head of the Hindi Department Dr. Naina Sharma welcomed Principal Dr. Meenu Sharma with a bouquet of fresh flowers. Principal Dr. Meenu Sharma not only told about the role of National Language Hindi, in the cultural development of the country but also inspired the students to learn Hindi. The students of the Hindi Department presented cultural items. The Principal gave away prizes to the merit holders of the Hindi Department.



**The Computer Department of** A.S. College for Women, Khanna organized one day Seminar including a beautiful Multimedia Show in the conference hall. All the staff members of Department gave Floral Welcome to the Chief Guest Madam Principal Dr. Meenu Sharma. After ribbon cutting ceremony, welcome





speech was given by Prof. Ms. Arpana Kapoor (H.O.D. Computer Department) There were effective presentations using Interactive

### **Annexure VI (iii)**

- Multimedia Projector and Interactive Board. The Presentation was given on Multimedia by Navdeep of B.C.A II, Interactive Multimedia by Shilpa of B.C.A II, Multimedia in Real World by Deepika of B.C.A III, Sixth Sense technology by Sakshi of B.C.A III, Multimedia in Education by Acchari of B.C.A III and Animation by Urvashi of B.C.A III. It was very educative, informative and knowledgeable show for all the students of Computer Department. Madam Principal appreciated the efforts of the students and staff and encouraged them to arrange such informative activities. After that, an Animation movie was shown to the students, which was enjoyed by one and all.

- **A Calligraphy Competition** was organized by **English Department** in the college Mini Hall on 26-09-2012. About 20 students participated in this competition. All the staff members of English Department were present there. Madam Principal Dr. Meenu Sharma congratulated all the participants and motivated them to excel in all spheres of life. The result of calligraphy competition is given below:-



<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Manjot	884	I
Pooja Bhardwaj	436	II
Preeti	1325	III
Deepika Mehta	845	IV

- **The Department of Political Science celebrated** The 'International Day for Democracy' on 29-09-2012 by organizing an essay writing competition. It was presided over by Principal Dr. Meenu Sharma. The title of the competition was 'Today's Great Blessing is Democracy'. As many as 35 students took part in this competition. Principal Dr. Meenu Sharma, highly appreciated the efforts of H.O.D Department of Political Science to sensitize the students about the current Political issues. The following students were given certificates in the Morning Assembly:



<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Harmanjot Kaur	821	I
Harsimran Kaur	481	II

- 2<sup>nd</sup> Oct, 2012, the day of '**Gandhi Jyanti**' was solemnized by the **History Department**. Madam Principal, Dr. Meenu Sharma presided over the function. The teachers along with the students presented flowers to Madam Principal. An essay writing competition was also organized. The theme of the essay writing competition was 'The Value of Gandhian Philosophy'. Principal Dr. Meenu Sharma applauded the efforts of participants and inspired them with her patriotic speech. The prize winners were :



<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Ms. Rekha	575	I
Ms. Jyoti	352	II
Ms. Simranjeet Kaur	154	III

- '**World Food Day**' was observed by the **Department of Home Science** on 17-10-2012. Cooking competitions in snacks making, pudding making, dessert making and salad decoration were held. Dr. Kusum Narula and Dr. Karuna Arora acted as judges. Certificates of appreciation were awarded to the participants. Principal, Dr. Meenu Sharma, who presided over the function applauded the efforts of the staff and the students. The following winners were



awarded certificates:

### **Annexure VI (iv)**

<u><b>Name</b></u>	<u><b>Roll.No</b></u>	<u><b>Position</b></u>	<u><b>Category</b></u>
Navneet Kaur	908	I	Sweet dish Making
Rekha	599	II	Sweet dish Making
Simranjeet Kaur	1056	I	Snacks Making
Kamalveer Kaur	852	II	Snacks Making
Gurpreet Kaur	907	III	Snacks Making

- **18<sup>th</sup> Oct, 2012, the day of International Poverty Day** was celebrated in the college campus with great fervor by the **Sociology Department**. Madam Dr. Karuna Arora, Dean Academics and officiating Principal of the day presided over the occasion. The teachers and the student gave a floral welcome to her. An essay writing competition on 'Poverty' was organized. Madam Dr. Karuna Arora appreciated the efforts of participants and encouraged them to do even better in the future. The prize winners were, as under:-



<u><b>Name</b></u>	<u><b>Roll No.</b></u>	<u><b>Position</b></u>
Ramanjeet Kaur	2403	I
Komal	822	II
Priyanka	2404	III

- **'World Diabetes Day'** was celebrated by the **Department of Home Science** in A.S. College for Women Khanna on 15.11.2012. Principal Dr. Meenu Sharma presided over the function. Mrs. Sushma Singla (HOD, Department of Home Science) delivered a talk on 'Diabetes and its Management' to create awareness about the disease. The students were made aware of the meaning, symptoms, types, complications and Dietary Management along with lifestyle changes to take better care of the Diabetic patients.



- An **'International Day for Elimination of Violence'** was celebrated by the **Department of Economics** on 17.11.2012 in the college auditorium. Stage secretary Ms. Nidhi Arora welcomed Madam Principal Dr. Meenu Sharma. After the floral welcome of Madam Principal, the function started with a classical dance by Kavita Sharma of M.A. (Eco.). Multimedia presentation on 'Elimination of Violence' was given by Miss Sujata, Assistant Professor, in Economics. After the presentation of choreography by the students of M.A. (Eco.). Madam Principal gave blessings to the students and appreciated the efforts of the department of economics. In the end, Miss Rajni Chhabra, Head of Economics Department expressed her thanks to all present there.



- **Dr. Meenakshi Arora, PCS (allied)** Employment Generation and Training officer, Distt. Bureau of Employment Generation & Training Ludhiana, delivered a Lecture on 26-11-2012 to create awareness among the students regarding the procedure of the PCS Exam. Madam Principal Dr. Meenu Sharma welcomed the Worthy resource person and thanked her for her inspiring speech.



- **"Guruparav" of Shri Guru Nanak Dev Ji**, the founder of Sikh religion was celebrated on 27-11-2012 in the college with deep sanctity and devotion by **Department Of Punjabi**. It was presided over by College Principal Dr. Meenu Sharma. Ms. Arvinder Kaur and Madam Jyoti Sharma highlighted the Social and Religious relevance of "Japji Sahib" in the modern era. Dr. Naina Sharma recited her self-composed poem, while Ms. Jannat Virk of B.A I spoke effectively on the life and teachings of the great Guru. A painting of Guru Nanak Dev Ji by Ms. Harshinder Kaur was highly appreciated.





## **Annexure VI (v)**

• **Post Graduate Departments of Hindi, Economics, Sociology and Mathematics organized** ‘Blessing Ceremony’ for the students in which college Principal Dr. Meenu Sharma blessed the students for their forthcoming University Semester Examination. Madam Principal emphasized the fact that hard work is the only key to success. In the end, Madam Principal distributed ‘Prasad’ amongst the students.

• **The N.S.S Units and History Department** Jointly celebrated **the 63<sup>rd</sup>**

**Republic Day** in the campus of A.S. College for Women, Khanna. The function was presided over by the College Secretary Sh. Vikas Mehta. On this occasion distinguished guests, Sh. Rajiv Rai Mehta Advocate, (Secretary A.S. College of Education), Sh. Sudershan Verma (Manager, A.S. Senior Secondary School) and Sh. Vaid Parkash Municipal Councilor were also present. They all were very warmly welcomed by the college Principal Dr. Meenu Sharma. Chief Guest Sh. Vikas Mehta, Secretary A.S. College for Women, Khanna performed the formal ceremony of flag hoisting. National Anthem was also sung on this occasion. A colorful program was presented by the students. The program started with patriotic notes of Vande Matram. Students presented speeches, Poems, Songs and Dances to mark this occasion. Principal Dr. Meenu Sharma emphasized the need of celebrating the National Days in order to nurture a spirit of Patriotism amongst the students.



• **Dr. Barjinder Singh, Bone Marrow Transplant Specialist** and a renowned Oncologist from Indo-American Cancer Centre delivered a Guest Lecture on “Health Hazards of Over-use of Mobile Phones” on 2-02-2013 in the college hall. Sh. Ashok Sharma Advocate (President, A.S. High School Khanna Trust & Management Society, Khanna), Sh. Dharampal Angrish (Vice President), S. Ranjit Singh Heera (Joint General Secretary), Dr. Anil Joshi (Secretary A.S College Khanna), Advocate Sh. Barinder Paul Dewett (Secretary, A.S Modern Sr. Sec. School, Khanna), Sh. Sanjiv Dhamija (Member), Sh. Jatinder Devgan (Member) Sh. Arun Behal (Manager State Bank Of Patiala) were present on this occasion. He was welcomed by the college Principal Dr. Meenu Sharma, with bouquet of flowers. Dr. Parul Jain, Consultant Rheumatologist P.G.I. Chandigarh was the Chief Guest. Respected Mrs. N.C. Jain, mother of Dr. Parul Jain also graced the occasion. The Resource



Person highlighted the Health Hazards caused by the over use of Mobile through an elaborated slide show and power point presentation. Dr. Barjinder Singh was assisted by Dr. Jivan Jot Singh and Sh. Varun Singla. A colourful culture function was presented by the college students. There were many queries from the students and members of Management present in the audience, which were dealt with satisfactorily by the resource person. Sh. Dharmpal Angrish and Sh. Sanjeev Dhamija instructed the students to be very cautious about the use of cell phones & advised them not to bring them to the institution. Esteemed President Sh.Ashok Sharma,Advocate thanked Dr.Barjinder Singh for sparing his valuable time to advise the staff and the students regarding ill effects of use of mobile phones on health. Ms.Monica Soni,(H.O.D.of Political Science), the stage Secretary, did full justice to the responsibility given to her.NSS Cadets and Sports students were awarded certificates by all distinguished guests present there. The lecture came to an end with National Anthem.



• **Dr. Anil Joshi (Secretary A.S College Khanna)** delivered an interactive lecture on ‘Science of the Self’ on 4-02-2013 in the Morning Assembly of the College. He guided the students to know their internal self and to emerge as strong individuals. Principal Dr. Meenu Sharma offered him a bouquet of flowers and thanked the speaker for his valuable views.



**A Declamation Contest was organised** in the College on 5.02 2013 by Department of Hindi according to the guidelines of Ved Parchar Mandal,



Ludhiana. Ten students participated in the contest. College Principal Dr. Meenu Sharma presided over the function. Dr. Karuna Arora, Madam

### **Annexure VI (vi)**

- Arvinder Kaur and Madam Puneet Sodhi acted as judges. The results were as follows:

<u>Name</u>	<u>Roll No</u>	<u>Position</u>
Mamta	1092	I
Ritambhara	505	II
Narinder Kaur	2007	III

- Readers' Club** of **A.S. College for Women, Khanna** organized on Essay Writing Contest on 08-02-2013 in the college library. As many as fifteen students took part in it. College Principal, Dr. Meenu Sharma encouraged the students for their participation. The result of the Essay Writing is as follows:-

#### **English**

<u>Name</u>	<u>Roll No</u>	<u>Position</u>
Lovleen Kaur	2001	I
Manjot Kaur	884	II

#### **Hindi**

<u>Name</u>	<u>Roll No</u>	<u>Position</u>
Rishu	1002	I
Punchiry	2017	II
Rupinder Kaur	1901	III

#### **Punjabi**

<u>Name</u>	<u>Roll No</u>	<u>Position</u>
Amandeep Kaur	950	I
Gurpreet Kaur	907	II
Ramandeep Kaur	428	III

- The Fine Arts Department** organized a two days Arts Exhibition from 13-02-2013 to 14-02-2013 in the Fine Arts Lab which was inaugurated by Mrs. Neeta Dhamija. During these two days Worthy Sh. Dharmpal Angrish (Vice President), Sh. Sanjiv Dhamija (Member of Management), Principal (Dr). Harpreet Singh, Mrs. Santosh Batra, Dr. Madhu Joshi and Mrs. Pooja Dewett along all staff members of the college visited this Art Exhibition at different hours and applauded the efforts of the students a lot. The exhibition displayed paintings and artwork by the Fine Arts students. College Principal Dr. Meenu Sharma appreciated the work done by the young artists under the guidance of Sh. Yogeshwar Hans, H.O.D. and Ms. Mandeep Kaur, Assistant Professor of Fine Arts Department.

- A Quiz Competition was** held in the College Hall by the **Department of Mathematics** the College Auditorium. College Principal Dr. Meenu Sharma presided over the function. Ms. Rashmi (HOD, Mathematics Department) anchored the show. There were four Teams Algebra, Analysis, Calculus and Discrete comprising of four students each. The contest was held with the help of Multimedia Presentation. **Analysis Team stood first, Algebra team stood second while Calculus got the third Position.** S. Imrosepreet Singh, Ms. Sonia, Ms. Achla Sharma, Ms. Shallu Vij and Ms. Deepti Gupta from Mathematics Department had worked hard to make this function successful. Principal Dr. Meenu Sharma appreciated the efforts of the students and staff members of Maths Department in incorporating innovative methods in the teaching learning process. A group dance was also presented by Maths Students on this occasion.

#### **TALENT HUNT AND TEEJ FESTIVAL**

It was a Gala Day for A.S. College for Women, Khanna fraternity, as Talent Search and Teej were celebrated on August 14, 2012 in the college campus. **Hon'ble Mrs. Gurpreet Kaur Kotli w/o Sh. Gurkirat Singh Kotli, M.L.A Khanna,** was





the Chief Guest of the occasion. Worthy members of the management Sh. Dharampal Angrish (Vice-President), Sh. B.K. Batra

### **Annexure VI (vii)**

Advocate, (Gen. Secretary), S. Ranjit Singh Heera (Joint General Secretary) Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna) Dr. Anil Joshi (Secretary A.S. College, Khanna), Sh. Rajiv Rai Mehta Advocate, (Secretary, A.S. Group of Institutions), Sh. Barinder Dewett Advocate, (Secretary, A.S. Modern Sr. Sec. School), Sh. Raj Kumar Sahnewalia (Manager, M.G.C.A.S. Model School), Sh. Sanjiv Dhamija (Member) and Sh. Ajay Sood (Member) graced the function with their benign presence. Worthy Sh. Ashok Kumar Tiwari (Ex-President), Dr. Ashwani Bansal (Ex-President), Sh. Amrit Lal Latawa, Sh. K.L. Sehgal (Senior Congress Leader), Madam Amar Joshi (Ex-Principal, A.S. College for Women, Khanna) Dr. (Mrs.) Madhu Joshi, Mrs. Amarjeet Kaur Libra, Mrs. Rajinder Kaur, Mrs. Shinder Kaur (Punjabi Poetess), Mrs. Bhullar and eminent Press Reporters were also among the prominent Guests to attend the function. Worthy Vice-President Sh. Dharampal Angrish, College Secretary Sh. Vikas Mehta and College Principal Dr. Meenu Sharma welcomed the esteemed guests heartily and presented bouquet of flowers to the Chief Guest Madam Gurpreet Kaur Kotli along with the Respected Members of the Management. The function was an opportunity for our students to show their versatility in numerous fields. There were four group dances, which were highly applauded by one and all. The recital of the sacred 'Bhajan' brought in a tone of peace and serenity. The folk songs added a musical touch to the function, while the item of Histrionics was a hit. The Teej Queen Contest was the highlight of the show. Mrs. Gurmeet Kaur w/o Dr. Harjinder Singh Lal and mother of S. Ranjit Singh Hira, Mrs. Yogita Mehta w/o Sh. Rajiv Rai Mehta Advocate, Mrs. Pooja Dewett w/o Sh. Barinder Dewett Advocate and Mrs. Neeta Dhamija w/o Sh. Sanjiv Dhamija, acted as judges and chose the coveted Miss Teej after spending quite a long time in picking up the best. The whole college wore a festive look. There was beauty, talent, glamour all coupled with oodles of enthusiasm and excitement. College Principal Dr. Meenu Sharma appreciated the wonderful show put up by the participants. She also praised Dr. Prabhjit Kaur (Dean Co-Academics) for doing full justice to the job of stage secretary. She also gave her blessings to the students. She welcomed all the elite guests from the core of her heart. **Miss Manya Narula was chosen the Miss Teej. Miss. Gurdeep Kaur and Miss Prabhjot Kaur won the First Runners up and Second Runners up respectively.**



Miss Harmeen Kaur won the prize for the Most Beautiful Punjabi Dress, Miss Karamjit Kaur won the Miss Beautiful Smile and Miss Simranjit Kaur got Miss Confidence title. Hon'ble **Mrs. Gurpreet Kaur Kotli**, the Chief Guest of the Day congratulated the winners and delivered a highly inspirational speech. All the participants looked graceful and gorgeous in their elegant Panjabi dresses. Overall, it was a day of fun and frolic for the students.

#### ➤ **TEACHERS' DAY**

Teachers' Day was celebrated on 05-09-2012 at A.S. College for Women, Khanna. Principal Dr. Meenu Sharma presided over the function. Students presented various colorful items which gave not only a sensuous delight but threw a flood of light on the role of a teacher in a student's life. **A rich tribute was paid to Dr. Radha Krishanan Ji**, the great educationist and visionary.



#### ➤ **SAMARPAN**

Samarpan, Cultural Programme dedicated to **Late Sh. Madan Gopal Chopra Ji** Former Principal A.S.Sr.Sec.School Khanna, was held on 12.10.12 at A.S. College for Women, Khanna. **Hon'able S.Ranbir Singhson of Hon'ble S.Sukhdev Singh Libra, M.P.Fatehgarh Sahib** was the **Chief Guest and Respected Sh.Tejinder Sharma President Focal Point Welfare Association** was the **guest of honour.** Esteemed Sh. Ashok Sharma(Advocate) President of the Managing Committee, Worthy Sh. Vikas Mehta, College Secretary and College Principal Dr. Meenu Sharma gave a floral welcome to the chief guest and the Guest of Honour. After Jyoti Prajavalan; Principal Dr.Meenu Sharma gave a ceremonial welcome to the worthy guests and introduced to everyone the Chief Guest and the Guest of Honour.



## **Annexure VI (viii)**

Worthy members of the A.S. High School Khanna, Trust and Management Society Khanna including Sh. Dharampal Angrish (Vice President), Sh. B.K. Batra (Advocate), Gen. Secretary, S.Ranjeet Singh Heera, Joint General Secretary, Sh. Jaswinder Lotey Secretary, A.S. College of Education, Sh. B.K. Dewett (Advocate), Secretary A.S. Modern Sr. Sec. School Khanna, Sh. Rakesh Goyal (Member), S. Paramjit Singh (Advocate), Member, S. Harpreet Singh, Principal, A.S. Group of Institutions were present in the function. The other prominent citizens present in the function were Sh. Balraj Bhandari President Madan Gopal Chopra Foundation, Sh. Prem Bakshi Former President, Sh. Ashok Kumar Tiwari Former President, Sh. Krishan Murari Bedi, Former General Secretary, Sh. V. C. Kapila Former Principal A. S. Sr. Sec. School, Sh. Manmohan Singh (Advocate), Sh. Suresh Chander Vashist, Sh. Tejpal, Sh. Sunil Tandon, Sh. K.L. Sehgal Sr. Congress Leader and Sh. Brij Mohan Sharma. Sh. Jaswinder Lotey, Secretary A.S. College for Education encouraged the participant of the 'Folk Orchestra' by awarding them Rs. 3100. The function started with pious 'Bhajan'. After that S. Paramjeet Singh (Advocate), threw a flood of light on the various inspiring aspects of the life of Late Sh. Madan Gopal Chopra Ji. The simple living and high thinking, the farsightedness and the sacrifices made by Late Sh. Chopra Ji were made to live before the audience in the magical words of S. Paramjeet Singh. Various Cultural items-Bhajan, Folk Orchestra, Folk Song, Sammi Dance, Classical Dance, Mime and Giddha were performed on the stage Sh. Balraj Bhandari acquainted the students about Sh. Chopra Ji, his simple life and his dedication to education in Khanna. The honourable Chief Guest S. Libra, lauded the progress of the college, its achievements and its upward rise in strength. **He donated Rs.5 Lakh to the college.** He also paid a rich tribute to Late Sh. Madan Gopal Chopra Ji, who was his teacher. Sh. Suresh Vashist also made students aware of the efforts of former members of Management and Citizens of Khanna for their visionary thought to start A.S. Institutions. The function came to an end with a vote of thanks to all the guests by President Sir, Sh. Ashok Sharma (Advocate).



### ➤ **LOHRI CELEBRATION**

Lohri Festival was celebrated in A.S. College for Women, Khanna on 12-01-2013 traditionally by the Central Association. Esteemed Sh. Ashok Sharma (Advocate), President A.S. High School Khanna Trust and Management Society presided over the function. Sh. Dharampal Angrish (Vice-President), Sh. B.K. Batra (Advocate), General Secretary, S. Ranjeet Singh Heera (Joint General Secretary), Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna), Dr. Anil Joshi (Secretary, A.S. College Khanna), Sh. Rajiv Rai Mehta (Advocate), Secretary, A.S. Group of Institutes, Khanna, Sh. Sudershan Verma (Secretary, A.S. Sr. Sec. School, Khanna), Sh. Barinder Dewett Advocate, (Secretary, A.S. Modern Sr. Sec. School), Sh. Raj Kumar Sahnewalia (Senior Member of the Management), Sh. Sham Sunder (Principal, A.S. Sr. Sec. School, Khanna) and Dr. Madhu Joshi were among the distinguished guests present on this auspicious occasion. Principal Dr. Meenu Sharma wished a Happy Lohri to all and emphasized the importance of Positivity in all fields of life. She also brought to notice that it was a happy Co-Incidence that the 150<sup>th</sup> Birth Anniversary of Swami Vivekananda Ji also falls on 12-01-2013.



A number of cultural items were presented on this occasion. Group Dances, Folk Song and Giddha were performed to add a traditional fervour to the day. NCC Cadets, who brought laurels to the college and the winners of Sanskrit Shalokucharn contest, were honored by the Chief Guest. All the students enjoyed themselves a lot. Bonfire was lit outside the college hall by Esteemed Sh. Ashok Sharma Advocate, Worthy Sh. Vikas Mehta and College Principal Dr. Meenu Sharma along with other esteemed members of the management. Groundnuts and Rewari were distributed among all the guests, members of the staff and students.

Worthy Sh. Dharampal Angrish, Vice-President Sir appreciated the efforts made by the students to make this function colourful and successful.



## Annexure VI (ix)

### ➤ TWO DAYS' PERSONALITY DEVELOPMENT WORKSHOP

In order to enhance the all around development of the students, a "**Personality Development Workshop**" was organized in college from 28-01-2013 to 30-01-2013. Respected **S. Gurminder Singh (M.C)** acted as the Chief Guest for the same. **Dr. S.M Kant, Director, Center for Youth and Community Development** was the Resource person. He interacted with the students and broadened their perspective by giving them valuable hints regarding the polishing of their personality. The response from the students was overwhelming as 101 students attended this workshop.



### ➤ AN ADMISSION PROMOTION WORKSHOP

"**An Admission Promotion Workshop**" was organized in the college on 31-01-2013 at 11:00 a.m in the college hall under the guidance of Principal Dr. Meenu Sharma. Dr. Kusum Narula (H.O.D English Department) was the convener and Ms. Puneet Sodhi was the Co-convener of this one day workshop. As many as 90 students of 10+2 class from surrounding schools of the area were acquainted with the infrastructure, faculty and various facilities provided by the institution with the help of a slide-show cum power-point presentation by Ms. Puneet Sodhi, Dr. Goldy Bansal and Ms. Puneet Sharma. Principal Dr. Meenu Sharma also addressed the students and highlighted the need of choosing a good institution for pursuing higher education.



### ➤ BASANT UTSAV

'**Basant Utsav**', the festival denoting the advent of the Spring Season was celebrated with great enthusiasm in A.S.College For Women Khanna on 14-02-2013. **Worthy (Mrs.) Harjit Kaur Gill w/o Late S.Karam Singh Gill (Former Industries Minister of Punjab)** graced the occasion as Chief Guest while Mrs. Navneet Kaur Gill was the Guest of Honour. Respected Sh. Ashok Sharma Advocate, (President, A.S. High School Khanna Trust Management Society, Khanna), presided over the function. Sh. Dharampal Angrish (Vice President), Sh. B.K. Batra Advocate (Gen. Secretary) Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna), Dr. Anil Joshi (Secretary, A.S. College, Khanna), Sh. Barinder Paul Dewett Advocate (Secretary, A.S. Sr. Sec. Modern School Khanna), Sh. Raj Kumar Sahnewalia (Member) were present on this occasion. Sh. Balraj Bhandari, Former President of Managing Committee, Dr. Harpreet Singh (Principal A.S. Group of Institutions), and Sh. Rickey Jindal also graced the function with their benign presence. College Principal Dr. Meenu Sharma accorded a hearty welcome to the Chief Guest and all the other guests present in the function. The sacred 'Jyoti' was lit to lend a ceremonial touch in the beginning. The college students recited a holy 'Shabad' and presented 'Sarswati Vandna'. Dr. Prabhjit Kaur, Dean Co-Academic activities was the stage secretary. She elaborated the Social, Cultural and Mythological importance of this



### **Annexure –IV (xxi)**

festival. Ms. Harinder Kaur, H.O.D. of Fashion Designing organized a fashion show. Mrs. Santosh Batra, Dr. Madhu Joshi and Mrs. Pooja Dewett acted as judges. The results were as follows:

<b>Name</b>	<b>Roll.No</b>	<b>Category</b>
Amandeep Kaur	1033	Best Western Dress
Sukhwinder Kaur	1089	
Ranjit Kaur	1105	Best Suit
Shivani	430	Best Saree
<b>Gagandeep Kaur</b>	<b>1414</b>	<b>Miss Basant</b>

Various Dances and Songs related to 'Basant' festival were presented by the College Dance and Music Departments. Competitions of Tie and Die, Pot Painting, Fabric Painting and Best out of Waste was also organised by the Home Science Department of the College this day under the



guidance of Dr.Sushma Singla ,(HOD of Home Science) and Ms.Chandana Rajput . The results were as follows:

### **Annexure VI (x)**

<b><u>Name</u></b>	<b><u>Roll.No</u></b>	<b><u>Position</u></b>	<b><u>Category</u></b>
Manisha Arora	531	I	Tie and Die
Amrit Kaur	435	II	Tie and Die
Gagandeep Kaur	437	III	Tie and Die
Priyanka Sharma	441	I	Pot Painting
Kirandeep Kaur	492	II	Pot Painting
Amanpreet Kaur	434	III	Pot Painting
Harsharanjit Kaur	563	I	Fabric Painting
Nancy Sharma	615	II	Fabric Painting
Poonam Ghai	419	I	Best Out of the Waste
Kirandeep Kaur	131	II	Best Out of the Waste
Purnima	419	III	Best Out of the Waste

The Chief Guest gave away the prizes to the winners and appreciated the efforts of the students,staff members and Principal to make this programme a brilliant success. N.C.C Cadets were also honoured for their glorious achievements. Ms. Navneet Kaur Gill, the Guest of Honour addressed the students and gave the message of Women Empowerment . Respected Sh.Dharampal Angrish(Vice President) thanked all the Guests profusely. The function came to an end with the recital of the National Anthem.

#### **35<sup>th</sup> Annual Athletic Meet**

35<sup>th</sup> Annual Athletic Meet of the college was held on 23-02-2013 in the college Sports Ground. It was inaugurated by **Sh. Ranbir Khanna, Renowned Industrialist of Khanna.**

The college Principal Dr. Meenu Sharma accorded a hearty welcome and a bouquet of flowers to the esteemed guests. Welcoming the Chief Guest, Principal Dr. Meenu Sharma highlighted the importance of Games and Sports in the life of the students. She congratulated the team work of students as well as the staff members for making this function a grand success.

Worthy members of Management Sh. Ashok Sharma Advocate (President, A.S. High School Khanna Trust & Management Society, Khanna), Sh. Dharampal Angrish (Vice-President), S. Ranjeet Singh Heera (Joint Gen. Secretary), Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna), Dr. Anil Joshi (Secretary, A.S. College Khanna), Sh. Rajiv Rai Mehta Advocate (A.S. Group of Institutions), Sh. Sudershan Verma (Manager, A.S. Sen.Sec. School, Khanna), Sh. Barinder Dewett Advocate (Secretary A.S. Modern School, Khanna), Sh. Sanjeev Dhamija (Member), Sh. Jatinder Devgan (Member), Sh. Ajay Sood (Member), Dr. Harpreet Singh (Principal, A.S. Group of Institutions, Khanna), were present in the function.Sh. Ashok Kumar Tiwari (Ex-President), Sh. Sanjay Ghai (Ex-President), Sh. K.M. Bedi (Ex-General Secretary), S. Jasbir Kalirao, Sh. Munish Khanna Adovate, Sh. Harjit Arora Advocate, Sh. Rajiv Punj Advocate (President Bar Association), Sh. Kamal Passi Advocate, Sh. Rohit Bhandari Advocate, S. Pushkar Raj Singh (Chairman Adhar), Sh. Mohinder Arora (President Adhar), Sh. Tejinder Sharma, (President, Focal Point, Khanna) and Sh. Arun Behal (Manager S.B.O.P) also graced this occasion with their benevolent presence. During the March Past, Sports Students, N.C.C. Cadets and N.S.S. Volunteers presented a salute to the Chief Guest. The ‘Torch of Sports’ was lit and the Oath was taken. The Flag was hoisted by the Chief Guest amidst loud cheers of the students. Colourful balloons flying towards the open sky looked mesmerizing. Pigeons were also released in the open air & the sounds of crackers lent an enthusiastic touch to the whole atmosphere. Addressing the students, the Chief Guest encouraged the spirit of Sportsmanship among the students.



**Hon’ble S. Gurkirat Singh Kotli was the Chief Guest of the Prize Distribution Function, while Respected S. Lakhvir Singh Payal (Senior Congress Leader) was the Guest of Honour.** Worthy members of the Management and college Principal Dr. Meenu Sharma accorded a floral welcome to the Chief Guest and other eminent Guests. S. Gurkirat Singh Kotli, M.L.A. Khanna inspired the students to march ahead in all the spheres of life.



## **Annexure VI (xi)**

Ms. Arvinder Kaur (Dean of Sports) gave detailed information about all the events going to be played by the students and encouraged them to maintain the spirit of Sportsmanship. Madam Shelija Latawa, H.O.D. (Department of Physical Education) read out the Annual Report of the achievements of the Sports students. Miss Akwinder Kaur, Assistant Professor was the Incharge of all games along with Madam Shelija Latawa.

On this day, a number of races and games were organized.

200 m Race, 400 m Race, Obstacle Race, Sack Race, Three Legged Race, Children's Race, High Jump, Long Jump, Discus Throw were some of the highlights. Judo demonstration was appreciated by everyone.



Many colourful cultural items such as Folk Orchestra and Group Dance were presented by our students. The centre of attraction was the 'Punjabi Folk Dance Giddha' by the students wearing multi-coloured attires.

**Ms. Randeep Kaur (1014) was declared the best sports person**

**Ms. Mandeep Kaur (514) was declared the best Athlete** of the college for the session 2012-2013. Hon'ble S. Gurkirat Singh Kotli gave away the prizes. Our Sports students **Pardeep Kaur, Raveena, Neelam, Manpreet, Mehak, Sapna, Ramanpreet** were awarded **Rs. 500** each. **Randeep Kaur**, was awarded **Rs. 2100** on this day.



A vote to thanks was given by Sh. Dharampal Angrish (Vice-President), Managing Committee. The National Anthem was sung at the end of the function with great patriotic zeal and fervour.

### **Raffle Draw Prizes**

Raffle Draw prizes were also declared on the 35<sup>th</sup> Annual Athletic Day of the College. 10 Lucky Winners won attractive prizes and 10 consolation prizes were also declared. The names of first five winners are given below:-

<b><u>Name</u></b>	<b><u>Roll No</u></b>	<b><u>Position</u></b>	<b><u>Prizes</u></b>
Sandeep Kaur	213	1 <sup>st</sup>	LCD 32"
Kamaljot Kaur	1522	2 <sup>nd</sup>	Refrigerator 165 Ltr.
Ashima	1221	3 <sup>rd</sup>	Microwave
Vandna	893	4 <sup>th</sup>	Burner Gas Chulha
Navjot Kaur	120	5 <sup>th</sup>	Mixer Juicer Grinder



### **Annexure –IV (xxvi)**

#### **CENTRAL ASSOCIATION**

The Central Association of the college comprises of students from all categories like sports, academic and co-academic activities. The elected students assist the college administrator in maintenance of discipline and cleanliness and in solving all the problems of the students. The college has been forming College Central Association through democratic elections since its inception. This year also on 07-08-2012 elections were held for the President, Vice President Secretary, Joint Secretary and Class Representatives from different classes. The responsibility of holding these elections was given to Dr. Kusum Narula, Head of English Department. The following students were declared as the elected members:

<b>President</b>	Jaspreet Kaur B.Com.III
<b>Vice-President</b>	Harpreet Kaur B.Com.II
<b>Secretary</b>	Sheena Arora B.Com II
<b>Joint Secretary</b>	Twinkle Sedha B.A.III
<b>Class Representatives</b>	Isha ,B.A.I
	Kirandeep Kaur B.A.II
	Komal Sharma B.A.III



The college Secretary, Sh. Vikas Mehta and college Principal Dr. Meenu Sharma congratulated all the elected students and inspired all of them to play their role in positive and constructive way for welfare of the institution.

## **Annexure VI (xii)**

### **N.S.S.**

#### **(A) 7 DAYS N.S.S DAY AND NIGHT CAMP**

A Seven days (Day & Night) N.S.S Camp was organized in the college campus from 25<sup>th</sup> Oct, 2012 to 31<sup>st</sup> Oct, 2012 under very active supervision of N.S.S Programme officers Ms. Monika Soni, Dr. Chinderpal Kaur and N.S.S accountant Sh. Ravinder Kumar. 110 NSS Volunteers including 10 teachers as N.S.S Campers participated in this camp spiritedly. The inauguration ceremony of the camp was performed by Sh. Ashok Sharma Advocate, (President). This camp was organized with the inspiration of Sh. Vikas Mehta (College Secretary) under the able guidance of Madam Principal Dr. Meenu Sharma. Sh. Dharampal Angrish (Vice President), S. Ranjeet Singh Heera (Joint General Secretary), Sh. Vikas Mehta (College Secretary), Sh. Rajiv Rai Mehta Advocate, (Secretary, A.S. Group of Institution) Sh. Rajiv Sharma D.G.M, State Bank of Patiala, S. Ravinder Singh Khalsa, Jathedar Santokh Singh, S. Santokh Singh, Naveen Thamann Advocate and Sh. Arun Behal, Manager, State Bank of Patiala graced the occasion with their worthy presence. Sh. Ashok Sharma Advocate, (President), Sh. Vikas Mehta (College Secretary) and Dr. Meenu Sharma (College Principal) along with all the members of managing committee and the parents of the N.S.S Volunteers gave a green signal to all the N.S.S. Volunteers to move for village Khanian. **On the second day** N.S.S. Volunteers delivered lectures in 'Khanian' village about the importance of education, health awareness and importance of adult education. N.S.S Volunteers told them in detail how to make good use of mobile



phones. In the evening session programme dedicated to Swami Vivekanand Ji was also organized. **On third day** to encourage the N.S.S Campers, Principal Dr. Meenu Sharma along with all the worthy members of managing committee visited Khanian village personally. Raising their voice against 'Drug-Addiction', the play 'Nukkar' was presented by N.S.S Volunteers. 200

saplings arranged by worthy member of Management, Sh. Sanjeev Dhamija were also planted in the village. The villagers were given information about the benefits given by the banking authorities by Sh. Arun Bahal (Manager, State Bank of Patiala). **On the fourth and fifth day** 200 saplings were planted in the college ground. Pots were painted, and cleanliness of the College Campus was undertaken by the Volunteers. **On the sixth day** a medical camp was organized in the village themselves against diseases. Blood tests were also performed on this day. In the afternoon session, students paid a visit to the 'Old Age Home' and were told about the importance of such institutions. **On the closing day**, Sh. Ashok Sharma Advocate, (President), A.S. High School Khanna Trust and Management Society presided over the ceremony of the Camp. Sh. Sanjay Ghai (Ex-President



of the Management) was the guest of honour of this occasions. Sh. Vikas Mehta (College Secretary) and Madam Principal Dr. Meenu Sharma gave a floral welcome to the chief guest and greeted all other worthy members of the managing committee Sh. Sanjay Ghai (Ex-President), Sh. Rajiv Sharma D.G.M State Bank of Patiala, S. Ravinder Singh Khalsa exchanged their views with campers. On this occasion Sh. Sanjay Ghai gave Rs. 11000/- and Sh. Rajiv Sharma gave Rs. 10,000/- to the college. **Devika Shahi(426) was declared The Best Camper of**

**N.S.S Unit-I while Baljinder Kaur(503) was declared The Best Camper of N.S.S Unit II.** Medals were given **Kirandeep (2206), Preeti(1446), Ms. Prabhjot Kaur (931), Manpreet Kaur (602), and Alka Bhardwaj(1416)** for their commendable work during the camp. Towards the end of the function Esteemed President Sir blessed the campers and expressed his heartfelt thanks to the guests.





## **Annexure VI (xiii)**

**(B) QUOMI EKTA WEEK N.S.S Department celebrated** the 'Quomi Ekta Week' from 19th Nov. to 25th Nov.2012. As per the programme 23rd Nov. was celebrated as 'Cultural Unity Day', during which the N.S.S volunteers came forward to present their views about the rich and royal cultural heritage of India. They presented the idea of India's Unity in diversity. The day of 24th Nov. was celebrated as 'Women's Day'. The role of women in the development of Nation-Building was highlighted through a 'Poster-Making Competition' held on that day. Three best entries were awarded certificates. Ms.Priya (358) won the first prize for the same. The day of 25<sup>th</sup> Nov. was celebrated as 'Conservation Day'. An essay writing competition was organized to emphasize the growing need for awareness to conserve the environment. Harpinder Kaur (365) was given the first prize. Principal Madam Meenu Sharma congratulated the winners and inspired them to play their role for the maintenance of India's Unity and Integrity.



### **(C) VAN MAHOTSAV**

N.S.S unit of A.S College for Women, Khanna organized '**VANMAHOTSAV**' on 1<sup>st</sup> September, 2012. Worthy Sh. Dharampal Angrish (Vice-President, A.S. High School Khanna Trust & Management Society) was Chief Guest of the function and Sh. Barinder Singh Chauhan, Manager, Bank of Maharashtra was the Guest of Honour. S. Ranjit Singh Heera (Joint General Secretary), Sh. Sushil Kumar (Internal Auditor & Treasurer), Sh. Vikas Mehta (Secretary A.S College for Women, Khanna), Sh. Barinder Dewett Advocate (Secretary, A.S. Modern Sr. Sec. School), Sh. Raj Kumar Sahnewalia (Manager M.G.C.A.S Model School), S.Paramjit Singh Advocate, (Member of Management), Sh. Sanjiv Dhamija (Member of Management), Sh. Ajay Sood (Member), Sh. Sham Sunder (Principal A.S. Sr. Sec. School) were also present. Madam Principal highlighted the importance of the trees in the conservation of the Environment. More than 50 saplings were planted by the worthy guests. Vice President Sh. Dharampal Angrish inspired the students to maintain greenery in their surroundings and give their best to the institution.



'To save environment' was the motto of this Utsav. Students presented their speeches and poems. The Utsav organized a Caption Contest which was judged by Sh. Shailesh Kumar Singh (Deputy. Manager, Bank of Maharashtra), Ms. Arvinder and Dr. Naina Sharma. Shields were awarded to the following winners:

<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Charanjeet Kaur	333	I
Manpreet Kaur	602	II
Mandeep Kaur	136	III

### **(D) CELEBRATION OF 150<sup>TH</sup> BIRTH ANNIVERSARY OF SWAMI VIVEKANANDA**

**The NSS Deptt.** Celebrated the 150<sup>th</sup> Birth Anniversary of Swami Vivekananda in collaboration of Political Science Deptt. On this Occasion two competitions were held in the college. On the first day Declamation Contest was organized. NSS volunteers came forward to express their views on the Life and Ideology of Swami Vivekananda Ji. The following students were declared winners:



<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Babita	576	I
Rekha	575	II
Davinder Kaur	444	III

An essay writing competition was also held to mark the occasion. The results were as follows:

### **Annexure VI (xiv)**

<b><u>Name</u></b>	<b><u>Roll No.</u></b>	<b><u>Position</u></b>
Harmanjot Kaur	804	I
Jyoti, Ramandeep Kaur	335,428	II
Rekha Rani	575	III

The function of both the days was inaugurated by the College Principal of the college Dr. Meenu Sharma. Madam Principal congratulated the winners and advised them to play the role of their life with a strong will and determination as Swami Vivekananda Ji exemplified in his life.

#### **VALEDICTORY FUNCTION**

To bless the outgoing classes, Valedictory function was held in the college on 13<sup>th</sup> March 2013. College Principal Dr. Meenu Sharma presided over the function. Mrs. Kamla Devi W/o Sh. Dharmapal Angrish (Vice-President, A.S. High School Khanna Trust & Management Society, Khanna), Mrs. Santosh Batra W/o Advocate Sh. B.K. Batra (Gen. Secretary), Mrs. Gurmeet Kaur M/o S. Ranjit Singh Heera and Mrs. Harpreet Kaur W/o S. Ranjit Singh Heera (Joint Gen. Secretary), Mrs. Madhu Mehta M/o Sh. Vikas Mehta and Mrs. Prachi Mehta W/o Sh. Vikas Mehta, (Secretary A.S. College for Women, Khanna) Dr. Madhu Joshi W/o Dr. Anil Joshi (Secretary, A.S. College, Khanna), Mrs. Charu Devgan W/o Sh. Jatinder Devgan (Member), Mrs. Manisha Sood W/o Sh. Ajay Sood (Member) and Mrs. Santosh Kapila were the special Guests of this occasion. Miss Farewell contest was the centre of attraction. Mrs. Santosh Batra, Mrs. Santosh Batra, Mrs. Harpreet Kaur, Mrs. Prachi Mehta and Mrs. Manisha Sood acted as judges. Miss. Komal was adjudged Miss. Farewell, Miss. Gagandeep First Runners up and Preeti Sapru Second Runners up. Miss. Swaranjeet won the Best Dress prize, Miss. Jasleen got the title of Miss. Beautiful Smile, Miss. Komal Sharma bagged Miss. Confidence and Miss. Manya Narula won the Surprise Prize.

#### **Annexure –IV (xxxii)**

#### **PRIZE DISTRIBUTION FUNCTION**

The Prize Distribution Function of A.S.College for Women, Khanna was organized on 15/3/2013. Hon'ble Sh.Vinod Vashisht, a Renowned Industrialist of Khanna & President, All India Steel Re-Roller Association, New Delhi was the Chief Guest of the occasion. The esteemed Guest was cordially welcomed by College Principal Dr.Meenu Sharma, Advocate, Sh.Ashok Sharma (President, A.S.High School Khanna Trust & Management Society, Khanna), Sh.Dharampal Angrish (Vice President), Advocate, Sh.Baldev Krishan Batra (Gen.Secretary), S.Ranjit Singh Hira (Joint General Secretary), and Sh.Vikas Mehta (Secretary, A.S. College for Women, Khanna), with floral bouquets. Sh.Balraj Bhandari (Ex.President), Sh.Ashok Tiwari (Ex-President), Sh.Shashi Sharma, S.Darshan Singh, and S.H.O.Khanna also graced this occasion with their benign presence.



The function started with the lighting of the pious Jyoti. The students of the college presented Saraswati Vandana and a colourful cultural programme. Prizes were given away to the academic and co-academic Prize Winners of the session 2012-2013. Hon'ble Sh.Balraj Bhandari (Former President) and Respected Sh.Ashok Tiwari (Former President) were honoured on this occasion.



The Chief Guest Sh.Vinod Vashisht congratulated the Prize winners and inspired the others also to emulate their footsteps. He expressed the need of developing the all round development of the personality of the students. Dr.Meenu Sharma, College Principal, presented the Annual Report of the college through multimedia highlighting the Academic and Co-academic activities of the session 2012-13. She advised the students to move positively ahead in all spheres of life. Worthy Sh.Dharampal Angrish presented the vote of thanks to all the Guests and stressed on the need of conserving our environment. The function came to an end with the recital of National Anthem.





## Annexure VI (xv)

### TRIPS & TOURS

Travelling is an essential part of education. Realizing the importance of trips and tours, the following trips were organized during the course of the session:

- **Commerce Department** organized a trip on 9<sup>th</sup> Sept, 2012 to Hussaini Wala Border, Ferozepur. A team of 40 students along with two teachers Ms. Ranjit Kaur, Ms Jasmeet Kaur visited Nanaksar Gurudwara, Fun Island & Hussaini Wala Border, Ferozpur.



- **Post Graduate Department of Hindi & Mathematics** organized a one day educational trip to Amritsar on 30<sup>th</sup> Sept, 2012. 40 students joined it. The students visited Devi Talab Mandir, Jalandhar. After that they visited Sri Harmandir Sahib, Jallianwala Bagh at Amritsar. They also visited the Ram Tirath where the historic temple of Luv Kush is situated.



- **Fashion Designing Department** organized one day educational trip to one of the most popular fashion houses named “SEO Collection” at Jagroan on 2<sup>nd</sup> Oct, 2012. Students were practically exposed to the latest trends of Fabrics, Hand Works and styles used in making formal wears. They showed the students huge range of latest lehngas, Sarees, Suits & One-piece dresses. Students also visited Gurudwara ‘Nanaksar Sahib’ and ‘West-End Mall’ at Ludhiana.



- An educational trip of 43 students was organized by **Commerce Department on 7<sup>th</sup> Oct, 2012** to ‘Paresan Agriculture Works’ at Ludhiana. Students visited the factory and came to know how spare parts of Combine Machines are manufactured. They got the knowledge of cutting, handling & drilling of various spare parts of machines. Students also visited Gurudwara ‘Alamgeer Sahib’ and Hardy’s World at Ludhiana



- **Economics and Sociology Department** organized a one day trip of 40 students to Hussaini Wala Border, Ferozpur on 14<sup>th</sup> Oct, 2012. Students also visited Gurudwara Nanaksar Sahib and Fun Island.



- **Computer Department** organized an educational trip of 39 students to Virasat-E-Khalsa Anandpur Sahib on **18<sup>th</sup> Oct, 2012**. Students also visited Gurudwara Keshgarh Sahib and increased knowledge on Sikh history.



- A one day trip was organized by **N.S.S Department of the college on 21-10-12**. As many as 39 students visited Virast-E-Khalsa Sri Anandpur Sahib. They also went to Gurudwara Sri Kesgarh Sahib.



- A one day trip to Saras, A Craft Mela held at Patiala, was organized **by the Punjabi Department** of the college on **22.10.2012**. During this trip students enjoyed the skills of the crafts persons of various states of India. After that they visited Mandir Sri Kali Devi Ji., Omaxe Mall and Gurudwara Dukhniwaran Sahib.



An industrial visit to Markfed Jalandhar was organized by **Commerce Department on 23 Oct, 2012**. 40 Students got an opportunity to learn food processing at Markfed. After these students enjoyed rides at Wonderland.



## **Annexure VI (xvi)**

- **Home Science Department** organized a visit of 42 students of B.A.I at Chanakya Dairy Products Ltd. Mandi Gobindgarh on **9.11.2012**. The students were made aware of the hygiene of the foods products. Various milk processing procedures like testing of raw milk, pasteurization process, curd making, butter making, desi ghee making, preparation of skimmed milk powder was also shown to the students.
- An Educational trip to Dainik Bhaskar, Sirhind was organized by **English Department** for all the **students of Functional English (B.A.I,II and III)** and English **Hons. ( B.A. II Hons III)** on **16.11.12**. 42 students along with two teachers, Ms. Neerja Puri and Ms.Deepa Sharma joined the trip. All the students were imported knowledge regarding the process of printing newspaper. The layout was shown to the students and they came to know about its functions. The trip was knowledgeable and beneficial for all the students.
- A second industrial visit to Markfed, Jalandhar was organized by **Commerce Department on 24<sup>th</sup> Nov, 2012**. 28 Students got the knowledge of the preparation of Sarson saag there. The motto was to highlight the concept of small scale industry to the commerce students. Students also visited Devi Talaab Mandir, Shopping Mall and Wonder Land at Jalandhar.
- **Commerce Department** organized a trip of 38 students to Chandigarh on 25.11.2012. Students visited Gurudwara Fathegarh Sahib, Gurudwara Mata Gujri Ji, Gurudwara Jyoti Saroop, Sukhna Lake, Sec-22 and Thunder Zone.
- A One day trip of 45 students was organized by **Commerce Department on 23<sup>rd</sup> Dec, 2012 to Anandpur Sahib**. Students visited Virasat-E-Khalsa and got knowledge about Sikh history.
- A one day trip of 40 students was organized by **Department of Computer Science on 24.12.2012** for Devi Talab Mandir, Jalandhar. Students also enjoyed rides at Wonder Land, Jalandhar and visited the Shopping Mall.
- **The N.S.S Deptt.** of the college under its Programme Officers Ms.Monika Soni and Dr.Chinderpal Kaur organized two one day trips **on 15.02.13 and 17.02.13** during which the volunteers were taken to Ludhiana to many sightseeing places like Gurudwara Dhukhniwaran Sahib,MBD Mall,Westend Mall and District Court .It really proved to be informative as well as recreational for the students.



## **Annexure VII**

### **Schedule of Tutorial Groups**

In the session 2012-13 again the tutorial groups started with imparting 'Value of Discipline', 'Moral values', 'Essence of character building', 'Education & New Generation', 'Reality verses Morality' in small groups upto October & then November onwards in large groups the topics of different shades was 'Working of Banks', 'Home Management', 'How to be a good Speaker', 'Books are real friends', & 'The Basics of Computers'

### **Schedule of Tutorial Groups**

There will be tutorial groups of all the classes & the meeting of these groups is to be held on 1<sup>st</sup> & 3<sup>rd</sup> Friday of every month in the period of recess. The topics for the groups will be as under :--

#### **July to Oct. 2012**

- |                                  |           |
|----------------------------------|-----------|
| 1. The value of Discipline       | 20/7/2012 |
| 2. Moral Values                  | 3/8/2012  |
| 3. Essence of Character building | 17/8/2012 |
| 4. Education & New Generation    | 7/9/2012  |
| 5. Reality verses Morality       | 19/9/2012 |

#### **November 2012 – February 2013**

- |                               |            |
|-------------------------------|------------|
| 1. Working of Banks           | 2/11/2012  |
| 2. Home Management            | 16/11/2012 |
| 3. How to be a good speaker   | 21/12/2012 |
| 4. Books are the real friends | 18/1/2013  |
| 5. Basics of Computer         | 1/2/2013   |

## **Annexure VIII (i)**

### **SPORTS ACHIEVEMENTS**

In Sports and Games our students show outstanding performance. The college provides sufficient opportunities and training to players to compete creditably at Inter-College, University, District, State and National level. This year our students won 11 medals, out of which 10 were university medals and one was All India Inter-University Boxing Team Championship Silver medal. Our students showed remarkable achievements in the following categories:

- **Boxing team** of A.S. College for Women, Khanna participated in Inter College competition held at Panjab University, Chandigarh from 7<sup>th</sup> Oct to 8<sup>th</sup> Oct 2012. Randeep, Raveena, Sarbjeet, Pardeep, Lakhwinder, Sandeep were the players of this competition. **Pardeep (561) won Gold Medal while Randeep (1014) and Raveena (1015) won Silver Medal.**
- **Randeep Kaur (1014)** participated in all India Intervarsity Boxing competition held at Chhattisgarh. In this competition Panjab University Chandigarh Team of which Randeep Kaur was a member **got second position.**
- **Randeep Kaur and Raveena also got Bronze Medal** for their participation in Senior State competition held at Kamla Nehru College Phagwara from 2-10-2012 to 5-10-2012.
- **Chess Team** of A.S. College for Women, Khanna participated in Inter –College tournament at Panjab University, Chandigarh on 03-09-2012 and 04-09-2012. Rajvir Kaur, Manpreet Kaur, Khushbo Kumar, Rupinder Kaur, Kamalpreet Kaur participated in this tournament. The Team got 5th Position in this tournament. The results of the Chess Team are as follows:-



<b><u>Name of College</u></b>	<b><u>Scores</u></b>
D.M. Moga	15
K.C.W Ldh	14
P.U.Chd.	14
G.C.G.Sec.42	12
A.S. College for Women, Khanna	12

- **Table Tennis team** of A.S. College for Women, Khanna participated in Inter College Competition held at Panjab University, Chandigarh from 19-11-2012 to 21-11-2012. They won overall Third Position. Neelam Rani(982) & Manpreet Kaur(981) were selected for all India Interuniversity Camp 2012-2013.

<b><u>Name</u></b>	<b><u>Class</u></b>	<b><u>Roll.No</u></b>
Neelam Rani	BA III	982
Manpreet Kaur	BA III	981
Ramanpreet Kaur	BAII	496
Sapna Rani	BA II	598
Mehak Puri	BAII	476

- **Cross Country Players** of A.S. College for Women participated in the Inter College Competition on 25-08-2012. As many as 90 Athletes from different institutions participated in this event. Two players from our college participated in this tournament.
- **The College Athletic Team, Wrestling team, Judo team, Badminton team** participated in Inter-college competition held at Panjab University, Chandigarh

### **CONTESTS AND COMPETITIONS**

Besides cultural celebrations to encourage the budding orators and to develop argumentative and communicative skills among them, College encourages students to participate in various Declamation Contests and Debate Competitions. Some prominent competitions of this year are:-



## **Annexure VIII (ii)**

### ❖ **PANJAB UNIVERSITY YOUTH & HERITAGE FESTIVAL**

Panjab University Zonal Youth and Heritage Festival was held at Ramgarhia Girls College, Ludhiana from 15-10-2012 to 18-10-2012. Our college won many prizes in different items. The detail of prizes is as under:-



•	Giddha Team	Group Item	1 <sup>st</sup>
•	Giddha	Individual Best Dancer	1 <sup>st</sup>
•	Folk Orchestra	Group Item	2 <sup>nd</sup>
•	Mimicry		2 <sup>nd</sup>
•	Folk-Dance (Sammi)	Group Item	2 <sup>nd</sup>
•	Story Writing		3 <sup>rd</sup>
•	Folk Song		3 <sup>rd</sup>
•	Mime	Group Item	3 <sup>rd</sup>
•	Long Heik		3 <sup>rd</sup>



❖ **Miss World Panjaban Contest 2012** was organized in Ramgharia Girls College on 17.01.2013. As many as 550 contestants from Himachal Pradesh, Moga, Sangrur, Branala, Ludhiana and other places took part in this competition. Shagun Sharma (1346) of our College brought laurels to the college by bagging the 6th position.

❖ **Ms. Gaganpreet Kaur** (121) participated in Miss World Panjaban Competition in Fatehgarh Sahib was declared First Runners up.

❖ **Jannat Virk (233)** won II position in Inter College Declamation Contest held at SDP College Ludhiana on 8-02-13. Her topic was "Use and Throw Culture in the Modern Era".

❖ **Inter College Shlokaocharan** and Sanskrit Declamation Competitions in Sanskrit were held on Sri Saraswati Sanskrit College on 23-12-2012. The results were as under:-

#### **SHLOKAOCHARAN**

Name	Roll No	Position
Vishali	474	2 <sup>nd</sup>
Shikha	528	3 <sup>rd</sup>

#### **SANSKRIT DECLAMATION**

Name	Roll No	Position
Priya	412	1 <sup>st</sup>
Kirti	413	3 <sup>rd</sup>

## **Annexure IX (i)**

### **VARIOUS COMMITTEES OF THE COLLEGE FOR THE SESSION 2012-2013**

- |   |  |
|---|--|
| 1. College Advisory Committee   | Dr. Kusum Narula, Dr. Karuna Arora<br>Ms. Arvinder Kaur, Ms. Puneet Sodhi<br>Ms. Sushma Singla, Dr. Prabhjit Kaur,<br>Dr. Naina Sharma, Ms. Monika Soni, Ms. Ranjit Kaur, Ms. Rajni Chhabra<br>Sh. Rajinder Singla (O.S.)        |
| 2. Dean Academics   | Dr. Karuna Arora   |
| 3. Dean Sports  | Ms. Arvinder Kaur  |
| 4. Dean Co-Academics  | Dr. Prabhjit Kaur  |
| 5. Library Committee  | Sh. Jit Singh Kainth<br>Dr. Kusum Narula, Dr. Karuna Arora, Ms. Arvinder Kaur<br>Ms. Sushma Singla, Dr. Naina Sharma, Ms. Ranjit Kaur<br>Ms. Goldy Bansal, Sh. Yogeshwar Hans, Ms. Rajni Chhabra<br>Ms. Monika Soni, Ms. Arpana  |
| 6. Youth Welfare Committee  | Dr. Prabhjit Kaur, Dr. Karuna Arora,<br>Ms. Arvinder Kaur, Ms. Puneet Sodhi, Ms. Sushma Singla,<br>Sh. Yogeshwar, Ms. Arpana   |
| 7. Discipline Committee/<br>Grievance Redressal Cell<br>for College Student's<br>Problems | Dr. Kusum Narula, Dr. Karuna Arora, Ms. Arvinder Kaur<br>Ms. Sushma Singla, Ms. Puneet Sodhi, Dr. Prabhjit Kaur<br>Dr. Naina Sharma, Ms. Ranjit Kaur, Ms. Goldy Bansal<br>Sh. Yogeshwar Hans, Ms. Rajni Chhabra, Ms. Monika Soni |
| 8. Examination Committee  | Dr. Karuna Arora, Dr. Prabhjit Kaur  |
| 9. Canteen Committee  | Ms. Sushma Singla, Dr. Prabhjit Kaur, Dr. Naina Sharma<br>Ms. Monika Soni, Ms. Ranjit Kaur, Sh. Rajinder Singla (O.S.)   |
| 10. Time Table Incharge   | Dr. Karuna Arora, Dr. Prabhjit Kaur, Ms. Monika Soni<br>Ms. Goldy Bansal, Ms. Arpana   |
| 11. Central Association   | Dr. Kusum Narula, Dr. Karuna Arora, Dr. Naina Sharma<br>Ms. Rajni Chhabra  |
| 12. Prospectus Committee  | Dr. Karuna Arora, Ms. Puneet Sodhi, Ms. Sushma Singla<br>Dr. Prabhjit Kaur, Dr. Naina Sharma, Ms. Neerja Puri, Ms. Arpana,<br>Sh. Ajay Kumar Vij, Sh. Ravinder (Accountant)  |
| 13. Fee Concession Committee  | Dr. Meenu Sharma (Chairperson)<br>Dr. Karuna Arora, Ms. Puneet Sodhi,<br>Dr. Prabhjit Kaur, Dr. Naina Sharma, Ms. Ranjit Kaur<br>Ms. Goldy Bansal, Ms. Rajni Chhabra<br>Sh. Rajinder Singla (O.S.)                               |
| 14. Editorial Board of the College Magazine 'Avastha'                                     |  |
| Dr. Meenu Sharma  | Patron   |
| Dr. Kusum Narula  | Editor-in-Chief  |
| Ms. Puneet Sodhi  | English Section  |
| Ms. Rajni Chhabra   | Economics, Commerce & Social Sciences Section  |
| Dr. Naina Sharma  | Hindi Section  |
| Dr. Prabhjit Kaur   | Punjabi Section, Music and Dance Section   |



## Annexure IX (ii)

Dr. Karuna Arora	Sanskrit Section
Ms. Sushma Singla	Home Sci., Fine Arts & F.D. Section
Sh. Jit Singh Kainth	Photographs Incharge
15. Purchase Committee	Dr. Karuna Arora, Ms. Puneet Sodhi, Ms. Sushma Singla,
	Dr. Prabhjit Kaur, Ms. Goldy Bansal,
	Sh. Rajinder Singla (O.S.), Sh. Ravinder Kumar (Accountant)
	S. Hardev Singh, Sh. Gurmeet Singh, Ms. Taranjeet Kaur Mankoo
16. Sports Committee	Dr. Meenu Sharma (Chairperson)
	Ms. Arvinder Kaur, Ms. Puneet Sodhi, Ms. Shailja Latawa
	Ms. Akwinder Kaur, Ms. Monika Soni, Ms. Ranjit Kaur
	Ms. Rajni Chhabra, Sh. Rajinder Singla (O.S.)
17. Readers Club	Sh. Jit Singh Kainth, Ms. Puneet Sodhi, Ms. Arvinder Kaur
	Dr. Naina Sharma
18. Alumni Association	Dr. Kusum Narula, Dr. Karuna Arora, Ms. Arvinder Kaur,
	Ms. Puneet Sodhi, Ms. Sushma Singla
19. Career Guidance & Counseling	Dr. Naina Sharma, Ms. Monika Soni, Ms. Ranjit Kaur
	Ms. Goldy Bansal, Ms. Arpana, Sh. Jit Singh Kainth
20. NCC	Ms. Rajni Chhabra
21. NSS	Ms. Monika Soni, Ms. Goldy Bansal
22. Cultural/Dramatic/Academic Societies	
The English Literary Society	Dr. Kusum Narula
The Sanskrit Parishad	Dr. Karuna Arora
The Economics Association	Ms. Rajni Chhabra
The Punjabi Sahit Sabha	Ms. Arvinder Kaur
The Home Sci. Society	Ms. Sushma Singla
The Pol. Sci. Association	Ms. Monika Soni
The Hindi Parishad	Dr. Naina Sharma
The Commerce Society	Ms. Ranjit Kaur
The Music Society	Dr. Prabhjit Kaur
The History Association	Dr. Harmeen
Internal Quality Assurance Cell	Dr. Kusum Narula
The Red Cross Society &	Ms. Arvinder Kaur
Red Ribbon Club	
The Dramatic Society	Dr. Prabhjit Kaur
The Youth Service Club	Dr. Prabhjit Kaur
The Sports Society	Ms. Shailja Latawa
23. Incharge Tutorials	Dr. Naina Sharma
24. Incharge Assembly	Dr. Karuna Arora, Dr. Prabhjit Kaur
25. Beautification of Campus	Ms. Arvinder Kaur, Sh. Yogeshwar Hans
26. Website Designing Committee	Ms. Arpana Kapoor, Sh. Ajay Vij, Sh. Ravinder Kumar

## **Annexure X(i)**

### **Best practice: - I**

#### **Celebration of National days**

##### **The Goal:-**

The institution makes constant efforts to maintain a connection between the cultural aspects and the curriculum. To keep the students rooted to their rich cultural heritage, the college has framed a co-academic calendar covering the main celebration of India and abroad.

##### **The context:-**

India is land of diversity. Various important festivals, days of national importance are celebrated all over India without any discrimination such as Guru Purav, Holi, Diwali, Makar Sankranti, Basant, Teej, Independence Day, Republic Day, Women's Day, Teacher's Day, etc. These days mark the spirit of uniformity in the institution to bring that spirit of oneness and belongingness.

##### **Practice:-**

Some important celebrations held in the college under the able guidance of the Dean, Co-Academics are as follows:-

- Talent search and Teej festivals were celebrated in the college campus.
- Teacher's day was celebrated by English Departments.
- Festivals of Lohri was celebrated with full spirit by the Central Association of the college.
- Basant Utsav, the festival denoting the advent of the spring season was celebrated with great enthusiasm.
- Independence Day was celebrated in patriotic spirit.
- Hindi Department celebrated 'Hindi Diwas'.
- International Day for Democracy' was celebrated by the Department of Political Science to mark the importance of democracy all over the world.
- The Day of Gandhi Jayanti was solemnized by the History Department.
- The international Poverty Day was marked by the Sociology Department.
- The Head of the Department Home Science, delivered a talk on 'Diabetes and its management' to mark the occasion of 'World Diabetes day'.
- 'Guru Purav' of Shri Guru Nanak dev Ji, the founder of Sikh religion was celebrated in the college with deep sanctity and devotion, by Department of Punjabi.
- The N.S.S units and History department jointly celebrated the 63<sup>rd</sup> Republic Day in the College Campus.
- An 'International day for Elimination of Violence' was celebrated by the Department of Economics.

##### **Evidence of Success:-**

Celebration of National days imbibe a patriotic spirit in the students. The student population of the college is a mix bag of all religion. It is the results of the spirit of oneness that all the students participate in all the celebrations enthusiastically. The participation of the students in various cultural activities also show their united spirit.

##### **Problems Encountered and Sources required:-**

As such the institution does not face any problem in the celebration of National days. But the better financial sources will make the functioning more smooth.

## **Annexure X (ii)**

### **Best Practice-II**

#### **Community Engagement**

**The Goal:-**All education is incomplete if the students are not sensitized towards the glaring problems of the society. It is one of the major concerns of the institution to promote community feeling among the students.

**The context:-** Community engagement refers to a process of interaction between an individual and a whole community. Community engagement is regarded as a major tool for bringing social change .the institution through community engagement aims at making the students socially responsible citizens.

**Practice:-** Some of the community engagement activities are as follow:-

- N.S.S. unit the college organized a 7days, day and night N.S.S camp in the college. As many as 110 volunteers participated in the camp.
- During the camp the volunteers undertook various projects like Adult Education, sanitation, women Education and Awareness about Govt. Medical facilities
- Volunteers distributed note-books, pencils, erasers etc to the slum dwellers.
- Volunteers paid a visit to the Old Age Home also.
- ‘Tree- Plantation’ was organized with the in collaboration Rotary club, khanna
- A big number of ‘saplings’ were planted in the college lawn jointly by the members of Rotary club and the Institution.
- Raising their voice against ‘Drug-addiction’ ,the play, ‘Nukkar’ was presented by N.S.S. volunteers
- A medical camp was organized in the adopted village during the camp.

**Evidence of success:-** The community Engagement activities have a very constructive impact on the holistic development of the students. It helps them go a long way in life. Besides this it is the evidence of the frequent community engagement that the neighboring institution share a close affinity with our college .that why a number of extension lectures, on career counseling and guidance ,were delivered by the eminent personalities of the neighboring well knows institutions.

#### **Problems encountered and Resources Required:-**

The institution is always ready to indulge in community engagement liberally, but the funds ,to be used for this purpose has to be raised so the arrangement of the funds will boost up such activities.