

# ACADEMIC CALENDAR 2019-2020

Month & Year	Activity	Tentative Dates
<b>July 2019</b>	<p>College opens on</p> <p>Normal Admission for ongoing and new classes</p> <p>Late admission (for ongoing and new classes) to be allowed by the Principal of the college with late Fee of Rs. 560/- per student.</p> <p>Teaching starts:</p> <p>Late Admission to be allowed by the Vice Chancellor with late fee for Rs. 2040/ per student.</p> <p>Time Table to be made and displayed on notice board &amp; in the Staff Room</p> <p>Groups to be made, displayed on notice boards and notified to students</p> <p>Term wise division of syllabus to be submitted by Heads</p>	<p>08-07-19</p> <p>08-07-19 to 23-07-19 (16 days)</p> <p>24-07-19 to 13-08-18 (21 days)</p> <p>23-07-19</p> <p>14-08-19 to 31-08-2019 (18 days)</p> <p>15-7-2019</p> <p>3rd week of July, 2019</p> <p>Last week of July, 2019</p>
<b>August September 2019</b>	<p>Monthly Class Test for all classes</p> <p>Submission of Lecture Shortage</p> <p>Question Papers for class tests to be framed and to be submitted to Dean Academics</p> <p>Monthly Class test</p> <p>Submission of lecture Shortage</p>	<p>3rd week of August 2019</p> <p>31st August, 2019</p> <p>2nd week of September, 2019</p> <p>2nd week of September, 2019</p> <p>30th September 2019</p>
<b>October November 2019</b>	<p>Online Examination forms to be filled by the students</p> <p>Monthly Class Test for all classes</p> <p>Internal assessment of all classes to be submitted.</p> <p>Declaration of results and distribution of Result Cards</p> <p>Principal -Parent -Teacher meeting</p> <p>Special test for the students who could not appear or clear Monthly class tests due to co-academic activities/ sports activities / medical cause</p> <p>Submission of syllabus completion proforma</p> <p>Lecture statements of all classes to be submitted</p>	<p>1st week of October, 2019</p> <p>2nd week of October, 2019</p> <p>2nd week of Nov., 2019</p> <p>2nd week of Nov., 2019</p> <p>3rd week of November, 2019</p> <p>3rd week of November, 2019</p> <p>3rd week of November, 2019</p> <p>3rd week of November, 2019</p> <p>3rd week of November, 2019</p>



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Month & Year	Activity	Tentative Dates
<b>December 2019</b>	End Semester Examination Updating and revision of College Prospectus Winter Break	02-12-2019 to 21-12-2019 (18days) 1st week of December, 2019 22-12-2019 to 08-01-2020 (18 days)
<b>January February 2020</b>	Online Examination forms to be filled by the students of all Classes Monthly Class Test for all classes Submission of Lecture Shortage	1st week of February, 2020 2nd week of February, 2020 29th February, 2020
<b>March 2020</b>	Monthly Class Test for all classes Principal - Parent - Teacher meeting Academic Calendar 2020-21 to be planned Submission of Lecture Shortage	2nd week of March, 2020 Last week of March, 2020 Last week of March, 2020 31st March, 2020
<b>April May June 2020</b>	Monthly Class Tests for all classes Printing of College Prospectus and College Magazine 'Avastha' Work Load to be submitted by Heads of all Departments Internal Assessment of all Classes to be submitted Meeting regarding College Prospectus and College Magazine 'Avastha' Special test for the students who could not appear or clear Monthly class tests due to co-academic activities/ sports activities / medical cause. Lecture statements of all classes to be submitted Special Classes for the students having less than 75% attendance University Practical Examination for all Classes Sale of Prospectus End Semester Examination of all classes Summer Vacation	1st week of April, 2020 1st week of April, 2020 3rd week of April, 2020 3rd week of April 2020 3rd week of April 2020 3rd week of April 2020 3rd week of April 2020 Last week of April 2020 Last week of April 2020 Last week of April, 2020 2nd week of May 2020 05-05-20 to 30-05-20 (22 Days) 31-5-20 to 05-07-20 (36 days)
<b>Schedule of Meetings</b>	Departmental Meetings Meetings of IQAC and Attendance Regulation Committee with College Principal Meeting of Non Teaching Staff with College Principal Meeting of IV Class Employees with College Principal Departmental Meetings with College Principal Staff Meeting with College Principal	1st and 3rd week of every month 2nd week of every month 3rd week of every month 3rd week of every month Last week of every month Last week of every month