

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2010-2011

I. Details of the Institution

1.1 Name of the Institution

Anglo Sanskrit College for Women

1.2 Address Line 1

Amloh Road, Khanna

Address Line 2

—

City/Town

Khanna, Distt. Ludhiana

State

Punjab

Pin Code

141401

Institution e-mail address

ascollegeforwomen@gmail.com

Contact Nos.

01628-220570

Name of the Head of the Institution:

Dr. Meenu Sharma

Tel. No. with STD Code:

01628-220470

Mobile:

98722-07005

Name of the IQAC Co-ordinator:

Dr. Karuna Arora

Mobile:

94635-66064

IQAC e-mail address:

ascw.naac@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

PBCOGN12045

OR

1.4 NAAC Executive Committee No. & Date:

EC/35/001 Dated February 28, 2005

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ascwkhanna.com

Web-link of the AQAR:

www.ascwkhanna.com/downloads/aqar/2010-11

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82.40	2005	5 Years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-08-2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2005-06 submitted to NAAC on 29/06/2006
- ii. AQAR 2006-07 submitted to NAAC on 20/10/2007
- iii. AQAR 2007-08 submitted to NAAC on 07/04/2009
- iv. AQAR 2008-09 submitted to NAAC on 27/02/2010
- v. AQAR 2009-10 submitted to NAAC on 02-02-2015
& resubmitted to NAAC on 04-02-2015

1.9 Institutional Status

University	NA.	State	<input type="text" value="-"/>	Central	<input type="text" value="-"/>	Deemed	<input type="text" value="-"/>	Private	<input type="text" value="-"/>
Affiliated College	Yes	<input type="text" value="√"/>	No	<input type="text"/>					
Constituent College	Yes	<input type="text"/>	No	<input type="text" value="√"/>					
Autonomous college of UGC	Yes	<input type="text"/>	No	<input type="text" value="√"/>					
Regulatory Agency approved Institution	Yes	<input type="text"/>	No	<input type="text" value="√"/>					

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input type="text"/>	Men	<input type="text"/>	Women	<input type="text" value="√"/>
	Urban	<input type="text" value="√"/>	Rural	<input type="text"/>	Tribal	<input type="text"/>
Financial Status	Grant-in-aid	<input type="text" value="√"/>	UGC 2(f)	<input type="text" value="√"/>	UGC 12B	<input type="text" value="√"/>
	Grant-in-aid + Self Financing	<input type="text" value="√"/>	Totally Self-financing	<input type="text"/>		

1.10 Type of Faculty/Programme

Arts	<input type="text" value="√"/>	Science	<input type="text"/>	Commerce	<input type="text" value="√"/>	Law	<input type="text"/>	PEI (Phys Edu)	<input type="text"/>
TEI (Edu)	<input type="text"/>	Engineering	<input type="text"/>	Health Science	<input type="text"/>	Management	<input type="text"/>		
Others (Specify)	<input type="text" value="Computer Science and Application"/>								

1.11 Name of the Affiliating University (for the Colleges)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NA."/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
	<input type="text" value="-"/>		<input type="text" value="-"/>
DST Star Scheme		UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (Specify)	<input type="text" value="-"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="06"/>								
2.3 No. of students	<input type="text" value="01"/>								
2.4 No. of Management representatives	<input type="text" value="01"/>								
2.5 No. of Alumni	<input type="text" value="01"/>								
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="NIL"/>								
2.7 No. of Nominees from Employers/ Industrialists	<input type="text" value="02"/>								
2.8 No. of other External Experts	<input type="text" value="01"/>								
2.9 Total No. of members	<input type="text" value="20"/>								
2.10 No. of IQAC meetings held	<input type="text" value="07"/>								
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="05"/>	Faculty	<input type="text" value="02"/>					
	Non-Teaching Staff/ Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>					
			Others	<input type="text" value="-"/>					
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text"/>	No	<input checked="" type="text" value="√"/>					
If yes, mention the amount	<input type="text" value="-"/>								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text" value="-"/>	International	<input type="text" value="-"/>	National	<input type="text" value="-"/>	State	<input type="text" value="-"/>	Institution Level	<input type="text" value="08"/>

(ii) Themes

1. A Seminar on “Breast Feeding”.
2. A Workshop on अनुवाद शिक्षक
3. A workshop on “Lets Pray with Economics”.
4. An extension lecture on “Environmental Pollution and Global warning”.
5. A demonstration on “salad cutting and Decoration”.
6. A talk on “Asthma”
7. A talk on “Cancer Guidance and Counselling “
8. A lecture on “Female Foeticide”.

2.14 Significant Activities and contributions made by IQAC

- Under the guidance of IQAC a number of activities were organized like Havan Yajna, Teej Festival, Van Mahotsav, Blood Donation Camp, Fashion Show Glitz, Sports Day, NSS Camp, A Competition of various cultural items, Hindi Diwas, movie show by Punjabi Department, Basant celebration, farewell party, a competition of various Home Science and Fashion Designing, Quiz by Commerce Department Essay writing competition by Punjabi Department.
- A total of 06 Educational Tours or visits was organized under the Guidance of IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Completion of Hostel Building 2. Completion of Multi Purpose Hall in Sports Ground, Competition of New Stadium 3. Addition of new classrooms. 4. Beautification of the College Campus. 5. Extra classes for the weak students and special coaching for meritorious students. 6. To organize seminars and workshops. 7. Additions of more books in the library. 8. Installation of more water coolers. 9. Construction of Conference Hall.	1. The Hostel building is completed. 2. Construction of Multi Purpose Hall in Sports Ground, Construction of New Stadium is under progress. 3. One Sports Room is constructed. 4. Beautification of the College Campus. 5. Extra classes for the weak students and special coaching for meritorious students has been done regularly. 6. Seminar and workshop have been organized. 7. Total 1382 Text Books, 50 Reference Books and 78 Journals/Periodicals are added in library. 8. 01 Water Purifier is installed.

**Academic Calendar of the year enclosed as Annexure -I)*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

NA.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	02	-	02	-
UG	04	-	03	-
PG Diploma	01	-	01	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	04	-	04	-
Total	11	-	11	-
Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

18 Elective Subjects, 25 Subject Combinations.PG Diploma:01,UG:04,PG:02

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	16

1.3 Feedback from stakeholders Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

Feedback from Stakeholders play an important role. All the important aspects like education quality, student-teacher relationship, infrastructural facilities are considered in the questionnaire. It comes out from the feedback that the students were closely connected with the teachers. They are not only guided them in studies but also helped them in personal issues also. The students were satisfied with the infrastructural services. The students and their parents found it a credit on their part to be connected with this reputed institution.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college does not revise or update the syllabus rather it is done by Panjab University, Chandigarh from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	06	07	-	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	-	-	-	-	-	01	-	35	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	07	04
Presented papers	-	06	-
Resource Persons	-	-	-

Detail given in Annexure-II (i to ii)

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More use of information and Communication Technology has been encouraged including the use of Computer, Projector, Internet, Softwares.
- 07 extension lectures were organized by inviting eminent personalities from by various departments.
- Value Based education to students through Movie Shows organised by English Department
- 02 Industrial visits organized by the departments of English and Home Science for Danik Bhaskar and Chanakya Dairy Products, Focal Point at Mandi Gobindgarh.

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Results of both the House Exams. Sent to the parents by post.
Rechecking process is followed to give justice to students.
Bar Coding is being adopted by the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

02

-

2.10 Average percentage of attendance of students

84.79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	901	1.33	41.28	26.08	3.88	92.21
B.Com	165	1.81	24.24	38.18	3.63	91.65
BCA	74	8.10	59.45	-	1.35	89.71
PGDCA	20	10	65	20	-	95
BSc.(FD)	12	50	25	-	-	76.18
B.Com III(Hons)	39	17.94	69.23	12.82	-	100
M.A(Hindi)	48	-	0.33	0.45	0.04	100%
M.A(Eco.)	24	-	0.33	0.20	Nil	96.42

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Before the beginning of the session 2010-11, IQAC cell prepared College Prospectus containing important information regarding rules of admission, subject combinations , fee structure, Academic and Co-academic calendars and college activities and achievements of session 2010-11 (Detail given in Annexure III).
- Time Table and Unitization of syllabus is prepared in the beginning of the session.
- On the very first day of the session, Principal held meeting with staff to discuss the results and strategy to be followed in future for further progress of the students.
- Comparative chart showing College Pass percentage and University Pass percentage for all classes is prepared and analyzed.
- Regular checking of lesson plans and syllabus covered was done throughout the session
- Teachers are encouraged to use ICT in teaching learning process.
- Facilitating support for inter disciplinary programs.
- Checking the result records of teachers by Management and the Principal

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	03	-	03
Technical Staff	03	01	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to register for Ph.D and M.Phil. It also encourages Heads of Departments to organise Conferences, Seminars and to encourage the Staff for major and minor research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: Non-availability of data

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N/A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

B + + by
NAAC in
2005

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

01

3.13 No. of collaborations

International

-

National

15

Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N.A

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

110

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level	-	State level	38
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	03
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	19		
NCC	02	NSS	06	Any other	06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS, NCC and Red Cross Society Activities :

- 7 Days' NSS Day Camp by NSS Unit from 21-12-2010 to 28-12-2010.
- Van Mahotsav by NSS Unit on 29-09-2010.
- Blood Donation Camp by NCC, NSS, Central Association and Red Cross Society on 29-10-2010.
- Lecture on importance of Sanitation and cleanliness of the college and surrounding Areas by NSS Unit.
- Participation in Republic Day by NCC Unit.

Culture Activities/Celebration

- Havan Yajna organised by Central Association on 26/7/2010
- Teej Festival was celebrated on 28/08/2010
- Teachers Day was Celebrated on 05/09/2010
- Hindi Divas was celebrated on 20/09/2010
- Workshop was organized by Hindi Dept on 07/08/2010 on 'Hindi Language and Grammar'
- Workshop was organized by PG Department and Economics on 'Lets Play With Economics' on 19/11/2010
- Inter-Class Paper Reading by Punjabi Department on 19/11/2010
- Creative Writing Competition was organized by Home Science and Fashion Designing Department on 20/08/2010
- Quiz contest was organized by Commerce Department on 23/11/2010
- Inter Class Competition by Fine Art, Home Science, and Fashion Designing Department on 04/02/2011
- Basant Utsav was celebrated on 12/02/2011.
- Fashion Show 'Glitz-2011' was organized by Fashion Designing Department on 08/05/2011.
- Annual Athletic Meet was organized on 26/02/2011.
- Farewell Party was organized on 16/03/2011.

Extension Lectures/Seminars.

- An Extension Lecture was organised by Home Science department on 'Environmental Pollution and Global Warming' delivered by Dr. Gurinder Kaur (Associate Professor from Geography Department of Punjabi university) on 05/03/2011.
- An Extension Lecture was organized by NSS, NCC, Red Cross Society on 'Causes and Cures of Asthma' delivered by Dr. V.K. Aggarwal (Specialist in Chest Diseases) from Cipla Pharmaceutical Company.
- Extension seminar on 'Breast Feeding' was organized by Home Science Department on 5/8/10 delivered by Dr. Baljit Kaur Principal Kular college of Nursing, Kishangarh.
- Demonstration on 'Salad Cutting and Decoration' on 19/8/10 organised by Home Science Department by a professional person.
- Seminars was organized by NSS and Red Cross Society in association with Rotary club on 'Female Foeticide' on 29/11/2010
- A talk on 'How to fare an Interview' was organized by English Department on 25/02/2011, delivered by Ms. Deepti, Ms. Monika, Ms. Priya from Swami Vivekanand institution banur.
- A talk on 'Career Guidance and Counselling' delivered by Sh. Sukhwinder Singh Cheema, lecturer of Economics, Doraha College of Education, Doraha on 2/11/2010.

One Day Trips/Industrial Visits

- By Department of Commerce to 'Chintpurni' on 05/09/2010.
- By Computer Department to 'Wonder Land, Devi Talab Mandir' Jalandher on 05/09/2010.
- By Home Science Department to 'Chanakya Dairy Products Ltd.', a unit of Super Milk Plant on 11/01/2010.
- By Commerce Department to Amritsar on 13/02/2011.
- By Commerce Department to 'Naina Devi and Anandpur Sahib' on 06/02/2011.
- By English Department to 'Danik Bhaskar' on 09/02/2011.
- By Hindi Department to 'Chintpurni and Jwala ji' on 06/02/2011

Detail given in Annexure IV (i to xiv)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.53 Acre	-	-	4.53 Acre
Class rooms	23	-	-	23
Laboratories	11	01	UGC	12
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	02	01	College/UGC	03
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 54912/-	Rs. 213727/-	College/UGC	Rs. 268639/-
Others	Rs. 2423166/-	Rs. 4146994.57/-	College/UGC	Rs. 6570160.57/-

4.2 Computerization of administration and library

- 1.Computer Faculty has been made available to all the persons in General Office.
2. All the accounts has been completely Computerized including Collection of Fee.
- 3.03 Computer Systems are available in the Central Library of the College.
- 4.Well equipped 03 Computer Labs with 51 Computers, 01 Laptop & Internet facility for Staff & students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20217	2934621	1382	298258	21599	3232879
Reference Books	668	382600	50	55785	718	438385
e-Books	-	-	-	-	-	-
Journals/Periodicals	75	55650	3+Renewal of existing 75 journals	26365/-	78	82015/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	154 CDs	-	13	6805	167	6805
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	47	04	-	-	04	01	03
Added	01	-	-	-	-	01	-	-
Total	60	47	04	-	-	05	01	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Crash Courses in Internet and Basic Computers for students,
Internet facility for staff and students in Computer Labs & Library

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 131352/-

ii) Campus Infrastructure and facilities

Rs. 642089.18/-

iii) Equipments

Rs. 2470/-

iv) Others

Rs. 42866/-

Total :

Rs. 818777.18/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information regarding provision of Student Welfare Programmes like Scholarships given by the University, Government and by the college to SC/ST/OBC/Minority groups and to brilliant students, fee concessions and Book-Bank facility is clearly mentioned in College Prospectus, displayed on College Notice-boards and also announced in Monday Morning Assembly.

The Institution makes it mandatory that all deserving students get the benefits. During 2010-11, 303 students were benefitted amounting to **Rs. 16,47,447/-**

5.2 Efforts made by the institution for tracking the progression

- 02 to 04 class tests per month are given to the students by each staff members and marks obtained are recorded and analysed by the Head of Departments and Dean Academics and necessary steps are taken for further improvement.
- Remedial classes for weak students.
- Assignment are given on various topics to both UG and PG Students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1207	101	-	-

(b) No. of students outside the state

02

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
1308	100%

Last Year						This Year				
General	SC	ST	OBC	Physically Challenged /Minority	Total	General	SC/ST	OBC	Physically Challenged/ Minority	Total
990	140	68	-	-	1198	1063	114	30	101	1308

Demand ratio 1:1

Dropout % 4.51

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

As such there is no formal mechanism for coaching for competitive examination but a NET-based test is conducted for PG students.

Guidance is provided by the faculty members regarding competitive exam in informal manner

Latest books are made available in the library on various competitive exams.

Information regarding the details of competitive exams is displayed on Notice Board by Career Counselling and Guidance Cell of the college.

No. of students beneficiaries

133

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Career Counselling and Guidance of the college displays the information regarding Competitive exams.

Extension lectures on subject specialization, Soft Skills, Interview skills are arranged.

Committee for counselling the student at the time of admission.

A talk on 'How to Face an Interview' was organized by English Department on 25-02-2011, delivered by Ms. Deepti, Ms. Priya from Swami Vivekanand Institution Banur.

A talk on 'Career Guidance and Counselling' delivered by S. Sukhwinder Singh Cheema Lecturer on Economics Doraha College of Education, Doraha on 02-11-2011.

No. of students benefitted

102

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Extension Lecture on Female Foeticide, breast feeding celebration & Lohri Function for girl students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	51	95404
Financial support from government	245	1024343
Financial support from other sources	07	20300
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 01

More Bus routes for Students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Vision of the college is to produce Awakened Women in order to aim at an Awakened Nation. The college also envisions raising the living standard of the regular youth by imparting quality education to them.

Mission:-The College aims at producing Value-Based Education to produce responsible citizens for nation and to lay stress on Job-oriented courses. It also aims to make the students aware of their health, environmental pollution and to guard themselves and their families against drug addiction, AIDS and Female Foeticide, to provide every facility to teachers and taught to keep them aware of latest development in the field of information technology

“We want Commitment not Compliance”

6.2 Does the Institution has a management Information System

Yes, the institution has a Management Information System in the form of IQAC and various other committees adopting accreditation quality sustenance measure. Learning is a continuous process. So, IQAC opts for the plans and programs that aims at enrichment of curriculum and extension activities. Details of various committees is given in Annexure –V (i to ii)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

03 faculty members are the members of U.G Board of Studies in English, Economics and Sanskrit where as 02 members are a part of faculty, House tests, class tests are conducted according to University Norms, Subject allocation as per specialization of teachers.

Adopting innovative teaching pedagogies is our main objective and major strength. Group discussion, debates, tutorial, seminars, Educational tours Industrial Visit etc. are adopted for proper understanding of subjects and thereby ensuring efficient teaching-learning process. Dean Academics ensures the preparation of workloads, time-tables for different disciplines and well defined unitization of syllabus by each staff member. Well stocked Library . Seminars, Workshop, extension lectures are also organized. Teachers are encouraged to attend Faculty Development Program such as Orientation Programs, Refresher Courses, Seminars and Workshops. Faculty Members are also encouraged to undertake research activities.

6.3.3 Examination and Evaluation

To evaluate performance of the students, 1st Term and 2nd Term House Tests are conducted in September and December according to University rule results are sent to their parents. Internal assessment based on the marks secured by students in house tests will be sent to the Controller of Exam P.U. through software provided by the University. Different type of evaluation methods and transparency is achieved. University appointed examination officers to ensure smooth conduct of University exams. College appoints Centre Supdt., Deputy Supdt., Asstt. Supdts. and other staff for the exams. Teacher-wise results are examined by the Governing Body of the college. To evaluate the performance of teaching and learning, feedback is taken from students, alumni, parents and other stakeholders. Special Tests and remedial classes are held.

6.3.4 Research and Development

The college encourages the teachers for research work. The college is already having 09 Ph.D teachers. Teachers are encouraged to attend Seminars/ Conferences/Workshops and submit proposals for projects. Eminent scholars / researchers are invited to deliver extension lectures for the benefits of students. During 2010-11, 06 faculty members presented at National Conference.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has well stocked library. In year 2010-11, 1382 Text-Books worth Rs. 298258/-, 50 Reference Books worth Rs. 55785/-, 3 Journals+ renewal of 75 journals worth Rs. 26365/- were added to the library. Regular updating the Labs, General and account offices are computerized, Teachers are encouraged to teach with Projectors and OHP projectors. A sum of Rs. 131352/- was spent on the maintenance and upgradation of ICT and Rs. 642089.18/- was spent on maintenance of Campus Infrastructure and facilities. Regular upgradation of infrastructure is done. A new hi-tech Conference hall was built and construction of Common Room for girls has been started.

6.3.6 Human Resource Management

Teaching tasks are allocated to the teachers as per their expertise. A part from teaching the Teachers are member of various Committees formed in the College i.e. IQAC, Prospectus Committee, Canteen Committee, Fee-Concession Committee, Library Committee, Examination Committee, Career Guidance and Counselling Cell There are three Deans Dean Academics, Dean Co-Academics ,Dean of Sports to take care of their respective fields. Evaluation of the teachers are done through Annual confidential Report, additional increments, Self-appraisal report, API Proformas and ACR's are used for increments.

6.3.7 Faculty and Staff recruitment

The institution believes in selecting the right people for giving them right learning opportunities. Regular appointments are made strictly according to the laid down norms and procedures. External experts are also sometimes invited to select contractual/Adhoc teachers qualification of the staff is given preference. The college has the following staff: **Teaching faculty**- 52

Permanent faculty -13 (Associate Prof. – 07, Assistant Prof. – 06)

Long Term/Short Term Contract faculty: 39

Non-Teaching Staff: 13 (Administrative Staff: 08, Temporary filled Staff: 03, Technical Staff : 02)

6.3.8 Industry Interaction / Collaboration

People from various industries occasionally visit the institution to provide career guidance and counselling to the students.

- By Home Science Department to 'Chankya Dairy Products Ltd' a unit of Super Milk Plant on 11-01-2010 .
- By English Department to 'Danik Bhaskar' on 09-02-2011

6.3.9 Admission of Students

Admission is strictly as per the rules of affiliating Panjab University, Chandigarh;
Regulation policy of the government is followed.
Admission is on merit basis.
The admission during 2010-2011 was done as under

S.No	Class	No. Students
1	B.A	950
2	B.Com	169
3	B.C.A	74
4	B.Sc Fashion Designing	14
5	M.A Hindi	55
6	MA. Economics	24
7	PGDCA	22

6.4 Welfare schemes for

Teaching	06
Non teaching	08
Students	06

Teaching and Non-Teaching contributory Provident Fund Scheme, Gratuity and earned leave, Duty leave you attending orientation and refresher courses. Fee concession is given to employee's children. Uniform given to class IV employees.

6.5 Total corpus fund generated

Rs. 3686234.95/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Principal and Dean Academics
Administrative	Yes	Chartered Accountant	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐
For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The following examination reforms were introduced by Panjab University, Chandigarh in 2010-2011.

- In order to insure the sanctity and integrity of the examinations, examination centres will be inspected by several teams of senior faculty members. This decision was taken by a committee constituted for appointment of central inspectors. The university invited the names of the teacher for appointment as member of flying squads/ Centre inspector for the University Annual & Supplementary examination as per the criterion provided by the university. The college adopted the reforms and proceeded accordingly.
- Submission of final years examinations students digital photographs in C.Ds (Examination wise separately) appearing in the session 2010-2011 examinations. The institution strictly followed the decision of the University according to which, for providing computerized degrees with photographs to the successful candidates w.e.f. session, the digital photographs of all the students appearing in the university final year examination for the session 2010-2011 is required. The size of the photo should be 35 mm X 45 mm (coloured) in jpg format. The photograph should be saved with the file name as regd.no.jpg.
- According to new reforms Internal Assessment awards and Award for Practical Examination for under graduate classes are received on CDs from colleges as per the approved format for which software has been provided by the university. The information supplied on the CDs and also on the hard copy in duplicate, will be treated as final and no change will be allowed after submission to the University. It is further clarified that the university will not be need responsible at any cost for any mistake committed by colleges while supplying the above information

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Teej Festival was organized by Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Informal Parent-Teacher meets were held regarding the performance of students. Result of the students are sent to the parents by Post. Suggestion box has been placed in visitor's room. Parents and students are requested to put their suggestion in this box you the welfare of students and institution.

6.13 Development programmes for support staff

P.F Loans, Wheat Loans, Loans through banks, Loans against salary to emergency. Summer and Winter Uniforms for Class 4th employees. Fee Concession and free books for the wards of 4th class employees. Token of appreciation for their dedicated work. The teaching and non-teaching staff has created contributory staff welfare corporation to extend financial support in case of illness and death.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Carbon neutrality , Landscape garden, sapling plantation, CFLs are used, ACs attached to regulator.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following are the innovations introduced during this academic year:-

- Use of ICT for better teaching learning process
- Broad Band Connections
- Intercom
- Group insurance for staff and students.
- Career Counselling and Guidance Cell

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1. Completion of Hostel Building 2. Completion of Multi Purpose Hall in Sports Ground, Competition of New Stadium 3. Addition of new classrooms. 4. Beautification of the College Campus. 5. Extra classes for the weak students and special coaching for meritorious students. 6. To organize seminars and workshops. 7. Additions of more books in the library. 8. Installation of more water coolers. 9. Construction of Conference Hall.	1. The Hostel building is completed. 2. Construction of Multi Purpose Hall in Sports Ground, Construction of New Stadium is under progress. 3. One Sports Room is constructed. 4. Beautification of the College Campus. 5. Extra classes for the weak students and special coaching for meritorious students has been done regularly. 6. Seminar and workshop have been organized. 7. Total 1382 Text Books, 50 Reference Books and 03 Journals/Periodicals are added in library. 8. 01 Water Purifier is installed.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice-I:

Imparting Spiritual and Aesthetic Values to the Students

Best Practice: II

Personality Development through Art and Culture

Detail given in Annexure VI (i to iii)

7.4 Contribution to environmental awareness / protection

Tree plantation on van-mahotsva, the use of harsh pesticides and herbicides in the college ground is avoided.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- The institution is running 04 UG Programme, 02 PG Programmes and 01 PG Diploma.
- Highly qualified and experienced faculty honoured with State Level Awards.
- Provision of Remedial Classes under UGC Scheme to improve the pass percentage of B.A Classes.
- Vocational visits to the publication houses to add to the practical knowledge of students.
- Commendable Results.

Weaknesses:-

- Lack of Financial Resources.
- Lack of Communication skills in students due to rural background.
- Opportunities:- Introduction of more courses to promote self-employability
- More extension lectures can be arranged.
- More infrastructural facilities.

Threats:-

- Competitions with nearby Educational Institutes.

8. Plans of institution for next year

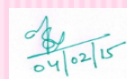
Plan of Action
<ol style="list-style-type: none">1. Completion of Multi Purpose Hall in Sports Ground, Completion of New Stadium.2. Addition of new classrooms.3. Beautification of the College Campus.4. Extra classes for the weak students and special coaching for meritorious students.5. To organize seminars and workshops.6. Additions of more books in the library.7. Construction of Conference Hall.8. New moped stand for Students9. Renovation of Auditorium.10. Installation of more water coolers.

Name : Dr. Karuna Arora



Signature of the Coordinator, IQAC

Name: Dr.Meenu Sharma



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-I

COLLEGE CALENDAR FOR THE SESSION 2010-2011

Academic Calendar :

College Open on 2-7-2010 Friday

Admission Schedule

- 1 Normal Admission 5-7-2010 to 15-7-2010
For on going & New Classes (Monday) (Thursday)
- 2 Late Admission 16-7-2010 to 29-7-2010
(For on going & New Classes) to be allowed (Friday) (Thursday)
by the Principal of the College with late fee Rs. 300 per student
- 3 Teaching Starts a) 2-7-2010 For on going classes
Friday
b) 5-7-2010 For new admission classes
Monday
- 4 * Late admission in the 30-7-2010 to 31-8-2010
College to be allowed by the Vice-Chancellor Friday Tuesday
with late fee of Rs. 1500/- per students.
* (Common for on going and new admission)

Academic Term-I 2-7-2010 to 01-10-2010 (77 days)
Friday Friday

Autumn Break 4-10-2010 to 07-10-2010 (04 days)
Monday Thursday

Academic Term-II 11-10-2010 to 21-12-2010 (55 working days)
Monday Thursday

Winter Break 22-12-2010 to 14-1-2011 (24 days)
Wednesday Friday

Academic Term-III 17-1-2011 to 17-3-2011 (48 working days)
Monday Thursday
(Include 20 days preparatory Holidays)

Annual Examinations 4-4-2011 (onwards)
Monday

Annexure-II (i)

Achievements of the Teachers

- Dr. Kusum Narula, Department of English has been elected as Member, Undergraduate Board of Studies in English Panjab University, Chandigarh for the term 2011-2013.
Member Faculty of Languages: Dr. Kusum Narula is also elected member of the Faculty of Languages Panjab University Chandigarh for the term of two years i.e. 2011-2013. She also supervised two Research Scholars for M.Phil Dissertation.
- Dr. Karuna Arora has been elected Member Undergraduate Board of Studies in Sanskrit for the term March 2011-2013.
- Dr. Ramna Singla Economics Department has been elected as Member Undergraduate & Post Graduate Board of Studies in Economics Panjab University Chandigarh for the term 2011-2013.
- Member Faculty of Languages: Dr. Prabhjit Kaur has been elected as a member of the Faculty of Languages Panjab University Chandigarh for the term of two years i.e. 2011-2013.

Seminars/Lectures/Workshops attended/delivered by Staff Members

- Dr. Ramna Singla (Economics Department.) attended an Inter-National Conference on 'Peace, Security and Economic Development in South Asia' from 04-03- 2011 to 06-03- 2011 organized by Department of Defense and Strategic Studies, Punjabi University, Patiala and Association of Asia Scholars, New Delhi.
- Prof. Puneet Sodhi attended UGC sponsored seminar on Post Colonialism and Indian Literatures: Experience, Texts, Theories organized by A.S. College Khanna on November 18-19, 2010.
- Professor Arvinder Kaur incharge Red-Cross Society attended a workshop on 'Fund raising & capacity building' conducted by Red Cross Society at Red Cross Bhawan, Chandigarh on 08-12-2010.
- Prof. Arvinder Kaur from Punjabi Department attended a seminar sponsored by Panjab University Chandigarh on the topic 'Punjabi Folk Dance' held at National College, Doraha on 08-03-2011.
- Dr. Naina Sharma attended a workshop conducted by Punjabi University Patiala on 06-04-2011. It was based on a project work i.e. Hindi translation of 'Guru Shabad Ratnakar', 'Mohan Kosh' by Bhai Kahn Singh of Nabha. She was assigned a part of this project. Four entries 'Vij Amir Khusro, Devkinandan Khatri, Ram Naresh Tripathi & Vidyapati' have been done by her in the publication of Bal Vishwkosh, Bhasha Sahit ate Sabhyachar'. (Publication Bureau Punjabi University, Patiala.)
- Mrs. Monika Soni (Lecturer in Political Science) attended a two days National Seminar, sponsored by UGC on 'Violation of Human Rights with Special reference to Peasants Suicide' held at G.N.N. College, Doraha on 22 & 23-01- 2011.

Annexure-II (ii)

- Monika Soni (Political Science) attended a UGC sponsored National Seminar held on 26-03-2011 at Arya College Ludhiana. She also presented her paper on the topic 'Child Abuse & Labour in India'.
- C.G.C. Landra had organized a ICSSR sponsored National Seminar on 26-03-2011. Monika Soni (Political Science Department) had sent her research paper on the topic, "I.C.T. for Disabled- A Magic Wand". She also sent her research paper under the topic "Institutional Planning : A Prudent Key for Future" on 28-03-2011 at G.C.G. 42 for the UGC sponsored National Seminar.
- Ms. Ranjit Kaur, Ms Goldy Bansal, Ms. Navnish Goel (Commerce Department), Ms. Gurpreet Kaur, Ms. Sujata, Ms Rajni Chabra (Economics Department) presented paper under the title 'Recent Trends in Banking Sector' and Globalization and its impact on employment in India" respectively at National Conference organized by Gobindgarh Public College, Alour (Khanna) on 12-03-2011. The conference was on the topic "New Horizons in Service Sector-Challenges & opportunities".
- Ms. Ranjit Kaur, Ms. Arpana Kapoor and Ms Rajni Chhabra attended a Punjab University sponsored regional seminar on 'Integration of technology in teaching-learning process and its impact on quality enhancement in higher education organized by A.S.College, Khanna on 05-03-2011.
- Ms. Gurpreet Kaur, Lecturer in Economics attended two days UGC sponsored National conference on "India an Emerging Service Economy : Issues of Challenges" organized by Post graduate Department of Commerce & Business Administration on 18th & 19th -02- 2011 at GNN College, Doraha. She also submitted and presented paper on the topic "Telecom Revolution in India".
- Ms Gurpreet Kaur, Lecturer in Economics attended one day National Conference on topic "New Horizons in Service-Sectors in Challenges and Opportunities" organized by Gobindgarh Public College, Alour on 12-03-2011. She also presented paper on "Globalization & its Impact on Employment on India".
- Ms. Navnish Goel attended a seminar organized by Post Graduate Department of Commerce & Business Administration sponsored by UGC (National conference) on : "India an Emerging Service Economy : Issues of Challenges" on 18th & 19th -02- 2011 at GNN College, Doraha. She also presented her paper on 'Service Marketing Vs. Product Marketing'.
- Ms Abha Bhatia Lect. in Computer Science attended International conference on 'Mental Retardation' at Golden Jubilee Hall, Chandigarh.
- Ms. Sujata (Economics Department) attended a National conference on "India an Emerging Service Economy: Issues and Challenges" on 18th & 19th -02- 2011 at GNN College, Doraha.
- Mrs. Harinder Kaur, Lecturer in Fashion Designing Department delivered a valuable lecture on 'Draping' and 'Personality Development' held at National College for Women, Machhiwara on 24-02-2011.

MAIN FUNCTIONS OF COLLEGE

Havan Yajna	26-7-2010 (Monday)
Talent Search Function	Last Week of August
Sports Meet	2nd Week of Feb.
Convocation & Prize	
Distribution Function	1st Week of March
Farewell of B.A.-III	One day before the commencement of
B. Com/BCA-III & M.A. Part- II	Practical Exams.
Group Photos	Last Saturday of Jan.

DEPARTMENT/SUBJECT SOCIETY FUNCTIONS

Home Science & Fine Arts Competitions	:	2nd Week of August
Rangoli, Mehendi, Embroidery	:	Last Week of January
Soft Toy Making, Pot Painting	:	
Collage making, Still Life, Poster Making etc.		
Independence Day Celebrations	:	16th Aug. Monday
Vanmahautsav	:	2nd week of August
Hindi Divas	:	15th Sept. (Wednesday)
Republic Day Celebrations	:	25th Jan. (Tuesday)
Women's Day	:	8th March

Note : A departmental Lecture / Workshop will be organised every fortnightly

N.S.S. activities : Every month a one day camp will be held. 10 days N.S.S. camp will be held in Autumn break / Winter break.

Exhibition by Fine Arts & Fashion Designing Department will be organised in Sept.

Annexure –IV (i)

HAVAN YAJNA

The new academic session 2010-11 began with solemnizing the auspicious ceremony of 'HAVAN YAJNA' in the college campus on 26-07-2010. Dr. Rekha Bhardwaj alongwith all the members of management, teaching & non-teaching staff performed this ceremony. All the meritorious students who secured more than 70% marks in the annual examination held in the session 2009-10, were awarded certificates by the college Principal, Dr. Rekha Bhardwaj. She congratulated all the students for their grand success and prayed for the well-being of all. Sh. Raj Sahnewalia (member managing committee) & Mr. & Ms. Amar Joshi Retired Principal was also present on the accession.

NSS Unit

Van Mahotsav

The goal of the 'National Service Scheme' is education through community service. The objective of the NSS is to enrich the students' 1personality and to deepen the understanding of the social environment in which they live.

- On behalf of NCC and NSS unit of the college 'Van Mahotsav' was celebrated in the college campus on 21-09-2010. Sh. K.D. Kanwar (A.G.M, Bank of Baroda) was the chief guest of the occasion. Dr. Kusum Narula alongwith the members of management welcomed the chief guest in a very customary way. The students of the college presented many cultural activities conveying the indispensability of 'Tree-Plantation'. Dr. Kanwar praised the efforts of the students and proved the truth of the utmost necessity of tree-plantation. In this age of materialism, Dr. Kusum Narula also told that in this modern era trees are really invaluable for us. The chief guest donated Rs 11,000/- for the plantation of saplings in the college campus. Sh. Ashwani Bansal (President), Sh. Rakesh Goyal & Sh. Jatinder Devgan were also present on the occasion.
- The NSS unit and Red Cross Society of our college organized a seminar with the collaboration of Rotary club, on the topic, 'Female Foeticide' on 29-11-2010. The seminar was attended by various members of Rotary Club: Sh. H.S. Ghai (President), Sh. Bakhsis Singh (Secretary), Sh. Brij Mohan Sharma (Cashier), Sh. Anil Sudan (Ex- President), Sh. Anil Sudan (Ex-President), Sh. Pankaj Ghai, Sh. R.S. Kang and Sh. Ajay Bhandari. Students ventilated themselves regarding this evil and resolved to eradicate this evil. Sh. H.S. Ghai (President Rotary Club) thanked Sh. Jatinder Devgan (Secretary Managing Committee), Sh.Ashok Sharma, Sh. Jagtar Sehgal and all other present there. Dr. Karuna Arora (Vice Principal) encouraged the student to rise above the theoretical talks and do something substantial for the betterment of society.
- NSS Unit of A.S.College for Women, Khanna inaugurated 7 days NSS Camp on 21-12-2010. Dr. Karuna Arora was the chief guest on this occasion. The main motive of the 7 days camp was sanitation, Adult Education & Women Education.
- Mala Sharma (B.A.II), Deepika Mourya (B.A.II), Rozy Ghai (B.A.II) and Priya Arora (B.A.III) attended Annual Training Camp (ATC) at Khuda Lohara, Chandigarh from 18th to 25th -10-2010.

Annexure –IV (ii)

- Mala Sharma and Rozy Ghai (B.A.II) attended Combined Annual Training Camp (CATC) at Khuda Lohara, Chandigarh from 27th to 3rd -11- 2010.
- Mala Sharma and Rozy Ghai (B.A.II) attended Pre-DCAT (Drill and Cultural Annual Training Camp) at Govt. College for Girls, Patiala from 6th to 15th -11- 2010
- Rozy Ghai of B.A.II attended DCAT-I Camp at Govt. College, Ludhiana from 16th to 25th -11- 2010.
- Rozy Ghai of B.A.II attended DCAT-II Camp at Govt. College, Ludhiana from 26th to 5th 11 2010.

NCC Unit

The motto of this National Cadet Corps is to maintain 'Discipline and Unity'. This unit is efficiently working in every field.

- Annual Training Camp of NCC was held at JNU Fathepur Rajputana, from 18th to 29th 07- 2010. 21 students of our college attended the camp with full zeal and enthusiasm. Two students got medals – Sumandeep (B.A.III) won medal for a solo song and Harpreet Kaur (B.A.II) won medal for a solo dance.
- An annual training camp (ATC) of NCC was held at Sandhuan (Ropar) from 3rd January to 12th 01- 2011. Twenty five students of our college attended the camp. The students participated actively in various competitions like drilling, firing, line area & cultural activities etc. Our students were appreciated specially for maintaining discipline and being punctual in various activities. Ten students of our college won Silver medals for achieving second position in group dance.

Hindi Divas Celebration

On 20-09-2010 'Hindi Divas' was celebrated in the college campus. All the students of Hindi Department gave a warm welcome to Madam Dr. Kusum Narula, officiating principal of the college. There was a lot of discussion about the language problem and it was conveyed that every language is passing through some or other problem at international level. There is necessity of deep thinking about the basic problems of every language. The students of M.A. Class presented in detail about the origin & development of Hindi Language

Teej Festival

A very colourful Teej Festival was celebrated in the college campus on 28-08-2010. It was organized by Alumni Association of the college. Dr. Bhavna Sofat was the chief guest. Dr. Kusum Narula (officiating principal) welcomed the chief guest along with the members of management. Sh. Jatinder Devgan (secretary), Ms. Charu Devgan, Ms. Seema Bansal, Ms. Sunita Comrade (President Alumni Association), Ms. Sarbjeet Kaur (Vice-President), Ms. Babli Tiwari were present on the occasion. The students of the college presented many cultural items:- 'Shabad Gayan', 'Sufi-Dance', 'Punjabi Geet', 'Punjabi Dance', Choreography etc. 'Miss Teej' contest was also held. 48 students

Annexure –IV (iii)

participated in this contest. The judgement of the contest was declared by Ms. Seema Bansal, Ms. Charu Devgan & Ms. Babli Tiwari. The winners of the contest are as follows:--

<u>Position</u>	<u>Name</u>
Ist Runner-up	Ms. Harleen
IInd Runner-up	Ms. Leena
Miss Teej	Ms. Parul
Best Payal	Ms. Saru Shahi
Best Bangles	Ms. Manveer

Inauguration Ceremony

Sardar Bikramjeet Singh Khalsa Ji (Chief Parliamentary Secretary) visited the college campus on 25-08-2010. Dr. Kusum Narula, (officiating Principal) gave a floral welcome to him alongwith all the members of management. Sh. Ashwani Bansal(President), Sh. Jatinder Devgan (Secretary), Sh. Rajesh Dali (Chairman Improvement Trust) were present on the occasion. The inauguration ceremony of the canteen was performed by Khalsa ji and he donated Rs. 4 lacs for the further improvement in the college campus.

Teachers' Day celebrated

On 06-09-2010 Teacher's Day was celebrated in the college complex. On this occasion the students of Central Association gave a floral welcome to Dr. Kusum Narula (officiating principal) and all the teachers of the college. 'Shabad' related to 'Guru Bhakti' was melodiously chanted by the students. Then giving the message of the importance of education the Gidda Team of the college presented 'Gidda' with a great zeal and high spirits.

Achievements in Sports

- On 14-09-2010 Lawn Tennis team of A.S.College for Women participated in inter-college tournament in Chandigarh. Sapanpreet (B.A.III), Poonam (B.A.III), Saru (B.A.II) Khushwinder Kaur (B.A.I), Ravena (B.A.I) participated in this tournament.
- On 27-10- 2010 to 31-10- 2010 Athletic team of our college participated in Inter-college tournament at Chandigarh. Harpreet, Kulwinder, Sunita, Amritpal Kaur, Simmerjit, Jagdeep participated in this competition. Harpreet got fourth position in long jump, Kulwinder stood fifth in Heptathlon. The events for which players competed were 100 mt. Hurdles IV position, High Jump V position, Shot Put VII position, Long jump III position, 200 mt. VI position, Jovelen throw V position, 800 mt. V position.
- On 14-10-2010 Wrestling team of A.S.College for Women, Khanna participated in inter-college tournament at Chandigarh. Amandeep, Poonam, Rajwinder, Varinder and Sukhman participated in this competition. Sukhman won the bronze medal

Annexure –IV (iv)

- Judo team of our college participated in inter-college tournament at Chandigarh. Amandeep, Poonam, Rajwinder, Varinder, Sukhman, Kamaljeet, Navan & Sandeep participated in this competition. Varinder won the Bronze medal.
- Chess team of our college participated in Inter-College Youth Festival in RIMT Gobindgarh on 08-02-2011.
- In the Inter college Table Tennis Competition held at P.U. Chandigarh from 09-08-2010. The college Table Tennis team got Bronze Medal. Neelam (B.A.I) was selected for the Inter University Camp.
- Inter class chess competition was organized on the college campus. On 16-07-2010, Deepika (B.A.III), Amandeep (B.A.III), Manjot (B.A.III), Rajvir (B.A.III), Deepshika (B.Com I) secured I,II,III,IV,V positions respectively.
- Inter class Badminton competition was organized in the college campus on 21-07- 2010 Radha (B.A.III), Gurpreet (B.A.II), Shivani(B.A.III), Sukhjinder(B.A.III), Shivani (B.A.I) secured I,II,III,IV,V Position respectively.

Blood Donation Camp:

Red Cross, N.S.S and N.C.C. departments of our college organized a Blood donation camp on 29-10- 2010 in collaboration with Emergency Blood Donor Association, Khanna. The camp was inaugurated by S.D.M. Khanna, Madam Inderjeet Kaur Kang, Dr. Kusum Narula alongwith the members of managing Committee welcomed Ms. Inderjeet Kaur Kang. Sh. Rakesh Goyal (General Secretary), Sh. Jatinder Devgan (Secretary) were also present on the occasion. A team of doctors from Ludhiana under the supervision of Dr. Jasbir Singh offered their services. Ms. Kang congratulated students for this effort. Thirty five students donated blood alongwith college secretary Sh. Jatinder Devgan donated blood. Blood donors were honoured with certificates. Towards the end Madam Arvinder Kaur, head of Red Cross Society thanked everyone.

Zonal Youth Festival

The students of our college participated in Zonal-Youth Festival organized by Punjab University, Chandigarh from 29-09- 2010 to 01-10-2010 held at Ramgarhia College for Women, Ludhiana. The students bagged many prizes in different fields:

Name of Items	Position	Student's Name
Poem Recitation	Ist Prize	Mandeep Kaur(774)
Vaar-Singing	Ist Prize	Rimpy Rani(659) Rajvir Kaur(975) Simrat Kaur(850)
Individual Prize	Ist Prize	Simrat Kaur(850)
Kwishri	Ist Prize	Rimpy Rani(659) Rajvir Kaur(975) Rupinder Kaur(202)
Individual Prize	Ist Prize	Rimpy Rani(659)

Annexure –IV (v)

Folk Orchestra	Ist Prize	Shipra
Long Heik	Ist Prize	Manveer Kaur(406)
		Shifali Bedi(924)
		Jagdeep Kaur(976)
		Harpreet Kaur(497)
	Ist Prize	Gurwinder Kaur(835)
		Sumandeep Kaur(968)
Gidha	IIIrd Prize	Shifali(924)
		Sukhman(720)
		Manveer(406)
		Rupinder(879)
		Sonia(793)
		Gurpreet(648)
		Archana(956)
		Manjot(948)
		Princi(313)
		Sandeep Kaur(263)
		Kiranjot Kaur(1070)
Individual Prize	IInd	Sukhman Kaur(720)
Elocution	IInd	Ravinder Kaur(719)

Inter- Zonal Youth Festival

52th Inter-Zonal Youth Festival of Panjab University Chandigarh was celebrated from 24th to 27th -10- 2010 in Guru Nanak National College, Doraha. Many students of our college participated and brought laurels to the college by winning different prizes.

Name of Items	Position	Student's Name
Vaar Singing	Ist Prize	Rajveer Kaur (975)
		Rimpi Rani (659)
		Simrat Kaur (850)
Long Heik	IIIrd Prize	Manveer (406)
		Shifali Bedi (924)
		Jagdeep Kaur (976)
		Harpreet Kaur (497)
		Gurvinder Kaur (835)
		Sumandeep Kaur (968)

State Level Competition

On 28-10- 2010 the students of our college participated in State level competition 'Dhia Da Mela' held in Govt. College for women, Ludhiana. They won many prizes:

ITEM	Position	Name
Kawishri	Ist Prize	Rajveer Kaur (975)
		Rimpi Rani (659)
		Rupinder kaur (212)
Var-Singing	IIIrd Position	Rajveer Kaur (975)
		Rimpi Rani (659)
		Simrat Kaur (850)

Annexure –IV (vi)

Career-Guidance

A one-hour talk on Career-guidance and counselling committee headed by Mrs. Monika Soni (Department Political Science) and Mrs. Ranjit Kaur (Commerce Department) was organized on 02-11-2010 in the college auditorium. This talk was delivered by Sh. Sukhwinder Singh Lecturer in Economics, Doraha college of Education, Doraha.

Inter-College Competition

- Ved Parchar Mandal Mandi Gobindgarh organized a written test based on Sh. Ram Chrit Manas held at G.P.C. Alour on 21-08- 2010. All students of M.A. Hindi I & II participated in it. Total 43 students out of 44 students qualified the test . Neha Jain of our college (M.A.II) got 83% & bagged Ist Prize. A complementary trophy was also given to the institution.
- The students of our college participated in the Inter-college competition held in DIMIT Doraha on 10-11-2010. Kavita (750) got the Ist position and Ramandeep (29) got the second position in Poem –Recitation.
- An Inter-college competition of Rangoli, Salad Decoration, Best out of waste, Mehndi, Debugging, Classical group dance, Face-painting, Poster making, Chess, Declamation & Collage making was held in RIMT Gobindgarh on 08-02-2011. the results are as follows:

ITEM	Position	Name
Rangoli	Ist Position	Suman Vij(890) Harvinder Kaur (489)
Classical Group Dance	Ist Position	Dolly (923) Jyoti (500) Anjali(516)
Salad Decoration	IInd Position	Sonia(793) Rupali(794)
Best out of Waste	IIIrd Position	Rupinderjeet Kaur(708) Bhupinder Kaur(792)
Declamation	IIIrd Position	Ravinder Kaur(719)

- On 10-11-2010 a Poem-writing Inter-college competition was held in DIMIT, Doraha. The students of our college participated in this competition and won positions are as follows :

Kavita(750)	Ist Position
Ramandeep(29)	IInd Position
- On 21-01-2011, Ketki Bali from B.Com II and Shagun Abrol from B.Com I participated in Quiz Contest held at Aurobindo College of Commerce. 18 teams from district participated in this contest.

Annexure –IV (vii)

Departmental Activities

The motto of our institution is to inculcate moral values amongst students and to impart values based education to our students. Every year different activities are organized by different departments to achieve this aim.

Home Science/Fashion Designing and Fashion Designing Departments.

- A demonstration on ‘Salad Cutting and Decoration’ was given to the students of Home Science Department. by a professional person on 19-08-2010. Students were told various methods of cutting vegetables and fruits for salad decoration at homes.
- An inter-class competition of various creative items as Rangoli, Mehendi, Knitting, Crochet Work, Pakhi Designing and Dasuti & Bagh/Phulkari was organized by the joint efforts of Home Science and fashion Designing Department. of the college on 20-08-2010. Around 60 students participated in the competition with great fervor. Madam Principal, Dr. Kusum Narula appreciated the efforts of the students and the department.
- A competition of various Home Science and Fashion Designing items as Salad-decoration, Sandwich making, Soft Toy making, Best out of waste/worn out clothes, Tie & Dye, Fabric Painting/Macramé knotting was organized by Home Science and Fashion Designing Department on 04-02-2011. Nearly 70 students participated enthusiastically in these items. Results are as follows:

<u>ITEM</u>	<u>Position</u>	<u>Name</u>
Salad Decoration	Ist Position	Ravinder Kaur(408)
	IInd Position	Amandeep Kaur (336)
	IIIrd Position	Jaspreet Kaur(365)
	Consolation Prize	Dupinder Kaur(228)
Sandwich Making	Ist Position	Malika(644)
	IInd Position	Mitali(564)
	IIIrd Position	Rajvir Kaur(817)
Best out of waste	Ist Position	Rupinder(708)
	IInd Position	Gurdeep Kaur(5)
	IIIrd Position	Gurpreet Kaur(141)
Soft Toy Making	Ist Position	Navneet(144)
	IInd Position	Kamalveer Kaur(16)
	Consolation Prize	Baljeet Kaur(1021)
Articles out of Worn-out Clothes	Ist Position	Sukhjeet Kaur(1731)
	IInd Position	Kanika Ghai (1752)
	IInd Position	Manpreet Kang (18)
Bracketted)	IIIrd Position	Narinder Kaur(22)
Tie & Dye	Ist Position	Satinder Kaur(403)
	IInd Position	Ricky Sharma(512)
	IIIrd Position	Gurdeep(1751)
Fabric Painting	Ist Position	Poonam Sharma(1727)
Macramé Knotting	Consolation Prize	Ravneet Kaur(805)

Annexure –IV (viii)

- On 08-03-2011, Fashion Designing Department of our college organized an Inter-class Fashion Show ‘Glitz-2011’. Students of B.Sc II,III and B.A.II, III participated as Designers as well as models in this show. There were different themes like ‘Traditional’, ‘Hot Chocolate’, ‘Exotic-Lavendar’, ‘Indo Modern’. Different fabrics as Crepe, Chiffons, Satins, Net, Velvet, Brocade and Georgettes were used in it with structural designing. Mrs. Seema Bansal, Ms. Neeta Dhamija, Mrs Charu Devgan and Mrs. Neena Aneja were the guest of honour. Mrs. Prabhjot Kaur, Mrs Rajinder Kaur and Ms Isha were the Judges for this Fashion show competition. The results are as follows:

Best Designer	-	Sukhjeet Kaur (B.Sc III)
Ist Runner-up	-	Amandeep Kaur (B.Sc II)
IInd Runner-up	-	Gagandeep Kaur (B.A.III)
Best Presentation	-	Parveen (B.A.II)
Unique Dress	-	Poonam Sharma
Best Cat-Walk	-	Konika Ghai, Archana

English Department

- On 27-10-2010 a movie ‘The Guide’ was shown to the students of B.A.II in order to acquaint with various characters and incidents of the novel. All the students enjoyed the movie a lot and it proved beneficial for the students as the novel ‘The Guide’ is prescribed in their syllabus.
- English Dept. organized a one-hour talk on ‘How to face an Interview’ for all the students of B.A.I,II,III (Functional English) and out-going classes in the auditorium hall at 12.00 noon on 23-02-2011. Three staff members, Ms. Deepti, Ms Monika and Ms Priya from Swami Vivekanand Institute, Banur imparted some useful tips to the students for improving their personality and advised them to respond fully to the questions, asked in an interview as on personal strengths, accomplishments, goals, abilities, failure and reasons for being interested in the job.

Panjabi Department

- Panjabi Department of the college organized a Paper- Reading Contest on 19-11-2010. As many as 10 students took part in this contest. Ravinder Kaur (B.A.III) got Ist position while Kulwinder Kaur and Rajmeet Kaur bagged IInd and IIIrd position respectively.
- On 19-11-2010 a Paper Reading Inter-class competition was held in the college on the topic “Dedication to Sh. Guru Nanak Dev Ji & Sh. Guru Teg Bahadur Ji”. As many as 10 students participated in this competition. The result was as :

Ravinder Kaur	Ist
Kulwinder Kaur	IInd
Rajmeet Kaur	IIIrd

Annexure –IV (ix)

Commerce Dept.

- A quiz contest was held in the college campus by Commerce Department on 23-11-2010. Three teams comprising the students of B.Com I, II and III participated in the contest. Team C, consisting of Ramandeep (B.Com III), Damanpreet (B.Com II) and Shivani (B.Com I) won the contest followed by Team B and Team A respectively. Madam Principal, Dr. Kusum Narula motivated the students to achieve their goal by crossing all the hurdles through hard work.

Fine Arts Dept.

- Fine Arts Department organized a competition of fine arts items as Pot-painting, T-Shirt painting, Poster making and Slogan writing on 04-02-2011. About as 20 students participated in this competition. Dr. Kusum Narula, Principal appreciated the efforts of the students and motivated them to do better in future. Results are as follows:

<u>ITEM</u>	<u>Position</u>	<u>Name</u>
Poster Making	Ist Position	Harpreet Kaur(576)
	IInd Position	Khushpreet Kaur(600)
	IIIrd Position	Parul(702)
T-Shirt Making	Ist Position	Sandeep Kaur(627)
	IInd Position	Rupinder Kaur(601)
	IIIrd Position	Deepika(764)
Slogan-Writing	Ist Position	Mandeep Kaur(726)
Pot-Painting	Ist Position	Hardeep Kaur(381)
	IInd Position	Karmandeep Kaur(782)

Seminars/Lectures/Workshops organized by various Departments.

- Home Science Department of our college organized a seminar on 'Breast Feeding' in the college auditorium hall on 05-08-2010. The Principal, Dr. Baljit Kaur, other teachers of Kular College of Nursing, Kishangarh and their management members visited the college. Students were being awarded of various facts about breast feeding, composition of breast milk, its right technique, advantages of breast feeding for mother and her baby. Madam Principal, Dr. Kusum narula thanked the team of Kular Nursing College. Mr. Brar D.S.P. Khanna was also present on this occasion.
- On 07-08.2010, Hindi Department of the college organized a workshop in the college campus. Its main motive was to impart knowledge of Hindi language to the Post Graduate students. Students were imparted knowledge not only of language and grammar but also the Translation from English to Hindi.
- A talk on 'Asthma Disease' was held in the college Auditorium hall by N.S.S. Unit and Red Cross Society of the college, with the kind co-operation of CIPLA Pharmaceutical Company on 13-10-2010. Dr. V.K. Aggarwal, Chest Physician, Civil Hospital Khanna laid stress on regular check up for Asthma and explained the breathing troubles in patients with the help of Audio-Visual technique. Everybody present there was benefited with this valuable lecture.

Annexure –IV (x)

- On 2-11-2010 a one-hour talk on ‘Career Guidance and Counselling’ was organized by Political Science and Commerce Department of our college. Sh. Sukhwinder Singh Cheema (Lect. in Economics, Doraha College of Education) stressed on the idea of picking up educational standards in today’s highly competitive world. Madam Principal, Dr. Kusum Narula thanked the chief guest for his informative talk and stressed upon the idea of strengthening the Career Guidance and Counselling Cell more in the college in future.
- A workshop on ‘Let’s play with Economics’ was held in the college campus by Economics Department on 18-11-2010. Madam Principal, Dr. Kusum Narula inaugurated the workshop. Students participated in various games based on Economics as Economics Tambola, Lets Play Business, Inflation-Deflation, Shocks and Stimulants and Lets know about Economics, with great enthusiasm. Madam Principal, Dr. Kusum Narula appreciated the selfless efforts of the students.
- On 24-2-11, a one-hour lecture on ‘Career-Counselling and Journalism’ was organized by English Department for all the students of Functional English and Post-graduate students of Hindi Department in auditorium hall at 12.00 noon. Dr. S.P. Singh, Principal, Chandigarh Group of colleges, as a chief speaker laid stress upon maintaining the journalistic knowledge of the students by acquiring proficiency in the structure of English through other means. The lecture proved helpful and knowledgeable for the students.

Basant Celebrations

To celebrate the festival of ‘Ritu-Raj : Basant’ an inter college ‘Beauty Contest’ & ‘Quiz Contest’ was organized in the college campus on 12-02-2011. Ms Neeta Dhamija (Vice-president, Municipal committee, Khanna) was the chief guest of the occasion. Mrs. Seema Bansal was the guest of honour. Dr. Kusum Narula Principal of the college alongwith the members of management & Dean cultural activities Dr. Karuna Arora & DR. Prabhjeet Kaur gave a floral welcome to the chief guest. President Dr. Ashwani Bansal, Sh. Jitender Devgan Secretary, Sh. Sanjeev Dhamija, Sh. Latawa ji, Sh. Vijay Diamond, Sh. Raj Sahnewalia, Sh. Jhanji Ji, Dr. Rekha Kalia Bhardwaj and many other eminent citizens of Khanna graced the occasion with their presence. An Inter-college Quiz contest & Miss Basant’ was also held. The results of quiz contest are as follows :-

College	Position
Sh. Aurbindo College of Commerce & Management Ludhiana	Ist Position
Arya College, Ludhiana	2 nd Position
Kamla Lotia S.D.College, Ludhiana	3 rd Position
The results of Beauty contest are as follows:-	
Name	Position
Ms. Sukhman Kaur ASCW	Miss Basant
Ms. Shifali ASCW	1st Runner-up
Ms. Kulwinder Kaur	2 nd Runner-up
Ms Maneesha (Arya College for boys, Ldh)	Miss Personality
Ms Navjot Kaur (DIMIT, Doraha)	Miss Beautiful Dress

Annexure –IV (xi)

Sports Day Celebrated

The 33rd Annual athletic meet of A.S. College for Women, Khanna was held on 26-02- 2011 in the sports ground with great pomp & show. The chief guest of the occasion was S. Gursharn Singh Bedi, S.P., Khanna. The guest of honour was Sh. Vineet Gupta. Dr. Kusum Narula, Principal of the college gave a floral welcome to the chief guest along with all the members of management (President) Dr. Ashwani Bansal, (Secretary) Sh. Jitinder Devgan, Sh. Krishan Murari Bedi, Sh. Amrit Lal Latawa, Principal Jhanji, Sh. Vijay Diamond, Sh. Rajesh Dalli, Sh. Iqbal Singh, S. Kang Ji, Sh. Avinash Goyal, Sh. Parmjeet Singh Mavi, Sh. K.K. Sharma, Sh. Dawett, Dr. Sumesh Batta, Ms Simmi Batta, Sh. Varinder Gupta, Sh. Tarsem Bahia, Sh. Sanjeev Ji graced the occasion with their presence. There were many heats and events in progress on the college ground as :- P.T. Exercises, 100 mt. race, Running Broad Jump, Spoon & Potato race, Fast Cycling, 1200 mt.race, Shot Put, Three legged race, Discuss throw, 200 mt. race, Sack race, Javelin throw, Slow cycling race, Chatti race, 400 mt race, Pillow fighting, Obstacle race, Skippikg race, Judo demonstration etc. S. Bikramjeet Singh Khalsa was the chief guest of the evening session. Dr. Kusum Narula (Principal) alongwith all the members of management gave a floral welcome to the chief guest. Inauguration ceremony of the new stadium was also performed by Khalsa Ji 'Harpreet Kaur' B.A.III was declared the best athlete of the college.

Farewell-Party

A farewell party was organized in the college complex to give the blessings to all the out going classes : B.A.III, B.Com III, PGDCA, MA Economics & MA Hindi. DR. Kusum Narula, Principal of the college was the chief guest. Dr. Karuna Arora gave a floral welcome to the chief guest. Many cultural activities were beautifully presented by the college students. Beauty contest was also held. About 30 students participated in this contest. Ms Ramna Singla, Ms. Sushma Singla & Ms Deepa were the judges for this contest. The results of this Beauty Contest remained are as follows :-

Ms Sonam	-	Miss Farewell
Ist Runner-up	-	Ms Apeksha
IInd Runner-up	-	Ms. Shifali
Special prize for entertaining girls	-	Ms Inderpreet
Ms. Barbie Doll	-	Nandini (B.Com III)
Ms Graceful	-	Raina (B.A.III)
Ms Beautiful Dress	-	Ms Goldy
Ms Personality	-	Ms Manjot
Ms Confidence	-	Ms Dolly

After the crowning ceremony Principal Madam Dr. Kusum Narula addressed the students and distributed prashad also to the out going students. She also inspired & motivated the students to get more & more education to become beautiful intellectual personalities of this competitive era.

Annexure –IV (xii)

Trips & Tours:

Every year, educational and recreational trips & tours are organized to widen the mental horizons of students :-

- A one day educational trip to Jalandhar was organized by Computer Department of the college on 05-09-2010. About 35 students alongwith three teachers joined the trip. Students visited Devi Talab Mandir, Wonderland, Haveli, 'Ansal Plaza' and 'Waves'. The trip was full of enjoyment and excitement for all.
- Commerce Dept. organized a one-day trip to Chintpurni and Jwala Ji on 05-09-2010. A group of 50 students under supervision of three teachers accompanied the trip. Students also visited Bombay Picnic spot and enjoyed rides there. The trip enriched the moral and spiritual values of the students.
- A group of nearly 40 students of Home Science Dept. was taken to " Chanakya Dairy Products Ltd." a unit of Supermilk Plant, Mandi Gobindgarh on 12-11-2010. Students were imparted practical knowledge regarding various techniques of milk processing like Pasteurization, making of butter, ghee, curd, paneer and skimmed milk powder and packing of milk products under strict hygienic conditions.
- A one day religious trip to Naina Devi and Anandpur Sahib was organized by the college authority on 06-02-2011 about 50 students alongwith 3 teachers visited Naina Devi Temple, Anandpur Sahib Gurudwara and Kiratpur Sahib Gurudwara.
- English Department of the college organized a visit to "Danik Bhaskar", Sirhind for all the students of Functional English and M.A.II (Hindi) under the supervision of two teachers Ms. Deepa & Ms Neerja Puri on 09-02-2011 in order to familiarize all the students with the lay-out, equipment and printing of newspaper etc. The trip added to their knowledge.
- Commerce Department of the college organized a one-day trip to Amritsar on 13-02-2011. A group of 43 students under the supervision of two teachers Ms. Savita Khanna & Ms. Ranjit Kaur visited Golden Temple and Vaishnu Devi Mandir. All the students enjoyed the whole trip.
- An educational trip was organized by Hindi Department to visit the religious shrine of 'Mata Chintpurni' and 'Mata Jwala Ji' on 18-02-2011. Total 50 students visited these places along with two teachers Ms. Savita Khanna (English Department) & Ms. Rajni (Economics Department). All the students enjoyed a lot.

Annexure –V (i)

Various Committees of the College

1. **College Advisory Committee :**
Dr. Rekha Kalia Bhardwaj (Principal)
Dr. Kusum Narula
Dr. Karuna Arora
Dr. Ramna Singla
Ms. Puneet Sodhi
Mr. Rajinder Singla
2. **Library Committee :**
Mr. Jeet Singh Kainth & all heads of the Departments
3. **Youth Welfare Committee :**
Dr. Karuna Arora
Ms. Sushma Singla
Ms. Ranjit Kaur
Ms. Arvinder Kaur
Ms. Puneet Sodhi
Extra Curricular Activities
Dr. Prabhjit Kaur
4. **Discipline Committee/Grievance redressal Cell :**
Dr. Kusum Narula
Dr. Ramna Singla
Dr. Karuna Arora (UMC & College Students Problems)
5. **Examination Committee :**
Dr. Karuna Arora
Dr. Ramna Singla
Dr. Pamna Singla
6. **Red Cross Society :**
Ms. Arvinder Kaur
Ms. Madhu Sharma
7. **Canteen Committee :**
Ms. Sushma Singla
Ms. Monika Soni
Dr. Prabhjeet Kaur
Mr. Rajinder Singla
8. **N.S.S.**
Ms. Goldy Bansal
Ms. Gurpreet Kaur
9. **Time Table Incharge :**
Dr. Karuna Arora
Dr. Prabhjit Kaur

Annexure –V (ii)

10. **Central Association :**
Dr. Kusum Narula Dr. Karuna Arora
11. **Prospectus Committee :**
Dr. Kusum Narula Ms. Puneet Sodhi (I/C Photographs)
12. **Fee Concession Committee :**
Dr. Kusum Narula Dr. Karuna Arora
Sh. Rajinder Singla
13. **Editorial Board of the College Magazine 'Avastha'**
Ms. Puneet Sodhi Editor-in-Chief & I/C Photographs
Ms. Savita Khanna English Section
Dr. Naina Sharma Hindi Section
Dr. Prabhjeet Kaur Punjabi Section
Dr. Karuna Arora Sanskrit Section
Ms. Sushma Singla Home Sc. Fine Arts & Fashion Designing Section
Dr. Ramna Singla Eco. & Commerce Section
Ms Monika Sarpal Music Section
14. **Sports Committee :**
Dr. Rekha Kalia Bhardwaj (Chairperson)
Dean of Sports Dr. Ramna Singla
15. **Reader Club :**
Dr. Rekha Bhardwaj (Chairperson) Dr. Kusum Narula
Dr. Naina Sharma Dr. Prabhjeet
16. **Alumni Association :**
Ms. Karuna Arora (Convener) Dr. Kusum Narula
Ms. Arvinder Kaur Dr. Ramna Singla
Ms. Sushma Singla Ms Puneet Sodhi
Dr. Prabhjit Kaur Ms. Subhash Joshi
17. **Career Guidance and Counselling Committee**
Ms. Monika Soni Ms. Ranjit Kaur
18. **NCC**
Dr. Naina Sharma
- CULTURAL/DRAMATIC/ACADEMIC SOCIETIES**
- | | |
|---------------------------------|-------------------|
| 1 Sanskrit Prishad | Dr. Karuna Arora |
| 2. The Economics Association | Dr. Ramna Singla |
| 3. The Punjabi Sahit Sabha | Ms. Arvinder Kaur |
| 4. Home Science Society | Ms. Sushma Singla |
| 5. The Hindi Parishad | Dr. Naina Sharma |
| 6. The Pol. Science Association | Ms. Monika Soni |

Annexure –VI (i)

Best Practice-I

Imparting Spiritual And Aesthetic Values to the Students.

Goal:- The college motto is ‘Satyam Shivam Sundram’ to achieve this motto stress is laid on the mental, spiritual and aesthetic growth of the students. Special emphasis is placed on imparting value based education to the students. The institution works further in the way of imparting spiritual and aesthetic values to the students.

Context:- To institute aims at attributing such qualities to the graduates, that can imbibe in them the spiritual and Aesthetic perceptions. To produce scholars is not the only aim of the institution rather the holistic development of the students is given top priority. The knowledge contained in the books coupled with the moral teaching results in the well groomed citizens.

Practice:-

Special emphasis is laid on imparting value based education to the students in the following ways:-

- As is the tradition of our college, every year, the new academic session starts with Havana Yajna.
- Monday Morning assembly is mandatory and the thought of the week is given by teachers and students.
- The assembly starts with shabad/Bhajan and ends with the National Anthem.
- Sign boards bearing moral thoughts are displayed throughout the college to imbibe a spirit of high moral value among the students.
- NS.S. Camp also starts with morning prayer and the volunteers are urged to lead a socially productive and useful life.
- From time to time spiritual and intellectual dignitaries are invited to deliver lectures to imbibe ethical and moral values among the inmates.
- Inter-disciplinary programmes like lectures, workshops etc. are our regular feature.
- The students take out Awareness rallies on important functions to condemn social evils in society. They also take pledges to eradicate the same.
- Inter-Class, Inter-College, Zonal/Inter Zonal/Inter University competitions are held.
- An extension lecture on “Environment Pollution and Global warning” was organized by the Department of Home Science on 05-03-2011. The lecture acknowledged the students about the simple measures to converse the environment.
- A one hour talk on “How to Face an Interview” was organized by English Department on 23-02-2011
- A one day Religious trip to Golden Temple Amritsar was organized by the commerce department of the college on 13 Feb. 2011.
- In order to sensitize the youth about their moral and social duty a Blood Donation Camp was organized on 29-10-2010.

Annexure –VI (ii)

Evidence of success:-

It was the result of nurturing moral, spiritual aesthetic values that 25 students of the college attended the Annual Training Camp of NCC at Sandhwan (Roper) on January 2011. Our students were appreciated for maintain discipline and being punctual in various activities. The students learnt a lot. A Seven Days N.S.S Camp was also organized in the college camps under the guidance of group leaders volunteers continued the cleanliness of college and surrounding areas. The volunteers learnt the spirit of Co-ordination and Co-operation. A seminar on ‘Female Foeticide’ was organized on 29-11-2010 showing the aesthetic concern for this issue a large number of students participated in the seminar.

Problems encountered and Resources Required:- As such the college does not face any hindrance in conducting these activities but the arrangement of financial resources can boost these efforts.

Annexure –VI (iii)
BEST PRACTICE:II
Personality Development Through Art and Culture

The Goal:-

The institution aims at the personality development through art and culture. To promote the art and culture is one of the major concerns of the institution.

The Context:-

The institution is always making efforts for the over-all development of the students. The curriculum is combined with the co-curricular activities. Every session in the institution begins with the invocation of Maa Saraswati; the goddess of knowledge, Art and Music so, the college does not neglect the artistic and cultural growth of the students. Books coupled with art and culture triggers the personality development.

Practice:-

Positive personality Development, includes the self improvement leadership qualities, emotional intelligence, creative intelligence; positive thinking, self control, courteous manners ,good speaking power, sincerity of purpose, and at the most enthusiasm. Various cultural activities are carried out throughout the session for the personality development of the students.

- A one-hour talk on ‘How to face an interview’ was organized by English Department for all the students.
- A one day educational and religious trip was organized by Hindi Department to Mata Chintpurni, and Jawala Ji
- To celebrate the festival of ‘Ritu –Raj Basant’ an inter college beauty contest and quiz contest was organized in the college campus.
- A trip of 50 students was organized to Naina Devi Shrine, Anand Pur Sahib and Kiratpur Sahib Guruduwara.
- A one day trip to ‘Danik Bhaskar’ Sirhind was organized by English Department
- A very colourful Teej festival was celebrated in the college campus, organized by the Alumni Association.

Evidence of success:-

Because of the constant hammering of the cultural values, the students showed remarkable performances.

- 10 Students bagged awards at the inter college competition held at RIMT, Gobindgarh.
- The students of the institution won 4 awards at 52 Inter zonal youth festival.
- 10 awards were won by the students in the Zonal Youth and Cultural Heritage festival.
- The Annual result of B.sc. II Fashion Designing, M.A.II Economics was 100%.

Problems Encountered and Resources Required:-

The institution does not have to face problems in carrying out such personality developing activities, but the extension of financial resources can be a great help.